



REQUEST FOR DECISION

Department: Legislative Services

Submitted by: Bonnie Stearns

SUBJECT: Approval of the June 8th, 2026 Regular Council Meeting Minutes

RECOMMENDATION:

That Council approves the June 8th, 2026 Regular Council Meeting minutes as presented.

CAO COMMENTS:

SUPPORTING DOCUMENTS: Report/Document: Attached Available Nil

KEY ISSUE(S)/CONCEPTS DEFINED:

RELEVANT POLICY:

Municipal Government Act Revised Statutes of Alberta, 2000, Chapter M-26, Division 9, Part 6, Section 208 Performance of major administrative duties. 'The chief administrative officer must ensure that the minutes of each council meeting are given to council for adoption at a subsequent council meeting.'

STRATEGIC RELEVANCE:

Following MGA requirements

DESIRED OUTCOME(S):

That the June 8th, 2026, minutes accurately reflect Council's decision and direction at its Regular Meeting.

RESPONSE OPTIONS:

The minutes presented are the unapproved record of the June 8th, 2026 Regular Council Meeting and are presented for adoption, or adoption as amended, by Council.

Minutes were emailed out to Council on June 15 with no changes made at the time of this report.

PREFERRED STRATEGY:

That Council adopts the June 8th, 2026, Regular Council Meeting minutes.

IMPLICATIONS OF RECOMMENDATION:

Permanent management and storage of Minutes.

GENERAL:

Historical; permanent record for future review.

ORGANIZATIONAL:

Legislative department ensures the documents are properly handled.

FOLLOW UP ACTION:

The Minutes will be printed, signed by the Mayor and CAO, and placed in a secure location for long term storage.

CAO reviews minutes with management team to determine action items and identify follow up tasks.

Review at regular Manager's Meetings to ensure tasks are being completed.

COMMUNICATION:

The approved minutes will be posted onto the town's website for public viewing.

OTHER COMMENTS:

Minutes for the past several years are available for public viewing on the website.

Presented at the June 22, 2026, Regular Council Meeting for the Town of Penhold



CAO

Town of Penhold



REGULAR MEETING MINUTES

Town Council Chambers
June 8th, 2026

Mayor:

Mike Yargeau

Councillors:

Teresa Cunningham
Cameron Galisky
Shaun Kranenborg

Tyrone Muller
Kathy Sitter

Absent:

Councillor Ken Denson

Staff:

Rick Binnendyk, CAO
Bonnie Stearns, Executive
Assistant

Guests:

Ann Bilyk, Resident
Jean Orchison, Resident
Lori Wolfe, Resident

Mayor Yargeau called the meeting to order at 6:00 p.m.

1. CALL TO ORDER - Mayor

1.1 Addition to the Agenda

1.2 Adoption of the Agenda

2026-203

Councillor Sitter moved to adopt the agenda as presented.
CARRIED UNANIMOUSLY

2. ADOPTION OF PREVIOUS MINUTES

2.1 Adoption of the May 25th, 2026, Public Hearing Minutes

2026-204

Councillor Cunningham moved to approve the May 25th, 2026, Public Hearing minutes as provided.
CARRIED UNANIMOUSLY

2.2 Adoption of the May 25th, 2026, Regular Council Meeting Minutes

2026-205

Councillor Galisky moved to approve the May 25th, 2026, Regular Council meeting minutes as amended.

CARRIED UNANIMOUSLY

3. BUSINESS ARISING OUT OF THE MINUTES

2026-206

Councillor Muller moved that Council accept the listed Business Arising out of the Minutes as information.

CARRIED UNANIMOUSLY

4. PUBLIC HEARING

5. PRESENTATIONS & DELEGATIONS

6. REPORTS

6.1. Financial

6.1. a. Monthly Accounts for Online Payments and Payments from May 20 – June 3, 2026

2026-207

Councillor Kranenborg moved that Council receives the Monthly Accounts for Online Payments from May 20 – June 3, 2026, as presented.

CARRIED UNANIMOUSLY

6.1. b. Monthly Bank Reconciliation for the months ending Apr. 30, 2026

2026-208

Councillor Sitter moved that Council receives the Investment Statement for the months ending Mar. 30 & Apr. 30, 2026, as presented.

CARRIED UNANIMOUSLY

6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

2026-209

Councillor Cunningham moved to accept the CAO's monthly report as information.

CARRIED UNANIMOUSLY

6.3 Multiplex – Michael Szewczuk

- Distributed in Council Package

2026-210

Councillor Sitter moved to accept the Multiplex Manager’s monthly report as information.
CARRIED UNANIMOUSLY

6.4 Operations – Brandon Kowalchuk

2026-211

Councillor Galisky moved to accept the Operations Manager's monthly report as information.
CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Strategic Planning Update

2026-212

Councillor Muller moved that Council accepts the updated Town of Penhold 2025 – 2028 Strategic Plan as provided.
CARRIED UNANIMOUSLY

8. OUTSTANDING BUSINESS

9. REPORTS from COUNCIL BOARDS AND COMMITTEES (formal reports)

10. BYLAW(s)

11. CORRESPONDENCE and INFORMATION

11.1 General Correspondence

2026-213

Councillor Sitter moved that Council receives the correspondence for information as presented.
CARRIED UNANIMOUSLY

12. COUNCIL ROUND TABLE – Information no action

2026-214

Councillor Cunningham moved that Council accepts the verbal reports as information.
CARRIED UNANIMOUSLY

2026-215

Councillor Cunningham moved that Council directed Administration to nominate Councillor Tyrone Muller for the ABmunis Award of Excellence.
CARRIED UNANIMOUSLY

13. QUESTIONS from the GALLERY - NO ACTION IDENTIFIED

14. CLOSED SESSION

2026-216

Councillor Galisky moved that Council move into a Closed Session at 6:45 pm.

CARRIED UNANIMOUSLY

2026-217

Councillor Cunningham moved that Council move out of Closed Session at 6:51 pm.

CARRIED UNANIMOUSLY

15. ADJOURNMENT

2026-218

Councillor Muller moved to adjourn Council Meeting at 6:51 pm.

CARRIED UNANIMOUSLY

MAYOR

CAO



REQUEST FOR DECISION

DEPARTMENT: Administration

SUBMITTED BY: Rick Binnendyk

REPORT: June 22nd, 2026

RECOMMENDATION:

That Council receives the CAO's report as information.

COUNCIL FOLLOW-UP/UPCOMING:

- August 12th is the ICF meeting with RD County.
- I will be away from June 23rd to July 15th
- Check the Council Calendar for upcoming events (calendar to be updated as current information was deleted)

Projects:

School:

- **Chinooks Edge:**
- No further info on the additional modulars coming to JD School.
- Joint Use Planning Agreement (JUPA) is in progress.
- Penhold School; no further information on this.

Offsite Levies: remain on the back burner when time and clarity is obtained to move forward on this.

Development items:

- **Melcor:**
 - The park development rough draft has been forwarded to our office. Final drawings have not been received at the time of this report.
 - A discussion occurred with Mr. Broks on the project; anticipated start date is after July long weekend.
 - Proximity agreements have been finalized with Atco and close now for the well site.
 - A Development Agreement has been sent to Melcor for acceptance and signoff.
 - After several discussions there is an agreeance for the deep service layouts; concern was drainage.
- Since the last meeting there have been another two single family home permits pulled; one on Assiniboine Way and one on Norsemen Close.
- Power poles along Waskasoo Ave northeast, may see a change in scope - which may cause a review of the original agreement.
- Our team continues to work on finalizing the sale of the old Fire Hall; possession is June 22nd.

Administration:

- The Town's Strategic Planning document has been updated as presented to Council. The management team has been advised of several updates.
- Several staff have been somewhat preoccupied by a local resident expressing numerous concerns. Most recently we identified how to send a request that will be charged for investigating.
- June 9th Grain Elevator unveiling was a great event and so appreciated by the Ford family.
- Met with Mat Koochkan regarding possible representation to provincial and federal governments. We identified that there is good strength within our organization. Perhaps once the growth planning is complete, an option may present itself.
- June 5th attended Build Strong Communities info session with Mr. Ellingson, from MP Bailey's office. This is a 51 billion dollar program spread out over 10 years. We are looking at this to see if there is an opportunity for Penhold.
- Local Municipal Initiatives Program: funding remains outstanding. This is for our storm drainage along Minto Street along Hwy 2A.

UPCOMING ITEMS OF INTEREST:

- Melcor development is anticipated to start the beginning of July.
- Intermunicipal Collaborative Framework (ICF) meeting with Red Deer County - August 12th. Penhold is hosting.
- Starting mid-June to mid-July I will be in and out of the office and taking holidays from June 23rd to July 15th.

Presented at the June 22nd, 2026, Regular Council Meeting for the Town of Penhold



CAO



REQUEST FOR DECISION

DEPARTMENT: Community Services

SUBMITTED BY: Jennifer Blaylock

REPORT: CS June

RECOMMENDATION:

That Council accepts the Community Services Department report as information.

COUNCIL FOLLOW-UP:

MONTHLY UPDATE:

FCSS Supervisor & FCSS Community Navigator

Playgroup May attendance: May 6 (25 participants), May 13 (28 participants), May 20 (24 participants).

May's Family Play Day saw limited attendance, with two children participating in activities while visiting the Library. Attendance at June programming typically declines as warmer weather encourages more outdoor recreation, and this trend appears to be continuing.

Senior's Week 2026

- Thank you to the Penhold & District Museum Society for the ice cream and mini-golf coupons which were distributed to 60 seniors in the community.
- The 'Perches & Palettes' activity in partnership with the Penhold & District Library was well-received and 12 participants painted a bird feeder and bird house.
- 'Bloomin' Planters' welcomed 10 participants where FCSS led a mini workshop on creating a balanced outdoor potted arrangement using the popular Thriller, Spiller, Filler container gardening technique.

Six participants, including a parent and youth, attended the June Craft & Connect program to create mosaic stepping stones. The smaller group size allowed for increased conversation and interaction among participants, fostering meaningful social connections and a welcoming atmosphere.

Tech Tips for Older Adults & Seniors wrapped up on June 10 until the fall. Two participants received the support they needed to navigate the struggles they are having with their cell phones.

The CSAB meeting wraps up on June 18 until September.

Penhold Youth Club:

We raised \$1,685.25 through our May bottle drive fundraiser.

Throughout May and June, staff coordinated a variety of field trips for more than 70 youth.

- Grades 4–6 attended Gellyball and the Sports Hall of Fame.
- Grades 7–12 visited Heritage Park.
- Grades 7–8 enjoyed trips to Flying Squirrel and CrossIron Mills.
- Grades 9–12 participated in a trip to West Edmonton Mall.

For many participants, these destinations were new experiences, and the youth were excited to explore and enjoy these unique opportunities.

PYC is approved for \$55,156.50 in funding through FCSS Red Deer & District as part of the 2027–2029 funding cycle. This funding will support the continued delivery of programs and services for youth in our community.

Communication & Events:

Community Events

Canada Day Celebration - Wednesday July 1 at Lincoln Street Rec

Pancake Breakfast 8:30-10:30 a.m. hosted by PYC, (children 5 years old & younger \$3 / person, everyone 6 years old and older \$7 / person).

Activities and entertainment: 9:30-11:30 – Face painting, caricature artist, button making, Canada pinwheels, bubble station, outdoor games and award-winning international performer Corey Pickett show, all available at no charge for this community event.

Fall Festival September 11-12

Show & Shine will be held this year. Len & staff from Suds Station have volunteered to be the organizing sponsor of the event.

Parade registrations are now open. This year's theme is 'Fun on the Farm'.

Mayor Mike's Mini Marathon will be mini pedal tractor races done in teams of two people. Registration will open soon. \$25 per team entry fee will be supporting the Penhold Crossing Class of 2027.

Ride Tickets will go on sale in August. \$15 advance, \$50/ 4 pack until September 10 at 4:30 p.m. Onsite tickets will be \$20 / ticket.

Communications

Website:

The website hosting company we use, All-Net has advised that this is the final year for the All-Net Content Management System (CMS). All-Net was purchased by Catalis a few years ago and they are working to migrate all platforms they acquired to one uniform CMS. One of the changes will include the loss of E-News included with our All-Net site. With the upcoming changes and need for an alternative to E-News for resident communication, the decision has been made not to move forward with the enhanced version of E-Service Requests while options of various website hosting companies are explored.

Penhold Property Tax Rate Myths

The radio ads portion of the informative campaign addressing property tax myths while promoting the growth of the community will start the last week of June and carry on into July.

UPCOMING ITEMS OF INTEREST:

June 20: Family Play Day

July 1: Canada Day Celebration

July 8: Summer Park Play

July 13-17: Kids Summer Camp Week 1

July 20-24: Kids Summer Camp Week 2

July 23: Summer Park Play

August 4-7: Kids Summer Camp Week 3

August 25: Penhold Discovery Night

September 11-12: Fall Festival

CAO COMMENTS:

Presented at the June 22, 2026, Regular Council Meeting for the Town of Penhold.



CAO



REQUEST FOR DECISION

DEPARTMENT: Fire and Protective Services

SUBMITTED BY: Sean Pendergast

REPORT: Month of May

RECOMMENDATION:

That Council accepts the monthly Fire and Protective Services report as information.

COUNCIL FOLLOW-UP:

MONTHLY UPDATE:

Fire Department

Operations:

The department consists of 27 qualified members, which includes 4 Probationary Firefighters, 15 Firefighters ranging from 4th to 1st class, 3 Lieutenants, 1 Captains (one on leave of absence), 2 Deputy Chiefs, and one Chief.

In addition, we have 10 Futures on Fire cadets.

In May 2026, the Fire Department responded to a total of 16 calls:

- Rescue & EMS: 7 (43.75%)
- Fire: 4 (25%) 3 of which in Red Deer County
- False Alarm: 3 (18.75%)
- HAZMAT: 1 (6.25%)
- Natural Disaster: 1 (6.25%)

Compared to April (9 calls): ↑ 7



Training:

- Members are updating their wildfire training and firesmart courses.
- 10 hours of pre-scheduled training took place in May
- 24 additional hours of auxiliary training (live fire training, courses, etc.) took place in May

Notes:

- We hosted the Lifeskills classes from Penhold Crossing and the Penhold Waskasoo in mid-June, the first public tour/event at the new Firehall.
- Three members competed in the Calgary Stair Climb mid-June alongside City of Red Deer and Red Deer County members.

Events:

- Cadet year end wraps up June 17th with a scholarship awarded.
- Spray days are coming July 25th, August 8th, and August 22nd
- Last day of school for Penhold Waskasoo Middle School is June 26th and the Fire Department will continue the old tradition in the new school of spraying the kids as they enter summer break. It might be a surprise though.
- Two summer field trips are planned for kids 5-7 and 7-9 in July.

Maintenance:

- Generators and light engines are being serviced in June
- Ladders are being tested in June
- 10 hours of in-house maintenance (performed by the firefighters) took place in May
- 37 post trip apparatus checks were performed in May

Municipal Enforcement:

Administration:

Continuing to focus on compliance and alignment with Council priorities of a safe and prosperous community. Community Peace Officers continue to address local concerns through proactive patrols, public education, and collaboration with RCMP.

Operations:

MUNICIPAL ENFORCEMENT – INCIDENT TYPES (May 2026)

Top reported incidents:

- Concerned Citizen: 4
- Assist RCMP: 3
- Others: Vandalism, graffiti, assist calls, etc.

Total Incidents: 38

Compared to April (35 incidents): ↑3 incident

MUNICIPAL ENFORCEMENT – CITATION TYPES (May 2026)

Citations issued:

- Parking : 15
- Speeding: 3

Total Citations: 19

Compared to April (26 citations): ↓ 7 Citations

The speed sign was placed on Highway 2A Southbound

Serial # 304112		Street: 2A Southbound						Speed Limit: 50 KPH				
DATE	Vehicle Count	Speeder Count based on Avg. Spd.	Speeder Count % based on Avg. Spd.	Speeders > 10 KPH based on Avg. Spd.	Speeders > 20 KPH based on Avg. Spd.	Speeders > 30 KPH based on Avg. Spd.	Fastest Time Period	Speeders > 10 KPH based on Peak Spd.	Speeders > 20 KPH based on Peak Spd.	Speeders > 30 KPH based on Peak Spd.	Daily 85th %tile Speed	Daily Average Speed
May 22	2332	507	22%	35	1	0	1:45p	165	8	0	56	44.7
May 23	2025	509	25%	54	5	2	3:00p	166	13	5	56	45.5
May 24	1887	473	25%	57	2	1	5:00p	164	5	2	56	45.5
May 25	2163	569	26%	42	2	0	4:30p	150	7	1	56	45.3
May 26	2194	663	30%	59	0	0	12:30a	214	9	1	56	45.9
May 27	2240	537	24%	34	1	0	6:30p	160	3	0	56	45.2
May 28	2254	676	30%	57	1	0	3:30p	209	4	0	56	46.6
May 29	2368	673	28%	46	0	0	2:45p	213	9	0	56	46.1
May 30	2071	617	30%	50	3	1	5:45p	186	7	3	56	46.1
May 31	2184	172	8%	13	0	0	3:30p	41	0	0	55	25.2
Jun 1	2712	263	10%	21	0	0	12:45a	88	0	0	56	25.1
Jun 2	2223	534	24%	38	0	0	3:45p	145	4	0	56	39.6
Jun 3	2222	618	28%	33	5	1	2:45p	199	10	3	56	45.8
Jun 4	2146	592	28%	32	0	0	12:15a	156	1	0	56	46.1

Emergency Management:

The annual Municipal Emergency Plan audit was completed with AEMA on February 13th and the results were recently released. A cover letter and the report itself are attached.

ICS 200 completed in early June with four students from Penhold and six from Innisfail.

Emergency Management applied to FCM for a grant in the Local Leadership for Climate Adaptation, Climate ready Plans and Processes. The purpose of this project would be to evaluate all hazards and risks within the community over a 2-year timeframe. The grant request was for \$70,000 with no capital requirement from the Town. (Received and being evaluated by FCM)

UPCOMING ITEMS OF INTEREST:

CAO COMMENTS:

Presented at the June 22nd, 2026 Regular Council Meeting for the Town of Penhold



CAO



REQUEST FOR DECISION

Department: Fire & Protective Services

Submitted by: Sean Pendergast

SUBJECT: Municipal Emergency Plan (MEP) Review Report

RECOMMENDATION:

That Council accepts the Town of Penhold's 2025/26 Municipal Emergency Plan / Program Review Report as presented.

CAO COMMENTS:

SUPPORTING DOCUMENTS: Report/Document: Attached Available Nil

KEY ISSUE(S)/CONCEPTS DEFINED:

RELEVANT POLICY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 201 (a) states in part that Councillors have the role of “..... Developing and evaluating the policies and programs of the municipality”.

STRATEGIC RELEVANCE:

The MEP is a foundational component of the Municipality's strategic framework, ensuring that the organization is prepared, responsive, and resilient in the face of emergencies and evolving risks.

DESIRED OUTCOME(S):

Penhold is a resilient, well-prepared Municipality capable of effectively managing emergencies and recovering in a timely and organized manner.

RESPONSE OPTIONS:

Council defers to Administration and requests additional information.

PREFERRED STRATEGY:

This strategy ensures that improvements to the MEP are practical, financially responsible, and aligned with Council's priorities, while building a resilient and well-prepared community.

IMPLICATIONS OF RECOMMENDATION:

While implementation requires commitment of resources and organizational focus, the long-term implication is a more resilient, compliant, and prepared Municipality, better positioned to protect its residents and infrastructure.

GENERAL:

MEP Review represents a critical component of responsible municipal governance and risk management. Implementing its recommendations will enhance the Municipality's resilience, support effective emergency response, and ensure continued compliance with legislative requirements.

FINANCIAL:

FOLLOW UP ACTION:

COMMUNICATION:

OTHER COMMENTS:

Presented at the June 22nd, 2026, Regular Council Meeting for the Town of Penhold

A handwritten signature in black ink, appearing to be the initials 'AB', is written above a horizontal line.

CAO



Alberta Emergency Management Agency

MUNICIPAL EMERGENCY PLAN / PROGRAM REVIEW REPORT (MEP Review)

Municipality: Town of Penhold
Date of Visit: February 13th, 2026
Activity: Municipal Emergency Plan (MEP) review.
Participants: Sean Pendergast, DEM
Lorne Thompson, AEMA Field Officer

Report Date: April 29th, 2026

Sean;

Thank you for taking the time to meet with me to conduct the Town of Penhold's 2025/26 Municipal Emergency Program review. Attached to this cover letter is a copy of the detailed MEP report for your review.

The Town of Penhold emergency management team provides it's residents with an outstanding emergency management program. The Town of Penhold provides additional support to its residents by participating in the Red Deer Regional Emergency Management Partnership and supporting the Central Regional All Hazard Incident Management Team (CRAHIMT).

The following are general comments regarding your community and it's municipal emergency program;

- in 2025 the Town participated in the RDREMP Functional Exercise. As such the Town of Penhold has met the legislated requirement for a functional exercise every 4 years. The next requirement for a functional exercise will be in 2029.
- the Town is required to conduct, at minimum, one tabletop exercise (TTX) annually that supports components of their emergency plan.
- the Town of Penhold's Municipal Emergency Management Committee must meet, at minimum, once annually. During this meeting the Town's Emergency Management Agency must include an update on the Agency's review of the local authority's emergency plan and activities.
- the Town of Penhold's Emergency Management Agency must meet, at minimum, once annually.

- the Town is in the process of actively re-visiting and conducting Hazard Identification and Risk Assessment's (HIRA) for the municipality. Continue to conduct regular reviews of risks specific to the Town of Penhold and maintain participation in Regional HIRA's as a member of the Red Deer Regional Emergency Management Partnership.
- the Town is continuing to work with RDREMP in the continued development and review of the Regional Emergency Plan.
- 2025 was a municipal election year. Please ensure that all elected officials have completed the Local Authority Elected Officials (LAEO) course.
- recommend any individual identified within the municipality's ICS organization in a Command, General Staff or Section Chief role should have a minimum of ICS 300.
- ICS 200 is encouraged for all other individuals identified in the municipality's ICS organizational structure
- continue with the review of existing plans (such as evacuation, demobilization, business continuity, etc) that supplement your municipal emergency program
- recommend that pre-determined fiscal amounts for initial response to larger scaled incidents be established and approved by the Local Authority and included as reference in the Regional Emergency Plan. This would be of benefit to a responding Incident Management Team (both internal or external)
- Verify that your Alberta Emergency Alert (AEA) authorized users are staying current of the AEA requirements and add additional authorized users as necessary. Training and information is available from:
alberta.emergency.alert@gov.ab.ca.

As always, we look forward to working with you on future events, training, and exercises.

I trust the foregoing is clear however should there be any questions please feel free to reach out to me.

Respectfully,

Lorne Thompson

Regional Field Officer, Central Region
 Alberta Emergency Management Agency
 Ministry of Public Safety and Emergency Services

AEMA Annual Visit / Review

Year: 2024-2025

Community:

Town of Penhold

Date of Review and Meeting Format:

February 13, 2026 - In Person

Emergency Management Officials present at meeting:

Sean Pendergast, DEM

General Comments:

As a partner in the Red Deer Regional Emergency Management Partnership, the Town of Penhold utilizes an integrated Regional Emergency Management Plan. Member municipalities maintain their own municipal emergency management committees and agency's as well as a local Director of Emergency Management as head of their EM programs.

Field Officer: Name(s) and signature(s)

Lorne Thompson

Field Officer, Central Region

BYLAW / ORDER requirements

1. LEMR Section 2(1)	Appoints an Emergency Advisory Committee.	Yes
2. LEMR Section 2(2)(a)	Sets out the purposes of the Committee both during an emergency or disaster and when those events are not occurring.	Yes
3. LEMR Section 2(2)(b)	Establishes that the Committee provides guidance and direction to the local authority's Emergency Management Agency.	Yes
4. LEMR Section 2(2)(c)	Establishes the procedures that must be followed when declaring a state of local emergency.	Yes
5. LEMR Section 2(2)(d)	Identifies the Committee's membership and Chair by title or position.	Yes
6. LEMR Section 2(2)(e)	Sets out a minimum meeting frequency for the Committee, of at least once per year.	Yes
7. LEMR Section 2(2)(f)	Outlines Committee quorum and procedural requirements for decision making unless these requirements are set out in another bylaw.	Yes
8. LEMR Section 3(1)	Establishes the local authority's Emergency Management Agency.	Yes
9. LEMR Section 3(2)(a)	Sets out the responsibilities of the EM Agency.	Yes
10. LEMR Section 3(2)(b)	Appoints a person as the director of emergency management, or states that a person who holds a specified title or position is appointed as the director of emergency management by virtue of holding that title or position.	Yes
11. LEMR Section 3(2)(c)	States that the agency is responsible for the administration of the local authority's emergency management program.	Yes
12. LEMR Section 3(2)(d)	Identifies the frequency at which the Agency must report to the Emergency Advisory Committee: <ul style="list-style-type: none"> - must be once per year - must include an update on the Agency's review of the local authority's emergency plan and activities. 	Yes
13. LEMR Section 3(2)(e)	States that a command, control and coordination system prescribed by the Managing Director of the Alberta Emergency Management Agency will be used by the local authority's emergency management agency.	Yes
14. LEMR Section 3(2)(f)	If the Agency is acting as the agent of more than one local authority, indicates which local authorities the Agency is acting for.	N/A
Acting as Agent for the following local authorities:		
15. LEMR Section 7(1), 14(b)	If the local authority has delegated some or all of its powers or duties under the Act to a Regional Services Commission, states which powers or duties are delegated, and whether the local authority will maintain an independent emergency management agency.	N/A N/A

16. LEMR Section 7(2), 14(c)	If the local authority is to be represented by a Joint Committee, sets out which powers or duties are delegated to the Joint Committee.	N/A
17. LEMR Section 7(3)(a), 14(d)	If a summer village has delegated some or all of its powers or duties under the Act to another local authority, states which powers or duties have been delegated.	N/A
18. LEMR Section 7(3)(b)	If a summer village has delegated some or all of its powers or duties under the Act to another local authority, the other local authority must establish in a by law that it has accepted the powers and duties that have been delegated to it.	N/A
19. LEMR Section 2(3), 3(4)	Emergency Management Bylaw (# and date) Bylaw #813/2023 March 13, 2023	
Date of last Emergency Advisory Committee meeting: February 9, 2026		
Date of last Emergency Management Agency meeting: September 24, 2025		

Bylaw / Order Comments

The Town of Penhold's Emergency Management Bylaw #813/2023 meets current GoA legislative requirements.

EMERGENCY PLAN requirements:

20. LEMR Section 4(a)	Includes a description of the administration of the local authority's emergency management program.	Yes
21. LEMR Section 4(b)	Includes the procedures for implementing the emergency plan during an emergency or exercise response.	Yes
22. LEMR Section 4(c)	Includes the local authority's plan for preparedness, response and recovery activities.	Yes
23. LEMR Section 4(d)	Includes a hazard and risk assessment.	Yes
24. LEMR Section 4(e)	Includes the emergency management program exercises that the local authority will engage in.	Yes
25. LEMR Section 4(f)	Includes a plan for regular review and maintenance of the local authority's emergency plan.	Yes
26. LEMR Section 4(g)	Includes the Agency's plan for the review and maintenance of the local authority's emergency plan after an exercise, emergency or disaster.	Yes
27. LEMR Section 4(h)	Includes how the command, control and coordination system prescribed by Section 3(3) will be used by the local authority's emergency management agency.	Yes
28. LEMR Section 4(i)	Includes the assignment of responsibilities to employees and elected officials, by position, when the local authority's emergency plan is activated.	Yes
29. LEMR Section 4(j)	Includes a training plan for staff assigned with responsibilities under the emergency plan.	Yes

30. LEMR Section 4(k)	Includes the mechanisms that will be used to prepare and maintain an emergency management staff contact list for employees and elected officials who have been assigned responsibilities respecting the implementation of the local authority's emergency plan.	Yes
31. LEMR Section 4(l)	Includes the local authority's plan for communications, public alerts and notifications during exercises, emergencies and disasters.	Yes
32. LEMR Section 4(m)	Includes the local authority's plan for providing emergency social services during an emergency or disaster.	Yes
33. LEMR Section 5(1)	The Emergency Management Agency must review the emergency plan that applies to that local authority at least once per year.	Yes
34. LEMR Section 5(2)	The Emergency Management Agency must make the emergency plan that applies to that local authority available to the Alberta Emergency Management Agency for review and comment annually.	Yes
35. LEMR Section 5(3)	In the case of a summer village that has delegated the summer village's duties relating to the maintenance of an emergency plan to another local authority, that other local authority's emergency management agency is responsible for complying with subsections (1) and (2).	N/A
Date of current risk assessment: February 2026		

Emergency Plan Comments

The Town of Penhold, in collaboration with the Red Deer Regional Emergency Management Partnership, operates a Regional Emergency Management Plan. In addition to local emergency planning, the Town provides documentation necessary to aid in the continued review and development of the Regional Emergency Plan. The Town conducts regular hazard risk identification assessments at both the local and regional level.

The Town of Penhold's Emergency Management Plan meets with current Legislative requirements.

EXERCISES

36. LEMR Section 6(1)(2)(4)(5)(6)	<p>Which type of exercise did the Emergency Management Agency participate in this year?</p> <p>(1) Unless an exercise under subsection (2) is carried out that year, the emergency management agency must engage in at least 1 table top exercise per year.</p> <p>(2) The emergency management agency must engage in at least 1 functional exercise every 4 years.</p> <p>The emergency management agency has met the requirements of subsection (1) and (2) by participation in a regional emergency exercise that required the utilization of relevant portions of the local authority's emergency plan.</p>	FTX
Exercise Notification	The Emergency Management Agency must submit an exercise notification to the Alberta Emergency Management Agency 90 days prior the commencement of the exercise referred to in Section 6(2). The exercise notification must outline the exercise scenario, state the exercise objectives, identify the participants and state the date the exercise will be conducted.	

Exercise Details - Functional**Local/Regional:** Regional (RDREMP)**Date:** June 18th, 2025**Scenario:** Abrupt structural failure of the Dickson Dam (Exercise 'Cascade')**Objectives:**

- Provide opportunities for responders to appropriately assign personnel to fill positions required to manage an efficient response
- Review effective communication protocols amongst response personnel, agencies, and support organizations.
- Review worker and public safety considerations.
- Review emergence management process.
- Identify gaps in the MEMP and recommend changes to the document; and
- Identify additional training that may be required.

37. LEMR Section 6(3)

Response to an emergency or disaster that required the activation of the emergency plan.

No

38. LEMR Section 6(3)

Response included a Post-Incident Assessment.

Response Details

N/A

Next Functional Exercise Due:

2029

Exercise Comments

On June 18, 2025, the Town of Penhold along with it's partners in the Red Deer Regional Emergency Management Partnership (RDREMP), conducted a functional exercise simulating a response to an abrupt structural failure and release of water from the Dickson Dam. The scenario was structured to commence 2 days after the failure of the dam to focus on the extended response requirements required as opposed to initial first response.

In addition to participants from RDREMP, members of Stettler Regional Emergency Management Partnership actively operated in the same exercise. In addition, Kneehill Regional Emergency Management Partnership took the opportunity to engage as observers.

TRAINING**39.** LEMR Section 8(1), 8(2)(a), 9(1-3)

Elected Officials, Councilors of an ID, Special Areas Board Members to complete the following courses within 90 days of taking oath or being appointed.

LAEO

Yes

Comments

Ensure all Town of Penhold Elected Officials have completed the Local Authorities Elected Officials (LAEO) course. Maintain copies of certificates on file.

40. LEMR Section 10(1)(2), 12, 13	The Director of the Emergency Management Agency must complete the following courses within 18 months of appointment.	
	Basic Emergency Management	Yes
	ICS 100	Yes
	ICS 200	Yes
	ICS 300	Yes
	DEM Course	Yes

Comments

Town of Penhold Director of Emergency Management (DEM) meets current legislated requirements. Recommended that any individual identified as a Deputy Director of Emergency Management (DDEM) maintain the same level of training as the DEM.

41. LEMR 11(1)(2)	Each employee with assigned EM responsibilities must complete the following courses within 6 months of assignment.	
	Basic Emergency Management	Yes
	ICS 100	Yes

Comments

Municipal employees, identified with a role in the Town's Emergency Management Program, are required to receive Basic Emergency Management and Incident Command Systems 100 training within 6 months of being identified in the Plan.

Recommended that any individual identified within the municipality's ICS organization that may function in a Command, General Staff or Section Chief role should have a minimum of ICS 300. ICS 200 is encouraged for all other individuals identified in the municipality's ICS organizational structure.

BEST PRACTICES

Best Practices Recommendations
 Evacuation Plan, Shelter-in-Place Plan, Re-Entry Plan, ESS Plan, Documentation Plan, Post Event Procedures / Guidelines, Pets / Companion Animal Plan, Livestock Plan, Purchasing Process, Agreements / Contract with Major Suppliers for emergency supplies, Pre-determined Delegation of Authority (Comprehensive/Fiscal), Primary Location of ICP, Secondary Location of ICP

Best Practices Comments

The Town of Penhold continues to work with Partners in RDREMP to develop and maintain plans at the Regional level. In addition, the Town develops and maintains plans specific to it's community.



REQUEST FOR DECISION

Department: Multiplex

Submitted by: Michael Szewczuk

SUBJECT: Multiplex Concession Lease

RECOMMENDATION:

That the town enter into a lease agreement with

CAO COMMENTS: Further investigating is occurring on this proposal for monday.

SUPPORTING DOCUMENTS: Report/Document: Attached __ Available __ Nil X

KEY ISSUE(S)/CONCEPTS DEFINED:

RELEVANT POLICY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 153 (a) states in part that Councillors have the duty “..... to bring to council’s attention anything that would promote the welfare or interests of the municipality”.

STRATEGIC RELEVANCE:

Utilize the facility to its fullest potential

DESIRED OUTCOME(S):

Provide food services to the community and users of the Multiplex.

RESPONSE OPTIONS:

1. To continue to search for another candidate for the concession
2. To enter into a lease with “The Hungry Beast”
3. To enter into a lease with “The Weiner Takes All”

PREFERRED STRATEGY:

IMPLICATIONS OF RECOMMENDATION:

Able to move forward with having a concession available for guests.

GENERAL:

Concession Lease:

We have a number of potential applicants interested in leasing the concession. Listed below are the strongest applicants, in no particular order:

The Hungry Beast:

This family run business is based in central Alberta; started off as a mobile food truck and expanded into surrounding area Arena concessions and events. They have or operate out of the following locations, and events:

- Servus Arena
- Kinsman Arena
- Canadian Finals Rodeo
- Agri-Trade
- Calgary Stampede
- Westerner Days

This concession partnership offers a balanced menu with traditional concession favourites as well as healthier alternatives using locally sourced beef, potatoes and fresh produce.

This group is requesting a 3 year lease.

The Weiner Takes All

This family run business has many locations around the province, including:

- Vegreville Arena
- Tofield Arena
- Vermillion Arena
- Lacombe Arena
- High River Arena
- Spruce Grove Arena
- Westlock Arena

While primarily focused on arena services, the management team has experience working with many hotels around the world as well as West Jet airlines and Fantasyland Hotel in Edmonton.

This group is requesting a 3-5 year lease.

Grandma's Pantry

Grandma's Pantry used to run the concession at the Kinsmen Arena. While they have taken a break the last two years, they are looking to get back into the concession business with the Penhold Regional Multiplex Concession.

This group proposed being open Tuesday to Sunday with the only day closed would be Monday. With long hours on Saturday and Sunday as well, this candidate did mention a desire to be open for groups more.

Homebaked goods, more open hours and quality service is what sets this group apart from the others.

This group is requesting a one-year lease to make sure they don't bite off more than they can chew.

ANALYSIS:

- In looking at the three groups, it appears all three have strength in running concessions.
- Grandma's Pantry has identified a desire to be open for more hours and during the week while the other two candidates identified mostly weekends only.
- The monthly fee by Grandma's Pantry was 10% higher than the other two inquires.
- The time commitment is for only one year?

FINANCIAL: \$ 1,150. 00 per month.

FOLLOW UP ACTION:

Upon approval, all vendors will be advised, and an agreement will be signed by the successful vendor.

COMMUNICATION:

OTHER COMMENTS:

We reached out to Mr. Angeltvedt, who addressed Council in the fall requesting the concession be open, but he was unable to commit to a proposal.

Presented at the June 22nd, 2026, Regular Council Meeting for the Town of Penhold



CAO



REQUEST FOR DECISION

Department: Corporate Services

Submitted by: Rick Binnendyk

SUBJECT: Bylaw 849/2026 Subdivision and Development Authorities Bylaw

RECOMMENDATION:

1. That Council move to give first reading of Bylaw 849/2026 to establish a Subdivision and Development Appeal Board.

CAO COMMENTS:

Attached for your preview is the Subdivision and Development Appeal Board Services Agreement with Red Deer County which will be accepted after third reading of Bylaw 849/2026.

SUPPORTING DOCUMENTS: Report/Document: Attached X Available ___ Nil ___

KEY ISSUE(S)/CONCEPTS DEFINED:

RELEVANT POLICY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Part 17 Division 3 Section 623, a Council must by bylaw provide for a subdivision authority to exercise subdivision powers and duties on behalf of the municipality.

STRATEGIC RELEVANCE:

The bylaw is foundational to a predictable, efficient, and legally sound development approval system.

DESIRED OUTCOME(S):

Establish a clear, efficient, and compliant framework for development and subdivision decision-making.

RESPONSE OPTIONS:

That Council defers giving first reading to Bylaw 849/2026 to Subdivision and Development Authorities Bylaw for further discussion.

PREFERRED STRATEGY:

This approach ensures the bylaw is practical, efficient, and aligned with both regulatory requirements and municipal priorities.

IMPLICATIONS OF RECOMMENDATION:

Accepts the change as presented.

GENERAL:

Adopting an updated Subdivision and Development Authorities Bylaw will support efficient, transparent, and legislatively compliant decision-making, enabling the Municipality to effectively manage growth while minimizing risk and improving service delivery.

ORGANIZATIONAL:

Administration

FINANCIAL:

There is no financial implication.

FOLLOW-UP ACTION:

COMMUNICATION:

OTHER COMMENTS:

Presented at the June 22nd, 2026 Regular Council Meeting for the Town of Penhold



CAO

**TOWN OF PENHOLD
BYLAW NO. 849/2026**

A BYLAW OF TOWN OF PENHOLD, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A SUBDIVISION AND DEVELOPMENT APPEAL BOARD.

WHEREAS the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended requires a municipality to establish a subdivision and development appeal board by bylaw or to authorize the municipality to enter into an agreement with one or more municipalities to establish an intermunicipal subdivision and development appeal board;

AND WHEREAS the Council of Town of Penhold considers it beneficial to enter into an agreement with Red Deer County for the purpose of Red Deer County providing subdivision and development appeal board services for Town of Penhold.

NOW THEREFORE the Council of the Town of Penhold duly assembled enacts as follows:

SHORT TITLE

- 1) The title of this bylaw shall be the "SDAB Services Bylaw."

DEFINITIONS

- 2) Except as otherwise provided, words in this Bylaw shall have the meanings prescribed in the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended.
- 3) In this Bylaw, the following terms shall have the meanings shown:
 - a) "Act" means *the Municipal Government Act*, RSA 2000, Chapter M-26 as amended from time to time, together with all Regulations passed.
 - b) "Agreement" means the Subdivision and Development Appeal Board Services Agreement executed by the Municipality and Red Deer County and amended from time to time.
 - c) "Board" means the Subdivision and Development Appeal Board established pursuant to the Agreement and this Bylaw.
 - d) "CAO" means the Chief Administrative Officer appointed by Council of Town of Penhold under section 205 of the Act.
 - e) "Member" means a person appointed to the Board.

- f) "Municipality" means the Town of Penhold.
- g) "Red Deer County CAO" means the Chief Administrative Officer appointed by Red Deer County Council under section 205 of the Act.

ESTABLISHMENT

- 4) The Board is established for the purpose of exercising the functions of the Subdivision and Development Appeal Board in accordance with the Act and for the provision of services to the Municipality, by Red Deer County.

AGREEMENT

- 5) The CAO is hereby delegated the authorization to enter into an Agreement with Red Deer County to establish and provide services of the Board respecting matters including but not limited to:
 - a) working boards (hearing directives or procedures of the Board),
 - b) membership of the Board,
 - c) appointment of Members,
 - d) training of Members,
 - e) eligibility to be a Member,
 - f) meetings and hearings of the Board,
 - g) panels of the Board,
 - h) conflict of Interest, Bias, and Confidentiality of Members,
 - i) remuneration for Members, and
 - j) general provisions such as hearings may be in person, by telephone or video; public notice of hearings will be provided on the Coordinator's website,
 - k) presiding officers,
 - l) preliminary hearings,
 - m) administration and records
 - n) appointment, powers, and duties of the clerk,
 - o) the appointment and removal of Members and the Clerk in accordance with the Act and the Agreement, and
 - p) severability.

POWERS AND DUTIES OF BOARD

- 6) The Board shall hear and decide upon appeals made with respect to a decision made by the Municipality's Subdivision Authority and the failure or refusal to make a decision by the Municipality's Subdivision Authority in accordance with the Act.

- 7) The Board shall hear and decide upon appeals made against a decision or order made by the Municipality's Development Authority and the failure or refusal to make a decision by the Municipality's Development Authority in accordance with the Act.
- 8) The Board shall hear and decide upon appeals made against a Stop Order made by the Municipality's Development Authority.

FILING AN APPEAL

- 9) A person may appeal to the Board in accordance with the Act.
- 10) Appeals must be filed with the Municipality.
- 11) A notice of appeal shall be deemed to be filed with the Board on the date the complete notice of appeal and appeal fee is received in the Municipality.

APPEAL FEES

- 12) Appeal fees are set as follows:
 - a) Any person wishing to appeal a decision of the Subdivision and Development Appeal Board shall submit a written appeal to the Municipality, accompanied by a non-refundable filing fee of Five Hundred Dollars (\$500.00).
 - b) Notwithstanding Section 1, where an appeal is successful in whole or in part, the Municipality may, at its sole discretion, refund all or a portion of the filing fee, taking into consideration the nature of the decision and the extent to which the appeal was upheld.
 - c) In the case of a successful appeal related to a subdivision or development application, the Municipality may also authorize a refund of any application fees previously paid, in whole or in part, based on the outcome of the appeal and the amount of administrative work completed prior to the appeal decision.
 - d) All determinations respecting refunds under this section shall be made by the Municipality and are final.

- 13) Appeal fees must be paid to the Municipality.

SEVERABILITY

- 14) Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

TRANSITION AND EFFECTIVE DATE

- 15) Bylaw No. 758/2018 is hereby repealed.
- 16) The terms of current board members are ended upon this bylaw coming into force.
- 17) This Bylaw comes into force on the date of third reading and signing.
- 18) Where, prior to the coming into force of this Bylaw, a subdivision appeal, development appeal, or appeal from a stop order, was filed with or assigned to another subdivision and development appeal board of Town of Penhold, and remains outstanding, the appeal shall continue before the Board established under this Bylaw.
- 19) For greater certainty:
 - a) the appeal shall be treated as if it had been properly filed with the Board on the date it was originally filed;
 - b) all materials, records, fees, and steps taken in relation to the appeal before this Bylaw came into force remain valid; and
 - c) the Board may hear, determine, and dispose of the appeal in accordance with the Act and this Bylaw.

Read a first time this 22nd day of June, 2026

Read a second time this day of , 2026

Read a third time this day of , 2026

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE B – FEES

1. ANNUAL SERVICE FEE: \$500

2. ADDITIONAL FEES:

- a) Clerk services will be charged at a rate of \$75/hour for all administration related to appeal hearing including but not limited to preparing notices of hearing, scheduling the appeal, preparing for and attending the appeal, working with the Board to prepare the decision, issuing the decision and handling any follow up related to the appeal.
- b) Withdrawn Appeals: in instances where an appeal is filed and then withdrawn; the Municipality will be obligated to pay the hourly rate for the effort put into the file.
- c) Member Remuneration: in instances where an appeal proceeds to a hearing; the Municipality will be obligated to pay Member Remuneration and expenses in accordance with the following:

Up to 4 hours	Over 4 Hours
\$105	\$210

- d) Meals and Expenses of the Board: will be charged to the Municipality in accordance with policies and procedures prescribed by the Coordinator.
- e) Office/Print Supplies: will be charged to the Municipality on a cost recovery basis.
- f) Legal Services: will be charged to the Municipality on a cost recovery basis.
- g) Audio, Digital Recording and Transcript Services: will be charged to the Municipality on a cost recovery basis.
- h) Venue booking fees, rates and charges will be charged to the Municipality on a cost recovery basis.

Mayor

Chief Administrative Officer

This Agreement dated this _____ day of _____, 20____

BETWEEN:

Town of Penhold

(the "Municipality")

COPY
-and-

Red Deer County

(the "Coordinator")

SUBDIVISION AND DEVELOPMENT APPEAL BOARD SERVICES AGREEMENT

BACKGROUND

- 1) Section 12 of the Municipal Government Act, RSA 2000, ch. M-21 as amended specifies that a bylaw of a municipality only applies inside its boundaries unless one municipality agrees with another municipality that a bylaw passed by one municipality has effect inside the boundaries of the other municipality and the Council of each municipality passes a bylaw approving the agreement;
- 2) Section 54 of the Municipal Government Act, RSA 2000, ch. M-21 as amended allows a municipality to provide outside its municipal boundaries, any service or thing it provides within its municipal boundaries, in another municipality by agreement;
- 3) Section 627 of the Municipal Government Act, RSA 2000, ch. M-21 as amended requires that a Council, must by bylaw establish a subdivision and development appeal board (the 'Board');
- 4) The Municipality and the Coordinator have each passed a bylaw establishing a Board and authorizing each to enter into an agreement for the provision of Board services;
- 5) The Municipality and the Coordinator want to establish the function and role of the Board as well as their rights and obligations in accordance with the terms and conditions of this Agreement.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants and agreements contained herein, the Municipality and the Coordinator covenant and agree as follows:

- 6) The Municipality wishes to retain the Coordinator and the Coordinator agrees to be retained as the service provider for the Board and to provide support services to the Board in accordance with the terms and conditions of this Agreement.

DEFINITIONS AND SCHEDULES

- 7) In this Agreement, unless the context provides otherwise, the following words or phrases will have the following meanings:

- a) "Act" means the *Municipal Government Act*, R.S.A. 2000 Chapter M-26, as amended from time to time, together with all Regulations passed.
- b) "Agreement" means this Agreement as may be amended from time to time.
- c) "Board" means the Subdivision & Development Appeal Board established by the Parties' bylaws.
- d) "Clerk" means a person qualified and appointed as clerk to the Board in accordance with the Act.
- e) "Force Majeure" means acts of God, strikes, lockouts or other industrial disturbances of a general nature affecting an industry critical to the performance of this Agreement, acts of the King's enemies, wars, blockades, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, storms, floods, washouts, arrests and restraints of rulers and people, civil disturbances, explosions, inability with reasonable diligence to obtain materials and any other cause not within the control of the Party claiming a suspension, which, by the exercise of due diligence, such Party shall not have been able to avoid or overcome; provided however, the term "Force Majeure" does not include a lack of financial resources or available funds or similar financial predicament or economic circumstances or any other event, the occurrence or existence of which is due to the financial inability of a Party to pay any amount that a prudent and financially sound entity in similar circumstances would reasonably be expected to pay to avoid or discontinue such event.
- f) "Member" means an individual appointed as a board member to the Board and "Members" means all the individuals appointed as members to the Board.
- g) "Service Fee" means the annual Service fee and additional fees set out in Schedule "B".
- h) "Services" means the Board coordination and support services provided by the Coordinator.

8) The following schedules form part of this Agreement:

Schedule A – Form of Bylaw

Schedule B – Annual Service Fees and Additional Fees

TERM

9) The term of the Agreement commences on execution and shall continue until terminated in accordance with the following:

- a) The Municipality may terminate this Agreement at any time by providing not less than sixty (60) days' prior written notice to the Coordinator. The Municipality shall forfeit the full amount of any annual Service Fee paid or owing for that calendar year in which the notice of termination is effective.
 - i) If the Municipality provides notice of termination under s. 3(a), the Coordinator shall provide Services for any appeal filed during the notice period and the Municipality shall be responsible for payment of any costs for the provision of Services during the notice period.
- b) The Coordinator may terminate this Agreement at any time by providing not less than six (6) months' prior written notice to the Municipality.
- c) All amounts owing at the effective date of termination shall be paid in accordance with the terms of this Agreement.

BOTH PARTIES' RESPONSIBILITIES

10) Both the Coordinator and the Municipality shall make every reasonable effort to ensure that all information that will be or is intended to be used in an appeal hearing is complete and accurate.

11) Both the Coordinator and the Municipality acknowledge and agree that they are subject to the provisions of their Bylaw and where there is any conflict between a Bylaw and this Agreement, the provisions of the Bylaw shall prevail to the extent of the conflict.

12) Both the Coordinator and the Municipality acknowledge and agree to the operations and terms of reference for the Board being set in Red Deer County's Appeal Boards Bylaw, including but not limited to the following:

- a) working boards (hearing directives or procedures of the Board),
- b) membership of the Board,
- c) appointment of Members,
- d) training of Members,

- e) eligibility to be a Member,
- f) meetings and hearings of the Board,
- g) panels of the Board,
- h) conflict of Interest, Bias, and Confidentiality of Members,
- i) remuneration for Members, and
- j) general provisions such as hearings may be in person, by telephone or video; public notice of hearings will be provided on the Coordinator's website,
- k) presiding officers,
- l) preliminary hearings,
- m) administration and records
- n) appointment, powers, and duties of the clerk,
- o) the appointment and removal of Members and the Clerk in accordance with the Act and the Agreement, and
- p) severability.

MUNICIPALITY RESPONSIBILITIES

13) The Municipality is entitled to receive Services pursuant to this Agreement upon completion of the following:

- a) Signing this agreement and a copy of same being provided to the Coordinator,
- b) the Municipality's Council passing a Bylaw that is substantially similar to the Bylaw found in Schedule A and a copy of same being provided to the Coordinator; and
- c) the Municipality providing payment in full for an annual Service Fee.

14) Service Fees

- a) During each calendar year of the Term, the Municipality shall pay the annual Service Fee to the Coordinator on or before January 31.
- b) Upon receipt of an appeal to the Board, the Municipality is responsible to pay all administration and other fees identified in Schedule "B" in addition to the annual Service Fee.
- c) The Municipality shall pay all Service Fees in addition to the annual Service Fees to the Coordinator within Thirty (30) days after receiving an invoice from the Coordinator.

15) Legal Fees

- a) If the Municipality or the Coordinator is of the opinion legal services are required for the purpose of a **specific appeal hearing** to be conducted by the Board, legal fees will be incurred by the Coordinator and passed on to the Municipality who will be responsible for payment. The Coordinator shall inform the Municipality prior to coordinating the retention of appropriate legal counsel for the Board and provide the rationale.

- b) In the event that a decision of the Board is subject to a leave to appeal application or merit hearing at the **Alberta Court of Appeal**, the Municipality shall be responsible to:
 - i. Retain, coordinate and pay for legal counsel to act on behalf of the Municipality's Development and Subdivision Authority; and
 - ii. pay all actual **costs incurred by the Coordinator** related to the Coordinator's retention of legal counsel to act on behalf of the Board, preparing and coordinating the filing of the Board's record with the Court of Appeal and such other matters that may be requested or required to support the Board's response to the application or merit hearing including the administration and other fees identified in Schedule "B".

- c) If a Board decision is subject to a leave to appeal application or appeal to the **Alberta Court of Appeal**, the Municipality is responsible to pay all **legal fees** within Thirty (30) days of receipt of the invoice from the Coordinator or the legal firm directly, as may be mutually determined by the Coordinator and Chief Administrative Officer.

16) Information for the Board

- a) The Municipality shall provide all documentation and information needed by the Clerk and Board for the conduct of an appeal hearing to the Coordinator within two (2) Business Days of the Municipality receiving the notice of appeal.

- b) The information to be provided to the Coordinator includes, but is not limited to (as applicable):
 - i) the notice of appeal,

 - ii) confirmation of receipt of the applicable appeal fee,

 - iii) notice of decision being appealed,

 - iv) copy of the Development Permit, Subdivision, or Stop Order being appealed,

 - v) copy of the original application together with all supporting documents,

 - vi) current copies of all relevant statutory plans, conceptual schemes, non-statutory plans, Land Use Bylaw, policies and procedures relating to the matter that is the subject of the appeal,

 - vii) copy of the advertisement of the decision that is the subject being appealed,

 - viii) full mailing addresses of those required to be notified of the appeal,

 - ix) any other record or information relevant to the appeal, and

- x) possible locations for the appeal hearing.

- c) The Coordinator shall be responsible to book a suitable venue for the conduct of the appeal hearing, taking into consideration the preferences of the parties to the appeal and the anticipated number of attendees to the appeal hearing. Appeal hearings may be hosted by the Coordinator and any applicable fees passed on to the Municipality.

17) Filing of Appeals to the Board

- a) The Municipality must provide notice of decisions made by its Development Authority or Subdivision Authority, and Stop Orders issued by its Development Authority, **in accordance with the Municipal Government Act and any applicable municipal bylaws or policies**. Without limiting the foregoing, notice may be given **by advertisement or by any other method permitted or required under the Act**, and such notice must advise that an appeal may be filed in accordance with the Act by filing a notice of appeal with the Municipality together with the applicable appeal fee.

- b) The Municipality must **advise on all written decisions** made by its Development Authority or Subdivision Authority and Stop Orders issued by its Development Authority that the decision or Stop Order may be appealed in accordance with the Act by filing a notice of appeal together with the applicable appeal fee with the Municipality.

- c) The Municipality is solely responsible for ensuring compliance with any decision rendered by the Board.

COORDINATOR RESPONSIBILITIES

- 18) The Coordinator shall provide Services to the Municipality in accordance with the terms and conditions of this Agreement and the Bylaw.

- 19) The Coordinator shall review the Service Fees every three (3) years. If the Coordinator determines that a change is required to the Service Fees, the Coordinator will notify the Municipality in writing no later than June 30th of the proposed change to the Service Fee to be effective January 1 of the subsequent year.

- 20) The Coordinator is responsible for the overall management of the Board.

- 21) The Coordinator shall ensure that there is a pool of Members who have received training in accordance with the Act at all times during the Term.

- 22) The Coordinator shall arrange for training of all individuals appointed as Board Members.

- 23) The Coordinator shall ensure that there is a pool of trained and qualified Clerks available to assist the Board at all times during the Term.

- 24) The Coordinator shall keep a record of all appeals filed in accordance with the Act for a period of not less than ten (10) years from the date of receipt of the notice of appeal.
- 25) The Coordinator shall be responsible to coordinate all arrangements and perform all administrative functions related the holding of the appeal hearing in accordance with the requirements of the Act including but not limited to:
- a) Scheduling the appeal hearing,
 - b) Coordinating Members to sit on the Panel,
 - c) Arranging for a Clerk to attend the hearing,
 - d) Providing notice in writing of the hearing having regard for the Municipality's bylaws and policies,
 - e) Making all relevant documents and materials respecting the appeal available for public inspection electronically on the Coordinator's website and at the Coordinator's office,
 - f) Preparation of the Board's notice of decision, and
 - g) Providing a copy of the Board's notice of decision to all required persons.
- 26) Where a Board decision is subject to a leave to appeal application or merit hearing at the Court of Appeal, the Coordinator shall coordinate the preparation and filing of the Board Record with the Court of Appeal as well as any other matters that may be requested or required to support the Board's response to the leave to appeal application or merit hearing.

PRIVACY

- 27) All Parties acknowledge and agree that they are subject to the *Access to Information Act* and the *Protection of Privacy Act* (privacy legislation) and that they will only collect and release information in accordance with provisions of the privacy legislation.
- 28) The Municipality shall ensure that any information of a confidential or protected nature which it provides to the Coordinator is clearly marked as such.
- 29) The Municipality shall ensure that their planning and development applications and forms of notice of appeal have the requisite acknowledgement and agreement pursuant to privacy legislation that any person submitting an application or notice of appeal acknowledges and

agrees that the information submitted by the person filing the appeal in support of its application or appeal shall be subject to release to the public.

DISPUTE RESOLUTION

- 30) If any dispute arises with respect to the interpretation or application of the provisions of this Agreement, the Parties shall first attempt to resolve the dispute by direct negotiations between each's Chief Administrative Officer (or designate) within thirty (30) days of receipt of notice of the matter in dispute.
- 31) In the event the dispute cannot be resolved, then, upon mutual consent of the Parties, the Parties may utilize the Alberta Municipal Affairs Mediation Services program to assist in resolving the dispute. The Parties shall bear their own costs of mediation.

RELEASE AND HOLD HARMLESS

- 32) With the exception of negligence or willful breach of this Agreement, the Bylaw or the Act, the Municipality agrees to release and hold harmless the Coordinator together with its officers, employees, contractors, volunteers, and agents together with the Clerks and Members (collectively referred to as the "Coordinator Parties") from and against all liabilities, losses, costs, damages, legal fees (on a solicitor and his own client full indemnity basis), disbursements, fines, penalties, expenses, all manner of actions, causes of action, claims, demands and proceedings, all of whatever nature and kind that the Municipality may sustain, pay or incur or which may be brought or made against it, and whether or not incurred in connection with any action or other proceedings or claims or demands made by third parties, with respect to any occurrence, event, incident or matter caused by, and/or arising as a direct or indirect result of or in connection with the performance or intended performance of the Coordinator Parties' obligations pursuant to the Act, Bylaw and this Agreement.
- 33) The release and hold harmless provisions set forth in this agreement will survive the expiration of the Term or the termination of this Agreement.

INSURANCE

- 34) Throughout the Term, the Municipality shall maintain, in full force and effect with insurers licensed in the Province of Alberta, the following insurance with the Coordinator named as an additional insured:
- a) Professional Liability Insurance with policy limits of not less than \$1,000,000 per claim \$2,000,000 per aggregate; and
 - b) General Liability insurance policy of not less than \$2,000,000 per occurrence.

35) Throughout the Term, the Coordinator shall maintain, in full force and effect with insurers licensed in the Province of Alberta, the following insurance:

- a) Professional Liability Insurance with policy limits of not less than \$1,000,000 per claim \$2,000,000 per aggregate; and
- b) General Liability insurance policy of not less than \$2,000,000 per occurrence.

FORCE MAJEURE

36) If the Municipality or the Coordinator fail to meet their respective obligations hereunder within the respective time prescribed, and such failure is directly caused or materially contributed to by Force Majeure, such failure will be deemed not to be a breach of the obligations, provided that, in such event, the Municipality or the Coordinator will use their commercially reasonable efforts to put themselves in a position to carry out their obligations hereunder as soon as reasonably possible, to the extent that it is within their power.

NOTICES

37) All notices sent pursuant to the terms of this Agreement shall be served by one of the following means:

- a) personally, by delivering it to the Party on whom it is to be served at the address set out herein, provided that such delivery shall be made during normal business hours (8:30 a.m. - 4:30 p.m. on a Business Day). Personally delivered notice shall be deemed received when actually delivered as aforesaid;
- b) by e-mail or by any other like electronic method by which a written or recorded message may be sent, directed to the Party upon whom it is to be served at that address set out herein. Notice so served shall be deemed received on the earlier of:
 - i) upon transmission with answer back confirmation if received within the normal hours of the business day; or
 - ii) at the commencement of the next ensuing business day following transmission with answer back confirmation if not received within the normal hours of the business day; or
 - iii) by single registered mail in a prepaid envelope. Notice shall be deemed received five (5) days after mailing. In the event of postal interruption, no notice sent by means of the postal system during or within seven (7) days prior to the commencement of such postal interruption or seven (7) days after the cessation of the postal interruption shall be deemed to have been received unless actually received.

38) Notices shall be sent to the following addresses:

a) To the Municipality at:

Chief Administrative Officer
Town of Penhold
PO Box 10
Penhold, AB T0M 1R0
Email: cao@townofpenhold.ca

b) To the Coordinator at:

Legislative Services
Red Deer County
38106 Range Road 275
Red Deer AB T4S 2L9
Email: legislativeservices@reddeer.ca

SUCCESSORS

39) This Agreement will enure to the benefit of and be binding upon the Parties and the successors and assigns thereof.

ENTIRE AGREEMENT

40) This Agreement, with the schedules is the whole agreement between the Parties and replaces any prior Agreement existing between the Parties.

41) This Agreement may not be modified, changed, amended or waived except by signed written agreement of the Parties.

42) The Bylaws may not be modified, changed, amended or waived except by signed written agreement of the Parties.

UNENFORCEABILITY

43) If any portion of this Agreement is deemed to be illegal or invalid, then that portion of the Agreement will be deemed to be severed from the remainder of the Agreement, and the remainder of the Agreement will be enforceable.

ASSIGNMENT

44) This Agreement will not be assignable by the Municipality or the Coordinator to any other person, agency, firm or corporation without the prior written consent of the other Party.

COUNTERPART AND ELECTRONIC SIGNATURES

45) This Agreement may be executed in any number of counterparts by the Parties. All counterparts so executed will be the same effect as if all Parties actually had joined in executing one and the same document. Any electronic (pdf) copy of a signature will be deemed to be an original signature.

The Parties to this Agreement have affixed their corporate seals signed by the hands of their proper officers this __ day of _____, 20__.

RED DEER COUNTY

Print Name

Signature

TOWN OF PENHOLD

Print Name

Signature

Print Name

Signature



REQUEST FOR DECISION

Department: Legislative Services

Submitted by: Bonnie Stearns

SUBJECT: Council Correspondence

RECOMMENDATION:

That Council receives the correspondence for information as presented.

CAO COMMENTS:

SUPPORTING DOCUMENTS: Report/Document: Attached Available Nil

KEY ISSUE(S)/CONCEPTS DEFINED:

This listing identifies correspondence either attached or emailed to Council for review.

ATTACHED:

- May 26, 2026 Letter from Alberta Municipal Affairs re: Uncollectable Property Taxes
- June 5, 2026 Red Deer & District FCSS re: PYC Grant Application
- June 11, 2026 Letter from FCM re: Urban Forest Management Plan and Tree Planting Strategy for the Town of Penhold
- Innisfail RCMP Crime Stats – January to May

EMAIL:

June 9 email from Rick re: UWCA Poverty Simulation

RELEVANT POLICY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 201 (a) states in part that Councillors have the role of “..... Developing and evaluating the policies and programs of the municipality”.

STRATEGIC RELEVANCE:

Keeping Council informed on current related events.

DESIRED OUTCOME(S):

That Council is aware of information that either impacts the Town of Penhold directly or provides information of interest.

RESPONSE OPTIONS:

1. Council may wish to have something further investigated; this matter will be moved for further administrative review.
2. Council may wish to act on something and move the item for action.
3. Council may wish to move the items as information.

PREFERRED STRATEGY:

Determined upon response.

IMPLICATIONS OF RECOMMENDATION:

No further action on correspondence.

GENERAL:

The information shared with Council can have a direct impact on Penhold or provide information beneficial to Penhold.

ORGANIZATIONAL:

Legislative department receives and forwards relevant information to Council.

FINANCIAL:

No cost unless directive taken

FOLLOW UP ACTION:

As determined by Council.

COMMUNICATION:

May be directed to specific departments if potential impact.

OTHER COMMENTS:

Presented at the June 22nd 2026, Regular Council Meeting for the Town of Penhold



CAO



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Peace River*

AR122263

May 26, 2026

Dear Chief Elected Officials:

While most oil and gas companies pay their property taxes promptly, the Government of Alberta recognizes the ongoing challenges unpaid oil and gas property taxes pose for municipalities, particularly in rural areas.

In response, the Government of Alberta recently partnered with the Rural Municipalities of Alberta and municipal and industry stakeholders through the Property Tax Accountability Strategy (PTAS) Working Group to develop recommendations to address this issue. The final report was released on March 16, 2026, and is available at <https://open.alberta.ca/publications/property-tax-accountability-strategy-final-report>.

Alberta is taking the report's recommendations under consideration with the intent of responding with an actionable set of regulatory, administrative, and system-level improvements to promote oil and gas industry property tax compliance and municipal tax recovery.

As part of these considerations, I am pleased to announce the Provincial Education Requisition Credit (PERC) and the Designated Industrial Requisition Credit (DIRC) programs are approved for a three-year extension through 2028. This extension aligns with recommendation 12 of the PTAS report and will provide continued support to municipalities, while PTAS recommendations are examined.

Key details of the program extension include:

- continued eligibility of uncollectable education property taxes and designated industrial requisition amounts retroactive to the 2015 tax year, with credits to be considered up to and including the 2028 tax year; and
- an increase in the annual PERC program cap to \$7 million, reflecting the growing level of claims in recent years.

Our government is committed to a practical and balanced approach and will continue to work collaboratively with municipalities, industry, and partners to identify opportunities to streamline the PERC/DIRC programs, strengthen tax recovery tools, and improve program delivery.

.../2

Thank you for your continued collaboration and partnership as we work together to address the challenges created by uncollectable property taxes.

Sincerely,

A handwritten signature in black ink, consisting of a large, stylized 'D' followed by a 'W' and a horizontal line extending to the right.

Dan Williams, ECA
Minister

cc: Chief Administrative Officers



June 11, 2026

President

Présidente
Rebecca Bligh

Councillor

City of Vancouver, BC

Conseillère municipale
Ville de Vancouver (C.-B.)

First Vice-President

Premier vice-président
Tim Tierney

Councillor

City of Ottawa, ON

Conseiller municipal
Ville d'Ottawa (Ont.)

Second Vice-President

Deuxième vice-présidente
Kathy Valentino

Deputy Mayor

City of Thompson, MB

Mairesse suppléante
Ville de Thompson (Man.)

Third Vice-Presidence

Troisième vice-présidence
Vacant
À pourvoir

Past President

Président sortant
Scott Pearce

Mayor

Township of Gore, QC

Maire

Municipalité du
Canton de Gore (Qc)

Chief Executive Officer

Cheffe de la direction

Carole Saab

Ottawa, ON

24, rue Clarence Street
Ottawa, Ontario K1N 5P3

T: 613-241-5221

fcm.ca

His Worship Mayor Michael Yargeau and Members of Council
Town of Penhold
P.O. Box 10, 1001 Minto Street
Penhold, Alberta
T0M 1R0

Project Title: Urban Forest Management Plan and Tree Planting Strategy for the
Town of Penhold, AB

Application Number: GCCC- 26-0733

Dear Mayor Yargeau and Members of Council:

On behalf of the Green Municipal Fund (GMF) Council and FCM's Executive Committee, I would like to congratulate Town of Penhold on its successful funding application for the above-noted initiative.

It is my pleasure to confirm that Town of Penhold has been approved for a grant in the amount of up to \$ 45,000.

In the near future, Tammy Cheung will contact Town of Penhold to finalize the agreement for this funding. FCM's obligation to fund the above-noted initiative will only become binding once the agreement is executed.

FCM, in partnership with the Government of Canada, oversees public announcements regarding GMF-supported initiatives. Until our media relations team (media@fcm.ca) contacts the lead applicant or municipality to facilitate a media announcement, discussion of the application or the funding must remain private, except if reporting to municipal council. We kindly ask you to refrain from statements or any public form of communication related to the status of the application or funding until a media announcement led by FCM and the Government of Canada is complete.

Thank you for your interest in GMF. We look forward to working with you to improve the quality of life in your community, and to sharing the results of your initiative with communities across Canada.

Sincerely,

Dina Kutziubas
Manager, Community Canopies, Green Municipal Fund

DK/TC: sn
cc : Lynnette Nisbet, Nancy Podgurski





June 5th, 2026

Town of Penhold
#1 Waskasoo Avenue Box 10
Penhold, Alberta
T0M 1R0
alindgren@townofpenhold.ca

Dear Amanda Lindgren:

RE: Family and Community Support Services (FCSS) Grant Application

The Red Deer & District Family and Community Services (FCSS) Board met recently to review the submissions for the Preventive Social Services Grant Application Process referenced above.

The **Penhold Youth Club** has been approved for funding in the amount of **\$55,156.5** annually for 2027, 2028 and 2029.

This letter serves as a Notice of Intent to Award and is subject to execution of a written contract, and as a result, this Notice does NOT constitute the formation of a contract between The City and the organization.

Project contacts will receive formal notification regarding the process for entering into a Funding Agreement with the City of Red Deer effective January 1, 2027.

Please be advised that the City of Red Deer will be sending out a news release to various media outlets regarding the funding process and informing the community of the upcoming funding allocations.

Congratulations and thank you for your participation in this process.

Sincerely,

A handwritten signature in black ink that reads 'T. Jeff Bourne'.

Jeff Bourne, Board Chair

Red Deer & District FCSS



Innisfail (Municipal) Crime Statistic Summary – January to May

2026/06/03

Innisfail (Municipal) – Highlights

- **Break & Enters** are showing a 14.3% decrease when compared to the same period in 2025 (January to May). There were 1 fewer actual occurrences (from 7 in 2025 to 6 in 2026).
- **Theft of Motor Vehicles** decreased by 14.3% when compared to the same period in 2025 (January to May). There were 1 fewer actual occurrences (from 7 in 2025 to 6 in 2026).
- **Theft Under \$5,000** decreased by 7.7% when compared to the same period in 2025 (January to May). There were 4 fewer actual occurrences (from 52 in 2025 to 48 in 2026).

Innisfail (Municipal) – Criminal Code Offences Summary

Crime Category	% Change 2025 – 2026 (January to May)
Total Persons Crime	13.2% Increase
Total Property Crime	20.3% Decrease
Total Criminal Code	11.7% Decrease

From January to May 2026, when compared to the same period in 2025, there have been:

- 9 more **Persons Crime** offences;
- 39 fewer **Property Crime** offences; and
- 36 fewer **Total Criminal Code** offences;

Innisfail (Municipal) – May, 2026

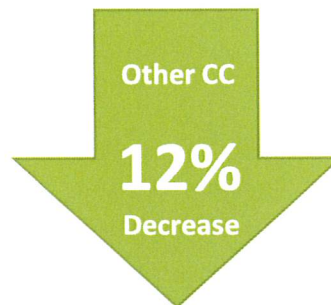
- There were 1 **Thefts of Motor Vehicles** in May: 0 cars, 0 trucks, 0 minivans, 0 SUVs, 0 motorcycles, 1 other types of vehicles, and 0 vehicles taken without consent.
- There were 1 **Break and Enters** in May: 0 businesses, 1 residences, 0 cottages/seasonal residences, 0 in some other type of location, and 0 unlawfully being in a dwelling house.
- There were a total of 2 **Provincial Roadside Suspensions** in May (1 alcohol related and 1 drug related). This brings the year-to-date total to 12 (11 alcohol related and 1 drug related).
- There were a total of 5 files with the **Spousal Abuse** survey code in May (May 2025: 5). This brings the year-to-date total to 32 (2025: 28).
- There were 237 files with **Victim Service Unit** referral scoring in Innisfail Municipal: 4 accepted, 28 declined, 0 proactive, 0 requested but not available, and 205 files with no victim.



Innisfail Municipal Crime Gauge

2026 vs. 2025
January to May

Criminal Code Offences



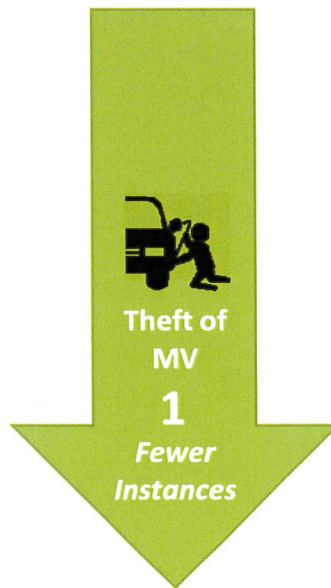
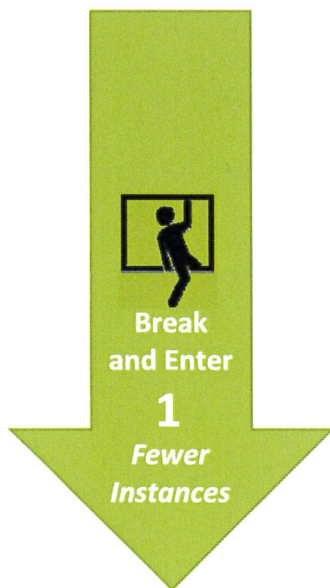
Total Criminal Code Offences:

12%

Decrease

When compared to
January to May, 2025

Select Property Crime



The data contained in this document was obtained from PROS, which is a live database. As such, some of the information presented could differ slightly from any past or future reports regarding the same time period.



Innisfail Municipal Detachment Crime Statistics (Actual) January to May: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

June 3, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		2	4	1	2	0	-100%	-100%	-0.6
Sexual Assaults		3	4	3	4	2	-33%	-50%	-0.2
Other Sexual Offences		0	2	2	2	0	N/A	-100%	0.0
Assault		22	30	23	33	40	82%	21%	3.9
Kidnapping/Hostage/Abduction		0	0	0	0	2	N/A	N/A	0.4
Extortion		0	2	2	1	0	N/A	-100%	-0.1
Criminal Harassment		7	13	9	9	16	129%	78%	1.4
Uttering Threats		11	12	16	17	17	55%	0%	1.7
TOTAL PERSONS		45	67	56	68	77	71%	13%	6.5
Break & Enter		14	13	15	7	6	-57%	-14%	-2.2
Theft of Motor Vehicle		15	9	8	7	6	-60%	-14%	-2.0
Theft Over \$5,000		0	1	1	2	3	N/A	50%	0.7
Theft Under \$5,000		59	54	70	52	48	-19%	-8%	-2.4
Possn Stn Goods		14	13	22	8	1	-93%	-88%	-3.1
Fraud		27	28	33	49	28	4%	-43%	2.3
Arson		0	0	1	0	0	N/A	N/A	0.0
Mischief - Damage To Property		47	26	34	35	41	-13%	17%	-0.3
Mischief - Other		14	11	38	32	20	43%	-38%	3.3
TOTAL PROPERTY		190	155	222	192	153	-19%	-20%	-3.7
Offensive Weapons		4	3	4	3	4	0%	33%	0.0
Disturbing the peace		17	22	29	27	15	-12%	-44%	0.1
Fail to Comply & Breaches		14	11	12	10	15	7%	50%	0.1
OTHER CRIMINAL CODE		10	4	4	9	9	-10%	0%	0.3
TOTAL OTHER CRIMINAL CODE		45	40	49	49	43	-4%	-12%	0.5
TOTAL CRIMINAL CODE		280	262	327	309	273	-3%	-12%	3.3



Innisfail Municipal Detachment Crime Statistics (Actual) January to May: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

June 3, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		6	2	6	2	2	-67%	0%	-0.8
Drug Enforcement - Trafficking		6	2	11	5	2	-67%	-60%	-0.5
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		12	4	17	7	4	-67%	-43%	-1.3
Cannabis Enforcement		0	0	0	0	1	N/A	N/A	0.2
Federal - General		13	8	7	13	7	-46%	-46%	-0.7
TOTAL FEDERAL		25	12	24	20	12	-52%	-40%	-1.8
Liquor Act		5	0	1	6	4	-20%	-33%	0.4
Cannabis Act		2	1	0	0	1	-50%	N/A	-0.3
Mental Health Act		23	69	60	75	99	330%	32%	15.8
Other Provincial Stats		26	67	71	86	77	196%	-10%	12.1
Total Provincial Stats		56	137	132	167	181	223%	8%	28.0
Municipal By-laws Traffic		3	5	0	3	4	33%	33%	0.0
Municipal By-laws		13	36	26	37	31	138%	-16%	3.7
Total Municipal		16	41	26	40	35	119%	-13%	3.7
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		6	10	2	3	4	-33%	33%	-1.1
Property Damage MVC (Reportable)		37	32	18	23	21	-43%	-9%	-4.1
Property Damage MVC (Non Reportable)		3	17	11	12	8	167%	-33%	0.5
TOTAL MVC		46	59	31	38	33	-28%	-13%	-4.7
Roadside Suspension - Alcohol (Prov)		11	9	11	5	11	0%	120%	-0.4
Roadside Suspension - Drugs (Prov)		0	1	1	0	1	N/A	N/A	0.1
Total Provincial Traffic		277	223	207	176	180	-35%	2%	-24.1
Other Traffic		0	0	1	2	1	N/A	-50%	0.4
Criminal Code Traffic		15	9	17	8	11	-27%	38%	-0.9
Common Police Activities									
False Alarms		24	33	19	21	19	-21%	-10%	-2.2
False/Abandoned 911 Call and 911 Act		25	35	26	23	39	56%	70%	1.6
Suspicious Person/Vehicle/Property		62	66	55	79	57	-8%	-28%	0.3
Persons Reported Missing		7	14	13	20	7	0%	-65%	0.6
Search Warrants		3	0	1	0	0	-100%	N/A	-0.6
Spousal Abuse - Survey Code (Reported)		28	25	25	28	32	14%	14%	1.1
Form 10 (MHA) (Reported)		8	14	8	11	11	38%	0%	0.3



Innisfail Municipal Detachment Crime Statistics (Actual) May: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

June 3, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	3	1	0	0	N/A	N/A	-0.3
Sexual Assaults		0	3	1	0	0	N/A	N/A	-0.3
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		1	10	4	8	9	800%	13%	1.4
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		2	2	1	1	2	0%	100%	-0.1
Uttering Threats		1	2	3	8	3	200%	-63%	1.0
TOTAL PERSONS		4	20	10	17	14	250%	-18%	1.7
Break & Enter		2	3	7	0	1	-50%	N/A	-0.5
Theft of Motor Vehicle		2	0	1	2	1	-50%	-50%	0.0
Theft Over \$5,000		0	0	0	0	2	N/A	N/A	0.4
Theft Under \$5,000		15	9	21	6	8	-47%	33%	-1.7
Possn Stn Goods		3	2	6	3	0	-100%	-100%	-0.5
Fraud		6	3	6	14	4	-33%	-71%	0.7
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		6	8	9	9	15	150%	67%	1.9
Mischief - Other		3	1	8	11	3	0%	-73%	1.0
TOTAL PROPERTY		37	26	58	45	34	-8%	-24%	1.3
Offensive Weapons		0	1	0	0	1	N/A	N/A	0.1
Disturbing the peace		5	7	5	9	6	20%	-33%	0.4
Fail to Comply & Breaches		7	2	2	2	3	-57%	50%	-0.8
OTHER CRIMINAL CODE		3	1	1	3	3	0%	0%	0.2
TOTAL OTHER CRIMINAL CODE		15	11	8	14	13	-13%	-7%	-0.1
TOTAL CRIMINAL CODE		56	57	76	76	61	9%	-20%	2.9



Innisfail Municipal Detachment Crime Statistics (Actual) May: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

June 3, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	3	0	1	N/A	N/A	0.2
Drug Enforcement - Trafficking		4	1	4	0	0	-100%	N/A	-0.9
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		4	1	7	0	1	-75%	N/A	-0.7
Cannabis Enforcement		0	0	0	0	1	N/A	N/A	0.2
Federal - General		5	1	3	6	0	-100%	-100%	-0.5
TOTAL FEDERAL		9	2	10	6	2	-78%	-67%	-1.0
Liquor Act		4	0	0	2	0	-100%	-100%	-0.6
Cannabis Act		1	0	0	0	1	0%	N/A	0.0
Mental Health Act		6	13	9	14	16	167%	14%	2.1
Other Provincial Stats		9	21	21	23	21	133%	-9%	2.6
Total Provincial Stats		20	34	30	39	38	90%	-3%	4.1
Municipal By-laws Traffic		1	1	0	0	1	0%	N/A	-0.1
Municipal By-laws		4	12	6	6	7	75%	17%	0.0
Total Municipal		5	13	6	6	8	60%	33%	-0.1
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	1	0	1	0	N/A	-100%	0.0
Property Damage MVC (Reportable)		7	2	7	10	3	-57%	-70%	0.0
Property Damage MVC (Non Reportable)		1	2	3	0	1	0%	N/A	-0.2
TOTAL MVC		8	5	10	11	4	-50%	-64%	-0.2
Roadside Suspension - Alcohol (Prov)		3	4	3	3	1	-67%	-67%	-0.5
Roadside Suspension - Drugs (Prov)		0	0	0	0	1	N/A	N/A	0.2
Total Provincial Traffic		80	44	34	58	43	-46%	-26%	-6.0
Other Traffic		0	0	0	2	1	N/A	-50%	0.4
Criminal Code Traffic		0	4	2	4	1	N/A	-75%	0.2
Common Police Activities									
False Alarms		7	10	5	3	3	-57%	0%	-1.5
False/Abandoned 911 Call and 911 Act		8	5	10	6	12	50%	100%	0.9
Suspicious Person/Vehicle/Property		11	23	12	15	19	73%	27%	0.8
Persons Reported Missing		0	6	3	5	2	N/A	-60%	0.3
Search Warrants		2	0	0	0	0	-100%	N/A	-0.4
Spousal Abuse - Survey Code (Reported)		7	5	5	5	5	-29%	0%	-0.4
Form 10 (MHA) (Reported)		1	3	0	2	1	0%	-50%	-0.1



Innisfail (Provincial) Crime Statistic Summary – January to May

2026/06/03

Innisfail (Provincial) – Highlights

- **Break & Enters** are showing a 0.0% decrease when compared to the same period in 2025 (January to May). There were 0 fewer actual occurrences (from 8 in 2025 to 8 in 2026).
- **Theft of Motor Vehicles** decreased by 45.5% when compared to the same period in 2025 (January to May). There were 5 fewer actual occurrences (from 11 in 2025 to 6 in 2026).
- **Theft Under \$5,000** decreased by 35.0% when compared to the same period in 2025 (January to May). There were 7 fewer actual occurrences (from 20 in 2025 to 13 in 2026).

Innisfail (Provincial) – Criminal Code Offences Summary

Crime Category	% Change 2025 – 2026 (January to May)
Total Persons Crime	22.4% Increase
Total Property Crime	8.6% Decrease
Total Criminal Code	14.6% Increase

From January to May 2026, when compared to the same period in 2025, there have been:

- 11 more **Persons Crime** offences;
- 8 fewer **Property Crime** offences; and
- 23 more **Total Criminal Code** offences;

Innisfail (Provincial) – May, 2026

- There were 1 **Thefts of Motor Vehicles** in May: 0 cars, 1 trucks, 0 minivans, 0 SUVs, 0 motorcycles, 0 other types of vehicles, and 0 vehicles taken without consent.
- There were 2 **Break and Enters** in May: 1 businesses, 1 residences, 0 cottages/seasonal residences, 0 in some other type of location, and 0 unlawfully being in a dwelling house.
- There were a total of 2 **Provincial Roadside Suspensions** in May (2 alcohol related and 0 drug related). This brings the year-to-date total to 16 (16 alcohol related and 0 drug related).
- There were a total of 1 files with the **Spousal Abuse** survey code in May (May 2025: 6). This brings the year-to-date total to 18 (2025: 13).
- There were 266 files with **Victim Service Unit** referral scoring in Innisfail Provincial: 1 accepted, 11 declined, 0 proactive, 0 requested but not available, and 254 files with no victim.



Innisfail Provincial Crime Gauge

2026 vs. 2025
January to May

Criminal Code Offences



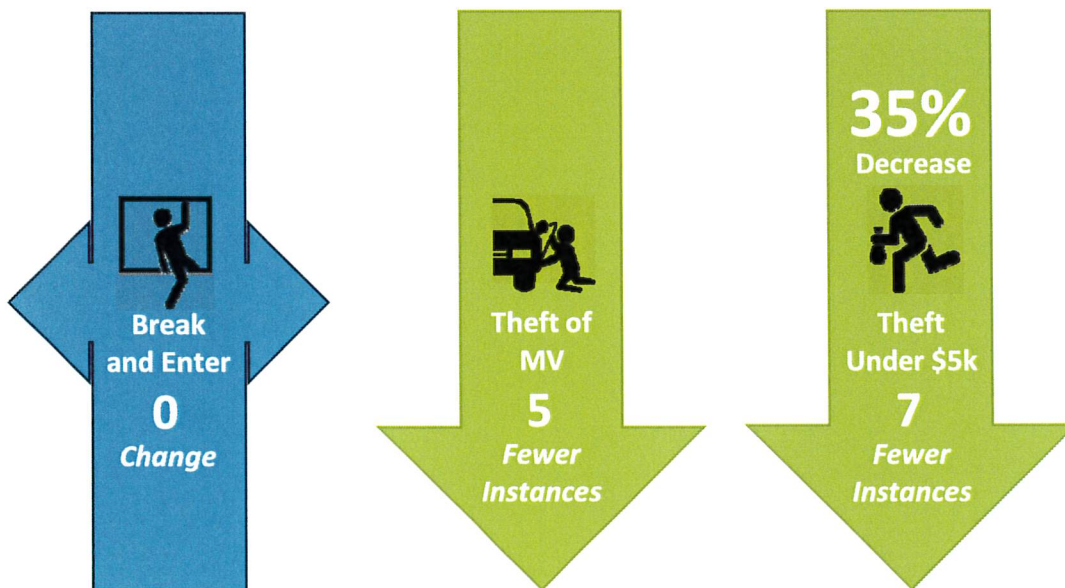
**Total
Criminal Code
Offences:**

15%

Increase

When compared to
January to May, 2025

Select Property Crime



The data contained in this document was obtained from PROS, which is a live database. As such, some of the information presented could differ slightly from any past or future reports regarding the same time period.



Innisfail Provincial Detachment Crime Statistics (Actual) January to May: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

June 3, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	1	N/A	N/A	0.2
Robbery		0	1	1	0	0	N/A	N/A	-0.1
Sexual Assaults		3	3	6	7	8	167%	14%	1.4
Other Sexual Offences		1	1	0	1	2	100%	100%	0.2
Assault		24	31	26	22	32	33%	45%	0.7
Kidnapping/Hostage/Abduction		0	0	0	1	3	N/A	200%	0.7
Extortion		0	1	0	2	0	N/A	-100%	0.1
Criminal Harassment		3	11	11	5	7	133%	40%	0.2
Uttering Threats		12	14	8	11	7	-42%	-36%	-1.3
TOTAL PERSONS		43	62	52	49	60	40%	22%	2.1
Break & Enter		36	20	29	8	8	-78%	0%	-6.8
Theft of Motor Vehicle		11	3	12	11	6	-45%	-45%	-0.2
Theft Over \$5,000		13	4	6	5	3	-77%	-40%	-1.9
Theft Under \$5,000		49	35	47	20	13	-73%	-35%	-8.7
Possn Stn Goods		38	31	23	7	2	-95%	-71%	-9.6
Fraud		25	23	21	19	19	-24%	0%	-1.6
Arson		4	0	2	2	0	-100%	-100%	-0.6
Mischief - Damage To Property		32	26	29	13	20	-38%	54%	-3.7
Mischief - Other		5	6	9	8	14	180%	75%	2.0
TOTAL PROPERTY		213	148	178	93	85	-60%	-9%	-31.1
Offensive Weapons		0	5	2	4	7	N/A	75%	1.3
Disturbing the peace		10	10	8	1	4	-60%	300%	-2.1
Fail to Comply & Breaches		10	6	7	6	13	30%	117%	0.6
OTHER CRIMINAL CODE		5	5	6	4	11	120%	175%	1.1
TOTAL OTHER CRIMINAL CODE		25	26	23	15	35	40%	133%	0.9
TOTAL CRIMINAL CODE		281	236	253	157	180	-36%	15%	-28.1



Innisfail Provincial Detachment Crime Statistics (Actual) January to May: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

June 3, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		5	9	4	5	2	-60%	-60%	-1.0
Drug Enforcement - Trafficking		1	5	3	5	3	200%	-40%	0.4
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		6	14	7	10	5	-17%	-50%	-0.6
Cannabis Enforcement		0	2	0	4	0	N/A	-100%	0.2
Federal - General		16	14	8	7	9	-44%	29%	-2.1
TOTAL FEDERAL		22	30	15	21	14	-36%	-33%	-2.5
Liquor Act		4	3	1	1	0	-100%	-100%	-1.0
Cannabis Act		2	0	2	0	1	-50%	N/A	-0.2
Mental Health Act		21	32	36	22	36	71%	64%	2.0
Other Provincial Stats		41	29	55	47	44	7%	-6%	2.4
Total Provincial Stats		68	64	94	70	81	19%	16%	3.2
Municipal By-laws Traffic		0	2	1	0	1	N/A	N/A	0.0
Municipal By-laws		4	9	6	13	19	375%	46%	3.4
Total Municipal		4	11	7	13	20	400%	54%	3.4
Fatals		0	0	1	1	1	N/A	0%	0.3
Injury MVC		15	22	12	16	14	-7%	-13%	-0.8
Property Damage MVC (Reportable)		132	99	107	58	79	-40%	36%	-14.7
Property Damage MVC (Non Reportable)		35	15	13	14	17	-51%	21%	-3.7
TOTAL MVC		182	136	133	89	111	-39%	25%	-18.9
Roadside Suspension - Alcohol (Prov)		10	5	14	10	16	60%	60%	1.7
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		985	611	592	551	545	-45%	-1%	-94.0
Other Traffic		0	1	0	4	0	N/A	-100%	0.3
Criminal Code Traffic		12	7	20	16	21	75%	31%	2.7
Common Police Activities									
False Alarms		20	20	9	14	21	5%	50%	-0.4
False/Abandoned 911 Call and 911 Act		30	18	13	22	30	0%	36%	0.4
Suspicious Person/Vehicle/Property		98	88	70	63	48	-51%	-24%	-12.5
Persons Reported Missing		4	2	5	4	8	100%	100%	1.0
Search Warrants		2	0	0	1	0	-100%	-100%	-0.3
Spousal Abuse - Survey Code (Reported)		15	22	14	13	18	20%	38%	-0.3
Form 10 (MHA) (Reported)		10	6	7	1	3	-70%	200%	-1.9



Innisfail Provincial Detachment Crime Statistics (Actual) May: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

June 3, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	1	0	0	N/A	N/A	0.0
Sexual Assaults		1	0	2	2	0	-100%	-100%	0.0
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		5	8	5	3	4	-20%	33%	-0.7
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	1	0	0	0	N/A	N/A	-0.1
Criminal Harassment		1	5	5	1	2	100%	100%	-0.2
Uttering Threats		3	2	1	2	1	-67%	-50%	-0.4
TOTAL PERSONS		10	16	14	8	7	-30%	-13%	-1.4
Break & Enter		8	3	8	0	2	-75%	N/A	-1.5
Theft of Motor Vehicle		1	1	0	4	1	0%	-75%	0.3
Theft Over \$5,000		3	1	1	1	0	-100%	-100%	-0.6
Theft Under \$5,000		13	13	13	4	4	-69%	0%	-2.7
Possn Stn Goods		3	9	5	1	0	-100%	-100%	-1.4
Fraud		7	5	5	4	4	-43%	0%	-0.7
Arson		0	0	1	1	0	N/A	-100%	0.1
Mischief - Damage To Property		9	5	11	7	6	-33%	-14%	-0.4
Mischief - Other		2	1	3	2	1	-50%	-50%	-0.1
TOTAL PROPERTY		46	38	47	24	18	-61%	-25%	-7.0
Offensive Weapons		0	2	0	1	0	N/A	-100%	-0.1
Disturbing the peace		1	1	3	1	4	300%	300%	0.6
Fail to Comply & Breaches		0	2	0	1	4	N/A	300%	0.7
OTHER CRIMINAL CODE		0	1	0	0	4	N/A	N/A	0.7
TOTAL OTHER CRIMINAL CODE		1	6	3	3	12	1100%	300%	1.9
TOTAL CRIMINAL CODE		57	60	64	35	37	-35%	6%	-6.5



Innisfail Provincial Detachment Crime Statistics (Actual) May: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

June 3, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	1	0	0	0	-100%	N/A	-0.5
Drug Enforcement - Trafficking		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		2	1	0	0	0	-100%	N/A	-0.5
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		5	3	1	0	3	-40%	N/A	-0.7
TOTAL FEDERAL		7	4	1	0	3	-57%	N/A	-1.2
Liquor Act		0	3	1	1	0	N/A	-100%	-0.2
Cannabis Act		0	0	1	0	0	N/A	N/A	0.0
Mental Health Act		7	6	7	4	9	29%	125%	0.2
Other Provincial Stats		15	6	12	13	9	-40%	-31%	-0.5
Total Provincial Stats		22	15	21	18	18	-18%	0%	-0.5
Municipal By-laws Traffic		0	2	1	0	0	N/A	N/A	-0.2
Municipal By-laws		0	4	1	2	9	N/A	350%	1.6
Total Municipal		0	6	2	2	9	N/A	350%	1.4
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		4	7	1	4	2	-50%	-50%	-0.7
Property Damage MVC (Reportable)		15	16	11	18	11	-27%	-39%	-0.6
Property Damage MVC (Non Reportable)		0	5	3	5	5	N/A	0%	1.0
TOTAL MVC		19	28	15	27	18	-5%	-33%	-0.3
Roadside Suspension - Alcohol (Prov)		0	2	2	0	2	N/A	N/A	0.2
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		198	131	123	146	120	-39%	-18%	-14.1
Other Traffic		0	0	0	4	0	N/A	-100%	0.4
Criminal Code Traffic		1	1	6	2	6	500%	200%	1.1
Common Police Activities									
False Alarms		3	6	3	1	5	67%	400%	-0.1
False/Abandoned 911 Call and 911 Act		1	4	1	12	2	100%	-83%	1.0
Suspicious Person/Vehicle/Property		23	16	24	11	12	-48%	9%	-2.7
Persons Reported Missing		1	2	3	2	2	100%	0%	0.2
Search Warrants		1	0	0	0	0	-100%	N/A	-0.2
Spousal Abuse - Survey Code (Reported)		5	9	3	6	1	-80%	-83%	-1.1
Form 10 (MHA) (Reported)		3	3	1	0	0	-100%	N/A	-0.9