



REQUEST FOR DECISION

Department: Legislative Services

Submitted by: Bonnie Stearns

SUBJECT: Adoption of the February 24th, 2025 Regular Council Meeting Minutes

RECOMMENDATION:

That Council adopts the February 24th, 2025 Regular Council Meeting minutes as presented.

CAO COMMENTS:

SUPPORTING DOCUMENTS: Report/Document: Attached _X_ Available ___ Nil ___

KEY ISSUE(S)/CONCEPTS DEFINED:

RELEVANT POLICY:

Municipal Government Act Revised Statutes of Alberta, 2000, Chapter M-26, Division 9, Part 6, Section 208 Performance of major administrative duties. 'The chief administrative officer must ensure that the minutes of each council meeting are given to council for adoption at a subsequent council meeting.'

STRATEGIC RELEVANCE:

Following MGA requirements

DESIRED OUTCOME(S):

That the February 24th, 2025 minutes accurately reflect Council's decision and direction at its Regular Meeting.

RESPONSE OPTIONS:

The minutes presented are the unapproved record of the February 24th, 2025 Regular Council Meeting and are presented for adoption, or adoption as amended, by Council.

Minutes were emailed out to Council on March 4th with no changes made at the time of this report.

PREFERRED STRATEGY:

That Council adopts the Feb. 24th, 2025 Regular Council Meeting minutes.

IMPLICATIONS OF RECOMMENDATION:

Permanent management and storage of Minutes.

GENERAL:

Historical; permanent record for future review.

ORGANIZATIONAL:

Legislative department ensuring the documents are properly handled.

FOLLOW UP ACTION:

The Minutes will be printed, signed by the Mayor and CAO, and placed in a secure location for long term storage.

CAO reviews minutes with management team to determine action items and identify follow up tasks.

Review at regular Manager's Meetings to ensure tasks are being completed.

COMMUNICATION:

The approved minutes will be posted onto the town's website for public viewing.

OTHER COMMENTS:

Minutes for the past several years are available for public viewing on the website.

Presented at the March 10th, 2025 Regular Council Meeting for the Town of Penhold



CAO

Town of Penhold

REGULAR MEETING MINUTES



February 24th, 2025
Town Council Chambers

Mayor:

Mike Yargeau

Councillors:

Teresa Cunningham

Ken Denson

Cameron Galisky

Shawn Hamm

Shaun Kranenborg

Tyrone Muller

Guests:

Ryan Phillip, Presenter

Andrew Filipchuk Presenter

Jo Michaluk, Resident

Ann Bilyk, Resident

Lori Wolfe, Resident

Jean Orcheson, Resident

Staff:

Rick Binnendyk, CAO

Bonnie Stearns, Exec
Asst.

Mayor Yargeau called the meeting to order at 6:00 pm.

1. CALL TO ORDER - Mayor

1.2. Adoption of the Agenda

2025-057

Councillor Hamm moved to accept the February 24th, 2025 Regular Council meeting agenda with additions as indicated below.

CARRIED UNANIMOUSLY

2. ADOPTION OF PREVIOUS MINUTES

2.1. Adoption of the February 10th, 2025 Regular Council Meeting Minutes

2025-058

Councillor Cunningham moved to accept the Feb. 10, 2025 Regular Council meeting minutes as presented.

CARRIED UNANIMOUSLY

3. BUSINESS ARISING OUT OF THE MINUTES

2025-059

Councillor Denson moved that Council accept the listed Business Arising out of the Minutes as information.

CARRIED UNANIMOUSLY

4. PUBLIC HEARING

5. PRESENTATIONS & DELEGATIONS

5.1 Mr. Ryan Phillip & Mr. Andrew Filipchuk - ice for local U9 - U11 hockey development

- local users utilize local facilities; 2 teams to start with
- would appreciate a place to keep equipment at
- September start date

2025-060

Councillor Kranenborg moved that Council direct Administration to bring back an ice rental policy to ensure that local users will have access to ice time at the Multiplex.

CARRIED UNANIMOUSLY

6. REPORTS

6.1. Financial

6.1. a. Monthly Accounts for Online Payments and Payments from Feb. 5 - 19, 2025

2025-061

Councillor Muller moved that Council receives the Monthly Accounts for Online Payments from Feb. 5 - 19, 2025 as presented.

CARRIED UNANIMOUSLY

6.1. b. Monthly Bank Reconciliation for the month ending Dec. 31, 2024

2025-062

Councillor Galisky moved that Council receives the Monthly Bank Reconciliation for the month ending Dec. 31, 2024 as presented.

CARRIED UNANIMOUSLY

6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

2025-063

Councillor Hamm moved to accept the CAO's monthly report as information.

CARRIED UNANIMOUSLY

6.3 Community Services – Jennifer Blaylock

- Distributed in Council Package

2025-064

Councillor Muller moved to accept the Community Services Manager's monthly report as information.

CARRIED UNANIMOUSLY

6.4 Fire & Protective Services – Sean Pendergast

- Distributed in Council Package

2025-065

Councillor Cunningham moved to accept the Fire & Protective Services Manager's monthly report as information.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1. Provincial Highway Intersection Improvements Report – Castleglenn Consultants

2025-066

Councillor Galisky moved that Council accepts the Provincial Highway Intersection Improvements Report, prepared by Castleglenn Consultants within the Town of Penhold as information.

CARRIED UNANIMOUSLY

2025-067

Councillor Cunningham moved that Council direct Administration to follow up with Minister Dreeshen to discuss possible assistance in building out the Waskasoo Intersection.

CARRIED UNANIMOUSLY

8. OUTSTANDING BUSINESS

9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

9.1 Innisfail RCMP – Quarterly Report

2025-068

Councillor Denson moved that Council accepts the Innisfail RCMP's quarterly Community Policing Report as well as additional documents as information.

CARRIED UNANIMOUSLY

10. BYLAW(s)

10.1 Bylaw 834/2025 Business Licensing Bylaw – 3rd Reading

2025-069

Councillor Galisky moved that Council move to give third and final reading of Bylaw 834/2025 being the Business Licensing Bylaw as presented.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE and INFORMATION

11.1 General Correspondence

2025-070

Councillor Kranenborg moved that Council receives the correspondence for information as presented.

CARRIED UNANIMOUSLY

12. COUNCIL ROUND TABLE – Information no action

Mayor and Councillors reported on meetings they have attended on behalf of the Town of Penhold.

2025-071

Councillor Hamm moved that Council accepts the reports as information.

CARRIED UNANIMOUSLY

2025-072

Councillor Galisky moved that Council direct Administration to purchase and install a camera system at the Lincoln Recreation Centre to deter possible future vandalism.

CARRIED UNANIMOUSLY

2025-073

Councillor Cunningham moved that Council directs Administration to nominate Linda Briggs for the Minister's Seniors Service Awards.

CARRIED UNANIMOUSLY

13. QUESTIONS from the GALLERY

Questions and answers were provided regarding town areas.

14. CLOSED SESSION

15. ADJOURNMENT

2025-074

Councillor Muller moved to adjourn Council Meeting at 7:02 pm.

CARRIED UNANIMOUSLY

MAYOR

CAO

REQUEST FOR DECISION



Department: Administration

Submitted by: Rick Binnendyk

SUBJECT: Council Update Report

RECOMMENDATION:

That Council accepts the CAO's update report as information.

CAO COMMENTS:

SUPPORTING DOCUMENTS: Report/Document: Attached ___ Available ___ Nil X___

KEY ISSUE(S)/CONCEPTS DEFINED:

RELEVANT POLICY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 - Section 207 – Chief Administrative Officer's Responsibilities.

STRATEGIC RELEVANCE:

Focus on strategic priorities and operational initiatives.

DESIRED OUTCOME(S):

Keeping Council current on community initiatives.

RESPONSE OPTIONS:

1. Verbal clarity on something that was identified.
2. Investigate an area in more depth for possible decision-making focus.

PREFERRED STRATEGY:

- Have an informed Council team.
- To identify an area that may need additional focus for policy change.

IMPLICATIONS OF RECOMMENDATION:

Information items for Council

COUNCIL FOLLOWUP:

Waskasoo Middle School Tour: Thursday, March 27th at 10:45 am.

Projects:

School:

- A request has been made for the Governance Committee to meet. At the current time there has not been a date set. Discussion Points:
 - The current agreement for the joint wall.
 - Clarity on the current school's intended use
 - The town's current land access at the site

Administration:

- 2025 Provincial Budget has come down. We are working through the requisition changes from the school and Bethany Care to see the impact on our tax rates.
- We will be looking to finalize our budgets now that the province has identified their numbers. We are hopeful to be ready by the end of March with the capital portion of the budgets.
- Our staff have been working with Vadim on getting e-billing setup for taxes. It appears this option will be available this year.
- Our Auditors will be in the office on Monday to start our 2024 financial reporting.
- Castle Glenns Intersections Improvement Report has been signed off and we anticipate a final copy in the next few days.
- Municipal Planning Commission met last week and went through a number of items that were suggested for possible changes from our Planner. We are hopeful to see a draft ready for Council within the next month.
- We are working on clearing up some outstanding items from past council meetings.
- We have issued the Development Permit for the New Public Service Building.
 - In Discussion with Scott Builders, they have identified that they will closely monitor the tariff situation with the States, and we will be advised immediately on rising concerns, so we can plan effectively.
- We have reached out to Fortis about power and a light by the MAP Track. There was some discussion about this last year and it appears this fell by the wayside, so... we are giving Fortis that nudge as a reminder.
- Met two times with an investment team who have been looking favourably at Penhold for development. We have mentioned several options that they are looking into.
- Participated on several conference calls with the Local Government Administration Association (LGAA) on the conference planning committee. We have another great conference coming up in June.
- Alberta Kings Court has come down with a decision on the Inter Collaborative Framework directive/clarity between Whitecourt and Wood Buffalo. We have been advised that more info will be forthcoming in the next couple of months on expectations and funding. It appears that the rural commitment may be more than they perceive.
- At the Mayors Caucus session we will be meeting with the new Director for Alberta Municipalities. The agenda looks keenly interesting this time with the Trump card being discussed; and upcoming municipal elections for changes coming forward.

FOLLOW UP ACTION/UPCOMING:

- Continue work with MPC and our Planning consultants in updating our LUB
- Preparing for 2025 construction once the budgets are given final approvals.
- Setting up directive expectations for staff for this coming year.
- The CAO yearly review is once again due to be done.

In closing, a few words in tribute to John King: John was deeply committed to our community, as his wife Julia, held positions on Council both as Mayor and Councillor for over 20 years. John played a key supportive role to Julia, with a friendly smile and a willingness to always attend/help at community functions. Our community needed a Santa, and yes, John played Santa for numerous years in Penhold, which kids of all ages enjoyed. When we built the Multiplex, John headed up the fundraising campaign, a daunting task to be sure. John believed

in Penhold and showed his support in making sure he was always available, what he called himself "the First Man", to our Mayor Julia. John will be missed.

COMMUNICATION:

This is meant to keep the Council informed on the Town's administrative activities.

OTHER COMMENTS:

Presented at the March 10th, 2025, Regular Council Meeting for the Town of Penhold



CAO



REQUEST FOR DECISION

Department: Operations

Submitted by: Brandon Kowalchuk

SUBJECT: Council Report

RECOMMENDATION:

That Council accepts the Operations Manager's report as information.

CAO COMMENTS:

RECOMMENDATION Report/Document: Attached ___ Available ___ Nil X___

KEY ISSUE(S)/CONCEPTS DEFINED:

RELEVANT POLICY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 - Section 207 – Chief Administrative Officer's Responsibilities. This report is an extension of the CAO's update report.

STRATEGIC RELEVANCE:

Operational

DESIRED OUTCOME(S):

Accepted for information

RESPONSE OPTIONS:

Council defers back to administration for more information

PREFERRED STRATEGY:

IMPLICATIONS OF RECOMMENDATION:

Operational

GENERAL:

FOLLOW UP FROM PREVIOUS COUNCIL MEETINGS:

WATER:

- Water consumption for February is down 7% from this time last year with 20,146 m³ of water produced for the community.
- Monthly water meter reads were completed on February 14th.
- 43% of utility accounts are currently signed up to receive E-bills.

Note: 88% of Town staff, who live in town and 29% of Council are signed up for E-billing.

- There were two new water meters installed in residential properties in February and one meter upgraded in a commercial property.
- On Jan 21st Alberta Environment & Parks came out for a regular inspection of our water facilities and records. The Inspection Report was completed and sent to the town, and is attached for reference. We received passing marks in all areas of the inspection. This result speaks highly of the team of Operators operating our systems.
- Our required Annual Drinking Water Reports for 2024 were submitted to Alberta Environment on Feb 21st.
- Operators responded to a resident's concern that they were without water while away on vacation. It was determined that the service line froze due to ground frost and low water use. Operators have assisted the owner with troubleshooting and supplying company contacts that specialized in thawing lines.

SEWER:

- As of January 31st, 2025 sewer flows were 23,325 m³ for the month, down 7% compared with last year. It should be noted 2024 had higher flows due to a valve failure recirculating already metered flow back to the wet well before it was discovered and fixed.
- SRD has been working on getting a credit to the town for the excess flow error from that period of time from the City of Red Deer and have supplied a letter to the town with the amount to be credited.
- Our required Annual Sewer Flow Reports for 2024 were submitted to Alberta Environment on Feb 21st.
- Two town personal 4 head gas monitors, which are now obsolete models, were exchanged with Electro Gas as part of a bulk order in conjunction with SRD. The new gas monitor models are a fraction of the size and weight and still monitor and record CO₂, Lower Explosive Level (LEL), O₂, & H₂S levels. They also have an attachment which allows operators to inspect manholes and other enclosed spaces before entry. The monitors are worn by operators while working in areas where a gas or low oxygen danger may exist.

SRDRWC:

- Operations staff spent 207.5 hours working on the Regional System in February and there were four after hour callouts on the system.
- The Operations Safety meeting was held on February 11th in Bowden.
- All four of the obsolete 4 Head Gas Monitors owned by SRD were replaced with a newer more efficient model for Operators to use while performing checks on the system and has a long service life.
- A section of the pump discharge pipe was replaced by Alpha at PLS #4 as a leak from a crack developed on the pipe.
- Operators had multiple alarms due to the cold faulting the Makeup Air Unit for the PLS #4 building.

- Scrubber #1 at the Odour Management Facility was steam cleaned to remove a sulfur build up on the media bed and is now able to filter the H₂S at the facility again.
- Operators replaced some broken gauges in the chemical room in PLS #4 due to the deep cold weather.
- Bioxide was delivered to PLS #4, WLS #2 & 3 on Feb 5th.

TRANSPORTATION:

- Sanding was done on Feb 6th, 7th, 11th, 13th, 14th, & 18th.
- Snow Removal was done on Feb 5th, 6th, 7th, 12th, 13th, 14th, 18th, 19th, 20th, 21st, 25th, 26th, 27th, & 28th. Priority 2 streets were completed and most of Priority 3 was completed before the weather warmed up and melted the six remaining Priority 3 streets to be completed.
- Intersections were scraped on Feb 4th, 5th, & 13th.
- Snow has been hauled from the Multiplex; crews assisted with plowing the driveway and parking lots when needed.
- Operators cleared snow buildup on crosswalk solar panels.
- On Feb 24th allies were graded to assist with drainage from the warmer weather.
- **Maintenance of equipment:** The Asphalt Trailer was taken to IMI for an inspection and season prep. Batteries had to be replaced on Unit #23 due to the deep cold. Unit #12 had updates to the software performed by the dealership. Bolt bins have been installed and organized in the shop. A Hydraulic Coupler on #60 was replaced. Multiplex's Tool cat Blade attachment had the angle rams rebuilt by staff. Regular maintenance on trucks and equipment are performed when needed.

STORM:

- Crews started steaming culverts & catch basins on Feb 24th, 25th, 26th, & 27th.
- Lincoln Lift Station pumps were primed on Feb 24th.

PARKS & RECREATION:

- The Outdoor Rink was cleared of snow and flooded on Feb 7th, 12th, 14th, & 19th. The Outdoor Rink was shut down for the season on Feb 26th.
- Pathways were plowed or swept on Feb 3rd, 4th, 5th, 6th, 7th, 11th, 12th, 13th, 14th, 18th, 20th, & 21st. Staff used extra ice melt on the pathway located at Lincoln on the hill as snow would melt across the path and freeze on that section overnight.
- Staff removed snow piles left from the pathway clearing to assist with drainage in some park locations.
- Parks staff began pruning trees throughout town on Feb 24th.
- Garbage's were emptied on Feb 6th, 18th, 19th, 24th, 27th, & 28th. Staff also started picking up loose garbage found in the parks where the snow had melted away.
- Vandalism was discovered at the Rec Centre on Feb 19th. Staff cleaned and repaired the damages and had the facility ready for a renters booking on Feb 22nd. Staff are also working on the preparation of an interior update as identified in the 2025 Capital Budget which includes new bathroom partitions, sinks, counter tops, paint, benches, and installation of security cameras.

MEMORIAL HALL:

- There are four additional bookings for the month of March.
- Staff performed some maintenance on the Hall and installed a Bluetooth adapter for the audio system.
- Staff performed some drywall repair due to an accident while a group was using the Hall.

GARBAGE:

- Residence totes have been repaired when reported.
- Circular Material has confirmed everything is looking good for the April 1st launch. E360 will remain the recycling collector for April and then Empringham will take over recycling collection on May 1st.

RV Park:

- Campspot orientation and set up happened throughout the month with the new site set to launch on March 3rd just in time for season bookings to open. Our team is excited for the modern look and capabilities that the site brings to our organization.
- Campground is scheduled to open for guests on May 2nd.

ORGANIZATIONAL:

- Travis Green's last day with the Town was February 28th. We wish him the best with his new opportunity and look forward working in conjunction with him in his new role.
- A posting for one Full Time Operator and three Seasonal Parks Labourers was posted on the Town's website and other sources.
- RV Park Caretakers were interviewed, and a new caretaker was signed to a contract for the season. We look forward to Gary & Debra Kaczmar joining our team for the operating season.

FOLLOW UP ACTION:**COMMUNICATION:****OTHER COMMENTS:**

Presented at the March 10th, 2025 Regular Council Meeting for the Town of Penhold.

For 

CAO

February 12, 2025
Registration:00001056

Penhold Waterworks System
88 Robinson,
Penhold, AB T0M 1R0

Re: Penhold (#00001056) Waterworks System Inspection Report

Environment and Protected Areas conducted an inspection of the Penhold waterworks system on January 21, 2025. This letter and attached Inspection Report are to advise you of the results. The inspection was conducted to assess compliance with the requirements of your approval/registration, under the authority of the *Environmental Protection and Enhancement Act*, associated Regulations and Codes of Practices.

The inspection is divided into Health, Operational and Administrative Risk Assessment sections. Each section is scored independently and requires every question to score a 3 or higher to pass. Each question is based on a rating between one and four with one being the lowest rating and four being the highest. A rating of either a one or two on any question will assess a risk for that section.

This letter and attached Inspection Report are to advise you of the results. The inspection was conducted with waterworks operator Brandon Kowalchuk. No deficiencies were identified during the inspection that would be considered a contravention. A copy of the inspection report is attached for your records. Ensure the comment sections are reviewed, as they will assist the registration holder in remaining in compliance.

Ensure the results of this inspection are shared with all operators of the waterworks system.

You should take all necessary steps to comply with all terms and conditions of your registration. Should you have any questions, please contact me at (403) 340-5356 or David.smejkal@gov.ab.ca

Regards,

David Smejkal
Environmental Protection Officer, Inspector

Enclosure

cc: Jesse Skwaruk, Alberta Environment and Protected Areas
Julian Huang, Alberta Environment and Protected Areas



REQUEST FOR DECISION

Department: Legislative Services

Submitted by: Bonnie Stearns

SUBJECT: Swearing In of Deputy Mayor Teresa Cunningham

RECOMMENDATION:

That Council appoints Councillor Teresa Cunningham as Deputy Mayor, to be in effective immediately up to and including October 27, 2025.

CAO COMMENTS:

SUPPORTING DOCUMENTS: Report/Document: Attached ___ Available ___ Nil _ X_

KEY ISSUE(S)/CONCEPTS DEFINED:

RELEVANT POLICY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 - Section 207 – Chief Administrative Officer’s Responsibilities. This report is an extension of the CAO’s update report.

STRATEGIC RELEVANCE:

Operational

DESIRED OUTCOME(S):

To ensure all Councillors are assigned the Deputy Mayor role during their tenure.

RESPONSE OPTIONS:

That Council does not follow alphabetic the Swearing in of a new Deputy Mayor at this time.

PREFERRED STRATEGY:

IMPLICATIONS OF RECOMMENDATION:

GENERAL:

At the beginning of the elected term, Council was assigned an eight month period where they would fill the role of Deputy Mayor. Councillor Cunningham’s role begins in March.

FOLLOW UP ACTION:

Switch photos around on the Council wall.

COMMUNICATION:

OTHER COMMENTS:

Presented at the Mar. 10, 2025 Regular Council Meeting for the Town of Penhold



CAO



REQUEST FOR DECISION

Department: Legislative Services

Submitted by: Rick Binnendyk

**SUBJECT: Penhold & District Public Library
– Dec. 31, 2024 Financial Statement**

RECOMMENDATION:

That Council accepts the Penhold & District Public Library Dec. 31, 2024 Financial Statement documents as information.

CAO COMMENTS:

SUPPORTING DOCUMENTS: Report/Document: Attached X Available Nil

KEY ISSUE(S)/CONCEPTS DEFINED:

RELEVANT POLICY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 - Section 207 – Chief Administrative Officer's Responsibilities. Advises and informs the council on the operation and affairs of the municipality. This report is an extension of the CAO's update report.

STRATEGIC RELEVANCE:

DESIRED OUTCOME(S):

That Council is apprised of information that either impacts the Town of Penhold directly or provides information of interest.

RESPONSE OPTIONS:

PREFERRED STRATEGY:

IMPLICATIONS OF RECOMMENDATION:

The Library requires Council's acceptance of their Financial Statements and must provide a motion in order to complete the year end process.

GENERAL:

The information shared with Council can have a direct impact on Penhold or provide information beneficial to Penhold.

ORGANIZATIONAL:

FINANCIAL:

There is no financial implication to the Town.

FOLLOW UP ACTION:

Advise Library of Council's decision.

COMMUNICATION:

OTHER COMMENTS:

Presented at the Mar. 10th, 2025 Regular Council Meeting for the Town of Penhold

For 

CAO



Town of Penhold
Box 10
Penhold, Alta.
TOM 1R0

March 5, 2025

ATTENTION: Mayor Yargeau and Town Council

Town of Penhold Library Board is submitting our 2024 Financial Statement, completed by RSM Canada LLP, Kevin Fergusson.

We have accomplished so much this year and directed our Funding with purpose.

Activities:

- maintenance upgrades and repairs
- replaced old equipment
- expanded programs, planned and run by students
- outstanding guests such as Darren Clark photographer, Chef Chartrand, Christmas Music by The Messengers and Wendy for preschool children
- inspirational speakers for students to experience unique careers – Darren Clark and Chef Chartrand

We are passionate about community and connecting community.

Respectfully,

A handwritten signature in blue ink, reading "Myra Binnendyk", written in a cursive style.

Myra Binnendyk
Library Manager

Attachment:
2024 Final Financial Package

**PENHOLD & DISTRICT
PUBLIC LIBRARY**

**Compilation Engagement Report and
Financial Information**

December 31, 2024

COMPILATION ENGAGEMENT REPORT

To the Management of the Penhold & District Public Library

On the basis of information provided by management, we have compiled the statement of financial position of the Penhold & District Public Library as at December 31, 2024, the statements of changes in net assets and operations for the year then ended, and note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Red Deer County, Alberta

February 13, 2025

RSM Canada LLP

Chartered Professional Accountants



PENHOLD & DISTRICT PUBLIC LIBRARY

Statement of Financial Position

As at December 31, 2024

	2024	2023
ASSETS		
Current assets		
Cash	\$ 110,479	\$ 117,912
Term deposit	53,972	51,360
Goods and services tax receivable	<u>1,045</u>	<u>988</u>
	<u>\$ 165,496</u>	<u>\$ 170,260</u>
LIABILITIES		
Current liabilities		
Accounts payable and accruals	\$ 612	\$ 8,277
Deferred revenue	<u>11,454</u>	<u>9,558</u>
	<u>12,066</u>	<u>17,835</u>
NET ASSETS		
Unrestricted	99,458	101,065
Capital projects reserve	<u>53,972</u>	<u>51,360</u>
	<u>153,430</u>	<u>152,425</u>
	<u>\$ 165,496</u>	<u>\$ 170,260</u>

PENHOLD & DISTRICT PUBLIC LIBRARY**Statement of Changes in Net Assets****Year ended December 31, 2024**

	Unrestricted	Capital Projects Reserve	Total 2024	Total 2023
Balance, beginning of year	\$ 101,065	\$ 51,360	\$ 152,425	\$ 131,279
Excess of revenues over expenditures	1,005	-	1,005	21,146
Transfer to reserve	<u>(2,612)</u>	<u>2,612</u>	<u>-</u>	<u>-</u>
Balance, end of year	<u>\$ 99,458</u>	<u>\$ 53,972</u>	<u>\$ 153,430</u>	<u>\$ 152,425</u>

PENHOLD & DISTRICT PUBLIC LIBRARY

Statement of Operations

Year ended December 31, 2024

	2024 Actual	2024 Budget	2023 Actual
Revenues			
Municipal funding	\$ 178,137	\$ 178,137	\$ 180,910
Red Deer County funding	30,322	30,322	30,322
Provincial funding	28,953	28,953	28,953
Chinook's Edge School Division	17,194	15,930	21,318
Operating revenue	5,374	1,575	6,339
Memberships	4,867	3,500	4,714
Grant revenue	4,042	11,900	9,400
Donations and fundraising	1,135	250	676
Fines	464	250	720
	<u>270,488</u>	<u>270,817</u>	<u>283,352</u>
Expenditures			
Wages and benefits	205,081	212,885	194,600
Books and periodicals	16,489	13,132	17,368
Capital expenditures	11,294	8,500	3,309
Programming	10,802	7,000	7,093
Repairs and maintenance	8,709	2,000	11,537
Office	6,466	7,800	9,297
Professional fees	2,585	2,500	2,415
Printing and copying	2,323	800	2,393
Janitorial	2,250	5,200	3,116
Advertising and promotion	2,237	1,500	1,875
GST expense	794	-	798
Workshops and mileage	453	1,500	405
TD Summer Reading Award	-	8,000	8,000
	<u>269,483</u>	<u>270,817</u>	<u>262,206</u>
Excess of revenues over expenditures	<u>\$ 1,005</u>	<u>\$ -</u>	<u>\$ 21,146</u>

PENHOLD & DISTRICT PUBLIC LIBRARY

Note to the Financial Information

December 31, 2024

1. Basis of Accounting

The basis of accounting applied in the preparation the financial statement of Penhold & District Public Library is on the historical cost basis, reflecting cash transactions with the additions of:

- ♦ Term deposit recorded at cost plus accrued interest
- ♦ Accounts payable and accruals
- ♦ Deferred revenue recorded over term of agreement



REQUEST FOR DECISION

Department: Legislative Services

Submitted by: Bonnie Stearns

SUBJECT: Council Correspondence

RECOMMENDATION:

That Council receives the correspondence for information as presented.

CAO COMMENTS:

SUPPORTING DOCUMENTS: **Report/Document: Attached __ Available __ Nil X**

KEY ISSUE(S)/CONCEPTS DEFINED:

This listing identifies correspondence either attached or emailed to Council for review.

ATTACHED:

- Feb. 27 letter from Minister McIver re: Provincial Priorities Act & Provincial Priorities Regulation effective Apr. 1, 2025
- Feb. 27 letter from Minister McIver re: Budget 2025

EMAIL:

- Feb. 21 Municipal World re: Your Municipal World Daily for Feb. 21, 2025
- Feb. 21 CAEP re: Navigating your Cross Border Strategy
- Feb. 24 Municipal World Daily re: Your Municipal World Daily for Feb. 24, 2025
- Feb. 24 Alberta Municipalities re: Alberta Municipalities' Friday News - February 21, 2025
- Feb. 25 email forwarded from Rick re: Request to preserve & protect Fleming Slough/Lake
- Feb. 26 Chinook's Edge School Division re: Chinook's Edge Board e-News February 2025

RELEVANT POLICY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 201 (a) states in part that Councillors have the role of “..... Developing and evaluating the policies and programs of the municipality”.

STRATEGIC RELEVANCE:

Keeping Council informed on current related events.

DESIRED OUTCOME(S):

That Council is apprised of information that either impacts the Town of Penhold directly or provides information of interest.

RESPONSE OPTIONS:

1. Council may wish to have something further investigated; this item will be moved for further administrative review.
2. Council may wish to act on something and move the item for action.
3. Council may wish to move the items as information.

PREFERRED STRATEGY:

Determined upon response.

IMPLICATIONS OF RECOMMENDATION:

No further action on correspondence.

GENERAL:

The information shared with Council can have a direct impact on Penhold or provide information beneficial to Penhold.

ORGANIZATIONAL:

Legislative department receives and forwards relevant information to Council.

FINANCIAL:

No cost unless directive taken

FOLLOW UP ACTION:

As determined by Council.

COMMUNICATION:

May be directed to specific departments if potential impact.

OTHER COMMENTS:

Presented at the Mar. 10th, 2025 Regular Council Meeting for the Town of Penhold

for 

CAO



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR118277

February 26, 2025

Dear Chief Elected Officials/Associations/Library Boards/Regional Services
Commissions/Municipally Controlled Corporations:

In May 2024, our government passed the *Provincial Priorities Act* to establish a process for provincial oversight of agreements between provincial entities and the federal government. The *Act* will come into force on April 1, 2025, and will ensure Ottawa is not undermining the province's jurisdiction to make decisions about what is best for Alberta and Albertans. Under the *Act*, provincial entities, such as municipalities, are required to obtain prior approval from the Alberta government before entering into, amending, or renewing an agreement with the federal government.

Throughout last summer, Alberta's government led a comprehensive stakeholder engagement with provincial entities to inform the supporting regulations. The Provincial Priorities Regulation (attached), which also comes into force on April 1, 2025, designates additional municipal entities that are subject to the *Act*. These entities include library boards, regional services commissions, municipally controlled corporations, and any entity that is established by bylaw, with the exception of business improvement areas. In addition, the regulation sets out the approval process for proposed intergovernmental agreements and includes some exceptions for the municipal sector where no provincial approvals will be needed. Examples of these exceptions include agreements under \$100,000, agreements that are in-kind contributions only, agreements with the Canadian Armed Forces, and agreements for disaster response and assistance; these will not require provincial approval.

Effective April 1, 2025, municipalities and municipal entities will be required to submit information on all new agreements with the federal government, agreement amendments and agreement renewals, along with a copy of the agreement, to Municipal Affairs, regardless of the monetary value of the agreement. Information on agreements eligible for an exception must also be submitted to Municipal Affairs in order for the exception to apply. Additional details on the process for submitting required information on federal agreements to Municipal Affairs will be shared in March.

I am looking forward to working together with you to ensure Alberta municipalities maintain access to federal dollars while protecting areas of provincial jurisdiction.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers



Province of Alberta
Order in Council

O.C. 041/2025

FEB 26 2025

ORDER IN COUNCIL

Approved and ordered:

Lieutenant Governor
or
Administrator

The Lieutenant Governor in Council makes the Provincial Priorities
Regulation set out in the attached Appendix.

FILED UNDER

THE REGULATIONS ACT

as ALBERTA REGULATION 21/2025

ON February 26 2025

REGISTRAR OF REGULATIONS

CHAIR

For information only

Recommended by: President of Executive Council

Authority: Provincial Priorities Act
(section 4)

APPENDIX
Provincial Priorities Act
PROVINCIAL PRIORITIES REGULATION

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Designation of provincial entities

1 The following entities are designated as provincial entities for the purposes of the Act:

- (a) an intermunicipal library board as defined in the *Libraries Act*;
- (b) a municipal library board as defined in the *Libraries Act*;
- (c) a controlled corporation as defined in section 75.1 of the *Municipal Government Act* and the controlled corporation's board;

- (d) a growth management board as defined in the *Municipal Government Act*;
- (e) a regional services commission as defined in the *Municipal Government Act*;
- (f) an entity created by a municipal bylaw, except a business improvement area within the meaning of the *Municipal Government Act* and the business improvement area's board;
- (g) an entity that is a party to an agreement in which the entity has agreed to operate and administer real property assets of the Alberta Social Housing Corporation;
- (h) Calgary Homeless Foundation;
- (i) Homeward Trust Edmonton.

Approvals

Approval by responsible Minister

2(1) Subject to the exceptions set out in this Regulation, a provincial entity may only enter into, amend, extend or renew an intergovernmental agreement after obtaining the prior approval of the Minister responsible for the provincial entity.

(2) For the purposes of this Regulation,

- (a) the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Post-secondary Learning Act* is responsible for a public post-secondary institution as defined in the *Post-secondary Learning Act*,
- (b) the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Education Act* is responsible for a board as defined in the *Education Act*,
- (c) the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Provincial Health Agencies Act* is responsible for

- (i) a regional health authority, and any subsidiary health corporation of the regional health authority, under the *Provincial Health Agencies Act*, and
 - (ii) Covenant Health and any subsidiary of Covenant Health,
- (d) the sector Minister responsible for a health services sector under the *Provincial Health Agencies Act* is responsible for a provincial health agency established for that health services sector, and any subsidiary health corporation of that provincial health agency, under the *Provincial Health Agencies Act*,
- (e) the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Libraries Act* is responsible for
 - (i) an intermunicipal library board as defined in the *Libraries Act*, and
 - (ii) a municipal library board as defined in the *Libraries Act*,
- (f) the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Municipal Government Act* is responsible for
 - (i) a municipal authority as defined in the *Municipal Government Act*,
 - (ii) a controlled corporation as defined in section 75.1 of the *Municipal Government Act* and the controlled corporation's board,
 - (iii) a growth management board as defined in the *Municipal Government Act*,
 - (iv) a regional services commission as defined in the *Municipal Government Act*, and
 - (v) an entity created by a municipal bylaw, except a business improvement area within the meaning of the *Municipal Government Act* and the business improvement area's board,

and

- (g) the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Alberta Housing Act* is responsible for
 - (i) a management body as defined in the *Alberta Housing Act*,
 - (ii) an entity that is a party to an agreement in which the entity has agreed to operate and administer real property assets of the Alberta Social Housing Corporation,
 - (iii) Calgary Homeless Foundation, and
 - (iv) Homeward Trust Edmonton.

(3) The President of the Executive Council may approve a provincial entity to enter into, amend, extend or renew an intergovernmental agreement if no other Minister is responsible for the provincial entity.

Authority to approve municipal agreements

3(1) Despite anything to the contrary in section 2(2)(f), the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Municipal Government Act* may designate another Minister as the Minister responsible for a provincial entity referred to in section 2(2)(f) in relation to an agreement or a class of agreements if the Ministers agree that the subject-matter of the agreement or class of agreements relates to a matter under that other Minister's administration.

(2) Despite anything to the contrary in section 4(1), a provincial entity referred to in section 2(2)(f) shall submit a proposed agreement, amendment, extension or renewal in accordance with the directions of the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Municipal Government Act* despite that Minister designating another Minister as the Minister responsible for the provincial entity under subsection (1).

Approval of agreements

4(1) To obtain approval to enter into, amend, extend or renew an intergovernmental agreement, a provincial entity must submit the proposed agreement, amendment, extension or renewal in accordance with the directions of the Minister responsible for the provincial entity.

(2) The Minister responsible for the provincial entity must assess the proposed agreement, amendment, extension or renewal by considering the following factors prior to approving a provincial entity to enter into, amend, extend or renew the agreement:

- (a) whether the agreement aligns with the priorities of the Government of Alberta;
- (b) whether the agreement
 - (i) intrudes into an area of provincial legislative jurisdiction under the Constitution of Canada,
 - (ii) affects or interferes with an area of provincial legislative jurisdiction under the Constitution of Canada, or
 - (iii) imposes conditions that would restrict the Government of Alberta in an unacceptable manner from establishing and implementing policies and programs in an area of provincial jurisdiction;
- (c) whether the agreement aligns with the Government of Alberta's long-term fiscal plan.

(3) Subject to subsections (4) to (6), after assessing the proposed agreement, amendment, extension or renewal by considering the factors described in subsection (2), the Minister may

- (a) approve a provincial entity to enter into the agreement, amendment, extension or renewal, subject to any terms or conditions the Minister considers appropriate, or
- (b) decline to approve the provincial entity to enter into the agreement, amendment, extension or renewal.

(4) A Minister must receive the approval of the Executive Council prior to approving a provincial entity to

- (a) enter into an intergovernmental agreement in which a federal entity is agreeing to provide a provincial entity with \$5 million or more in funding, excluding any in-kind contributions, or
 - (b) amend, extend or renew an intergovernmental agreement if the amendment, extension or renewal would result in \$5 million or more in additional funding, excluding any in-kind contributions, being provided by a federal entity to a provincial entity under the agreement.
- (5) A Minister must receive the approval of the Executive Council prior to approving a provincial entity to enter into, amend, extend or renew an intergovernmental agreement if, in the Minister's opinion, the agreement
- (a) intrudes into an area of provincial legislative jurisdiction under the Constitution of Canada,
 - (b) affects or interferes with an area of provincial legislative jurisdiction under the Constitution of Canada, or
 - (c) imposes conditions that would restrict the Government of Alberta in an unacceptable manner from establishing and implementing policies and programs in an area of provincial jurisdiction.
- (6) A Minister must receive the approval of the Executive Council prior to approving a provincial entity to amend an intergovernmental agreement in a material way if subsection (4) or (5) applies or applied to the agreement.
- (7) If a Minister approves a provincial entity to enter into, amend, extend or renew an intergovernmental agreement, the Minister must provide written notice to the provincial entity, including written notice of any terms or conditions that apply to the Minister's approval.
- (8) If a Minister declines to approve a provincial entity to enter into, amend, extend or renew an agreement, the Minister must provide written notice to the provincial entity.

**Funding applications by management
bodies and similar entities**

5(1) Subject to subsection (2), a management body as defined in the *Alberta Housing Act* or an entity described in section 1(g) must notify the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Alberta Housing Act* of any intent of the management body or entity to apply for funding from a federal entity when the body or entity submits its annual business plan to the Minister in accordance with the *Management Body Operation and Administration Regulation* (AR 243/94) or the terms of an operating agreement.

(2) Where it is not possible to comply with subsection (1) without foregoing the opportunity to apply for funding from a federal entity, a management body as defined in the *Alberta Housing Act* or an entity described in section 1(g) must notify the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Alberta Housing Act* of the intent of the management body or entity to apply for funding from a federal entity at least 60 days before submitting the application for funding from the federal entity.

(3) Calgary Homeless Foundation and Homeward Trust Edmonton must notify the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Alberta Housing Act* of the intent of Calgary Homeless Foundation or Homeward Trust Edmonton to apply for funding from a federal entity at least 60 days before submitting the application for funding from the federal entity.

(4) The Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Alberta Housing Act*, within 30 days of being notified of an intent to apply for funding, must conduct a preliminary assessment of the proposed application and must advise the provincial entity whether the Minister

- (a) has concerns with the proposed application, including the nature of those concerns, and
- (b) is likely, based on the preliminary assessment, to approve the provincial entity to enter into an agreement, or the amendment, extension or renewal of an agreement, that would result from the provincial entity's application for

funding from a federal entity being approved by a federal entity.

(5) The Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Alberta Housing Act* must consider whether notice required by this section has been provided when deciding whether to approve a provincial entity to enter into, amend, extend or renew an intergovernmental agreement.

Exceptions

Exceptions re funding amounts

6(1) If, under an intergovernmental agreement, a federal entity

- (a) would not provide any funding to a provincial entity or would only provide in-kind contributions, or
- (b) would provide less than \$100 000 in funding, excluding any in-kind contributions, to a provincial entity,

and the provincial entity has provided or agreed to provide the Minister responsible for the provincial entity with any information specified by the Minister, including a copy of the agreement, in the time and manner specified by the Minister, the provincial entity is not required to obtain the Minister's approval before entering into, amending, extending or renewing that agreement unless an amendment, extension or renewal of the agreement would result in the provincial entity receiving a total of \$100 000 or more in funding, excluding any in-kind contributions, from the federal entity under the agreement as amended, extended or renewed.

(2) If an intergovernmental agreement relates to the construction, maintenance or development of housing accommodations, then a provincial entity is not required to obtain approval before entering into, amending, extending or renewing that agreement if the federal entity is providing the provincial entity \$250 000 or less in funding, excluding any in-kind contributions, under the agreement initially entered into, or as amended, extended or renewed.

(3) This section does not apply to Calgary Homeless Foundation or Homeward Trust Edmonton.

Exceptions re amendments, extensions and renewals

7(1) If a provincial entity has been approved to enter into an agreement under this Regulation, the provincial entity is not required to obtain prior approval to amend, extend or renew that agreement if the provincial entity has provided or agreed to provide the Minister responsible for the provincial entity with any information specified by the Minister, including a copy of the agreement, in the time and manner specified by the Minister and any of the following circumstances apply:

- (a) the agreement includes a provision requiring a project to start or end by a certain date and the amendment, extension or renewal is for the purpose of allowing the project to start or end by a date that is no more than one year different from the start or end date that is in the agreement;
- (b) the agreement includes a provision establishing the length of a project and the amendment, extension or renewal is for the purpose of allowing the project to be extended by one year or less;
- (c) the amendment, extension or renewal provides additional federal funding, excluding any in-kind contributions, to a provincial entity that is
 - (i) less than \$100 000, and
 - (ii) less than 10% of the federal funding being provided under the agreement that the Minister approved;
- (d) the proposed amendment, extension or renewal of an agreement would make or result in minor administrative changes.

(2) Subsection (1) does not apply to Calgary Homeless Foundation or Homeward Trust Edmonton.

Exceptions for public post-secondary institutions

8(1) For the purposes of this section,

- (a) “fee-for-service agreement” means an agreement in which a particular set of services is provided in exchange for a set fee, and

- (b) “research” means an undertaking directed to the discovery, extension or application of knowledge through a disciplined inquiry or systematic investigation.

(2) If a public post-secondary institution as defined in the *Post-secondary Learning Act* has provided or agreed to provide the Minister responsible for the *Post-secondary Learning Act* with any information specified by the Minister in respect of an agreement with a federal entity, including a copy of the agreement, in the time and manner specified by the Minister, the public post-secondary institution is not required to obtain prior approval to enter into, amend, extend or renew that agreement with a federal entity if

- (a) the agreement pertains to research, unless greater than 50% of the total funding being provided under the agreement, excluding any in-kind contributions, is capital funding for the development of research facilities,
- (b) greater than 50% of the total funding being provided under the agreement pertains to the following matters:
 - (i) the delivery of an apprenticeship education program as defined in the *Skilled Trades and Apprenticeship Education Act*;
 - (ii) the delivery of a program of study as defined in the *Post-secondary Learning Act*;
 - (iii) the delivery of a foundational learning program as defined in the *Programs of Study Regulation* (AR 91/2009);
 - (iv) the delivery of work placement experiences, including mentorship programs, cooperative placements, practicums and internships, for students as defined in the *Post-secondary Learning Act*, including the provision of wage subsidies;
 - (v) the delivery of language instruction that enables individuals to develop basic language proficiency in one of the official languages of Canada;
 - (vi) the delivery of a continuing education program;
 - (vii) a conference, symposium or other non-instructional event,

or

- (c) the public post-secondary institution is entering into, amending, extending or renewing an agreement in which the public post-secondary institution is
 - (i) a party to a fee-for-service agreement, or
 - (ii) providing space to a federal entity through a lease or short-term rental, the term of which does not exceed 2 months.

Exception for Banff Centre

9 If Banff Centre as defined in the *Post-secondary Learning Act* has provided or agreed to provide the Minister responsible for the *Post-secondary Learning Act* with any information specified by the Minister in respect of an agreement with a federal entity, including a copy of the agreement, in the time and manner specified by the Minister, Banff Centre is not required to obtain prior approval to enter into, amend, extend or renew that agreement with a federal entity.

Exceptions for school boards

10 If a board as defined in the *Education Act* has provided or agreed to provide the Minister responsible for the *Education Act* with any information specified by the Minister in respect of an agreement with a federal entity, including a copy of the agreement, in the time and manner specified by the Minister, the board is not required to obtain prior approval to enter into, amend, extend or renew that agreement with a federal entity in either of the following circumstances:

- (a) the agreement provides for federal funding under Jordan's Principle;
- (b) the agreement provides for federal funding as part of an education services agreement under section 63 of the *Education Act*.

Exceptions for Banff, Jasper and Lloydminster

11 If the Municipality of Jasper, the Town of Banff or the City of Lloydminster have provided or agreed to provide the Minister responsible for the *Municipal Government Act* with any

information specified by the Minister in respect of an agreement with a federal entity, including a copy of the agreement, in the time and manner specified by the Minister, the Municipality, Town or City, as the case may be, is not required to obtain prior approval to enter into, amend, extend or renew that agreement with a federal entity.

Exception for controlled corporations

12 If a controlled corporation as defined in section 75.1 of the *Municipal Government Act* or the controlled corporation's board has provided or agreed to provide the Minister responsible for the *Municipal Government Act* with any information specified by the Minister in respect of an agreement with a federal entity, including a copy of the agreement, in the time and manner specified by the Minister, the controlled corporation or the controlled corporation's board, as the case may be, is not required to obtain prior approval to enter into, amend, extend or renew that agreement with a federal entity.

Exception for municipal agreements with Canadian Armed Forces

13 If a municipal authority has provided or agreed to provide the Minister responsible for the *Municipal Government Act* with any information specified by the Minister in respect of an agreement with the Canadian Armed Forces, including a copy of the agreement, in the time and manner specified by the Minister, the municipal authority is not required to obtain prior approval to enter into, amend, extend or renew that agreement with the Canadian Armed Forces.

Exceptions during emergencies and disasters

14 If a municipal authority has provided or agreed to provide the Minister responsible for the *Municipal Government Act* with any information specified by the Minister in respect of an agreement with a federal entity, including a copy of the agreement, in the time and manner specified by the Minister, the municipal authority is not required to obtain prior approval to enter into, amend, extend or renew that agreement with a federal entity if the agreement is for the purpose of responding to a disaster or emergency as those terms are defined in the *Emergency Management Act*.

**Exception for mortgage agreements with Canada
Mortgage and Housing Corporation**

15 If a management body as defined in the *Alberta Housing Act* or an entity described in section 1(g) has provided or agreed to provide the Minister responsible for the *Alberta Housing Act* with any information specified by the Minister in respect of a mortgage agreement with the Canada Mortgage and Housing Corporation, including a copy of the agreement, in the time and manner specified by the Minister, the management body or entity is not required to obtain prior approval to enter into, amend, extend or renew that mortgage agreement with the Canada Mortgage and Housing Corporation.

**Exception for entities that operate and administer
Alberta Social Housing Corporation assets**

16 If an entity described in section 1(g) has provided or agreed to provide the Minister responsible for the *Alberta Housing Act* with any information specified by the Minister in respect of an agreement with a federal entity, including a copy of the agreement, in the time and manner specified by the Minister, the entity is not required to obtain prior approval to enter into, amend, extend or renew that agreement with a federal entity if that agreement does not relate to the operation or administration of real property assets of the Alberta Social Housing Corporation.

Agreements to provide information

17 For the purposes of this Regulation, an agreement to provide a Minister with information may relate to a particular intergovernmental agreement or to a class of intergovernmental agreements.

Coming into Force

Coming into force

18 This Regulation comes into force on the coming into force of the *Provincial Priorities Act*.



ALBERTA
MUNICIPAL AFFAIRS
Office of the Minister
MLA, Calgary-Hays

AR117795

February 27, 2025

Dear Chief Elected Officials:

I am writing to share information with you about *Budget 2025*, tabled in the Alberta Legislature by my colleague, the Honourable Nate Horner, President of Treasury Board and Minister of Finance. Below are some details relevant to Alberta Municipal Affairs.

Budget 2025 is meeting the challenges facing Alberta with responsible decisions to fund today's priorities, investing more than \$1 billion to build stronger communities provincewide. Through these investments, my ministry will continue to support local governments in providing fiscally responsible, collaborative, and accountable services to Albertans.

Last year, Municipal Affairs introduced the Local Government Fiscal Framework (LGFF), delivering predictable capital infrastructure funding to municipalities and Metis Settlements across Alberta. The LGFF represents years of collaboration between the province and local governments, replacing the Municipal Sustainability Initiative with a modern and predictable model.

LGFF funding allocations for the 2025/26 fiscal year have been known to communities for several months. Thanks to the LGFF's revenue index factor, which ties the funding level to provincial revenue from three years prior, *Budget 2025* increases LGFF capital funding by more than 13 per cent, from \$722 million to \$820 million. This increase will help your communities achieve their local infrastructure priorities. *Budget 2025* also maintains LGFF Operating funding at \$60 million to assist with operational costs and help respond to inflationary pressures. This grant was doubled in 2023 to reflect lost municipal revenue through the Grants in Place of Taxes program.

Budget 2025 also increases funding for the Grants in Place of Taxes program (GIPOT). Over the last few years, we heard loud and clear from municipalities that have provincially run buildings within their boundaries about the need for stronger recognition of the impact provincial properties have on municipal services. Starting in the 2025/26 fiscal year, GIPOT will be paid to municipalities at 75 per cent of the property tax amount that would be owed if the properties were subject to municipal taxation. Next year, in 2026/27, GIPOT will be fully restored to 100 per cent.

.../2

In light of these increases, the Local Growth and Sustainability Grant (LGSG) program will not continue. Introduced in *Budget 2024*, this three-year, \$60-million grant program aimed to alleviate pressures in fast-growing communities. We received numerous applications from municipalities for the initial \$20 million in LGSG funding allocated in 2024. Those funds will still be distributed, with successful applicants notified by the end of March 2025. However, after careful consideration, our government made the difficult decision to discontinue the LGSG program for *Budget 2025* and focus the investment of taxpayer dollars into other areas, including a comprehensive capital plan to enhance public infrastructure.

As in previous years, *Budget 2025* includes capital support through the federal Canada Community-Building Fund and Investing in Canada Infrastructure Program. We are also maintaining funding levels for public libraries, with more than \$33 million going toward operating grants across the province.

Budget 2025 is meeting the challenge of the cost of living by helping families keep more money in their pockets through lower personal income taxes and continuing investments in education and health care. Our municipal partners are integral to our work. As we face global uncertainties, I look forward to working together over the next year as we continue to build strong, vibrant, and sustainable communities that help keep our province the best place in Canada to live, work, and raise a family.

Sincerely,



Ric McIver
Minister