



REQUEST FOR DECISION

Department: Legislative Services

Submitted by: Bonnie Stearns

SUBJECT: Approval of the February 9th, 2026 Regular Council Meeting Minutes

RECOMMENDATION:

That Council approves the Feb. 9th, 2026 Regular Council Meeting minutes as presented.

CAO COMMENTS:

SUPPORTING DOCUMENTS: Report/Document: Attached Available Nil

KEY ISSUE(S)/CONCEPTS DEFINED:

RELEVANT POLICY:

Municipal Government Act Revised Statutes of Alberta, 2000, Chapter M-26, Division 9, Part 6, Section 208 Performance of major administrative duties. 'The chief administrative officer must ensure that the minutes of each council meeting are given to council for adoption at a subsequent council meeting.'

STRATEGIC RELEVANCE:

Following MGA requirements

DESIRED OUTCOME(S):

That the Feb. 9th, 2026, minutes accurately reflect Council's decision and direction at its Regular Meeting.

RESPONSE OPTIONS:

The minutes presented are the unapproved record of the Feb. 9th, 2026 Regular Council Meeting and are presented for adoption, or adoption as amended, by Council.

Minutes were emailed out to Council on Feb. 17 with no changes made at the time of this report.

PREFERRED STRATEGY:

That Council adopts the Feb. 9th, 2026 Regular Council Meeting minutes.

IMPLICATIONS OF RECOMMENDATION:

Permanent management and storage of Minutes.

GENERAL:

Historical; permanent record for future review.

ORGANIZATIONAL:

Legislative department ensures the documents are properly handled.

FOLLOW UP ACTION:

The Minutes will be printed, signed by the Mayor and CAO, and placed in a secure location for long term storage.

CAO reviews minutes with management team to determine action items and identify follow up tasks.

Review at regular Manager's Meetings to ensure tasks are being completed.

COMMUNICATION:

The approved minutes will be posted onto the town's website for public viewing.

OTHER COMMENTS:

Minutes for the past several years are available for public viewing on the website.

Presented at the Feb. 23, 2026 Regular Council Meeting for the Town of Penhold



CAO

Town of Penhold



REGULAR MEETING MINUTES

Town Council Chambers
February 9th, 2026

Mayor:

Mike Yargeau

Councillors:

Teresa Cunningham
Ken Denson
Cameron Galisky

Shaun Kranenborg
Tyrone Muller
Kathy Sitter

Guests:

Ann Bilyk, Resident
Lori & Chris Wolfe, Residents
Jean Orchison, Resident
Jo Michaluk, Resident

Staff:

Sean Pendergast, Acting CAO
Bonnie Stearns, Executive
Assistant

Mayor Yargeau called the meeting to order at 6:00 p.m.

1. CALL TO ORDER - Mayor

1.1 Addition to the Agenda

1.2 Adoption of the Agenda

2026-036

Councillor Sitter moved to adopt the agenda as presented.

CARRIED UNANIMOUSLY

2. ADOPTION OF PREVIOUS MINUTES

2.1. Adoption of the Jan. 26, 2026, Regular Council Meeting Minutes

2026-037

Councillor Cunningham moved to approve the Jan. 26, 2026, Regular Council meeting minutes as provided.

CARRIED UNANIMOUSLY

3. BUSINESS ARISING OUT OF THE MINUTES

2026-038

Councillor Denson moved that Council accept the listed Business Arising out of the Minutes as information.

CARRIED UNANIMOUSLY

4. PUBLIC HEARING

5. PRESENTATIONS & DELEGATIONS

6. REPORTS

6.1. Financial

6.1. a. Monthly Accounts for Online Payments and Payments from Jan. 21 – Feb. 4, 2026

2026-039

Councillor Galisky moved that Council receives the Monthly Accounts for Online Payments from Jan. 21 – Feb. 4, 2026, as presented.

CARRIED UNANIMOUSLY

6.1. b. Monthly Bank Reconciliation for the month ending Nov. 30, 2025

2026-040

Councillor Kranenborg moved that Council receives the Monthly Bank Reconciliation for the month ending Nov. 30, 2025, as presented.

CARRIED UNANIMOUSLY

6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

2026-041

Councillor Denson moved to receive the CAO's monthly report as information.

CARRIED UNANIMOUSLY

6.3 Multiplex – Michael Szewczuk

- Distributed in Council Package

2026-042

Councillor Galisky moved to receive the Multiplex Manager's monthly report as information.

CARRIED UNANIMOUSLY

6.4 Operations – Brandon Kowalchuk

2026-043

Councillor Sitter moved that Council receives the Operations Manager's monthly report as information.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Town of Penhold Strategic Plan

2026-044

Councillor Kranenborg moved that Council accepts the Town of Penhold 2025 – 2028 Strategic Plan as provided.

CARRIED UNANIMOUSLY

7.2 Town of Penhold's 2025 Accomplishments & 2026 Directives

2026-045

Councillor Cunningham moved that Council accepts the 2025 Town of Penhold Accomplishments & 2026 Directives as information.

CARRIED UNANIMOUSLY

7.3 Uncollectible Oil Well Accounts

2026-046

Councillor Muller moved that Council approve the write-off of the uncollectible oil well accounts for Marksmen Energy Inc. in the amounts of \$11,485.89 and \$1,835.88, and Canadian Oil & Gas Inc. in the amount of \$5,460.98.

CARRIED UNANIMOUSLY

7.4 Housing Demand Assessment Proposal

2026-047

Councillor Denson moved that Council approves Administration to proceed with the proposed Housing Demand Assessment provided by Parkland Community Planning Services (PCPS) as presented;

AND FURTHER that \$15,000 be identified within the 2026 capital budget.

CARRIED UNANIMOUSLY

8. OUTSTANDING BUSINESS

9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

9.1 Penhold & District Library – Board Appointments

2026-048

Councillor Galisky moved that Council accepts the appointment of Alisha Benedict to the Board for the term Jan. 28, 2026 – Jan. 28, 2031;

AND FURTHER that Council accepts the extension of Board Member, Joan Schmelke, from Apr. 26, 2026 to June 26, 2026 as presented.

CARRIED UNANIMOUSLY

10. BYLAW(s)

11. CORRESPONDENCE and INFORMATION

11.1 General Correspondence

2026-049

Councillor Muller moved that Council receives the correspondence for information as presented.
CARRIED UNANIMOUSLY

12. COUNCIL ROUND TABLE – Information no action

Mayor and Councillors reported meetings they attended on behalf of the Town of Penhold.

2026-050

Councillor Galisky moved that Council receives the verbal reports as information.
CARRIED UNANIMOUSLY

13. QUESTIONS from the GALLERY - NO ACTION IDENTIFIED

Q&A

14. CLOSED SESSION - NONE

15. ADJOURNMENT

2026-051

Councillor Muller moved to adjourn the meeting at 6:57 pm.
CARRIED UNANIMOUSLY

MAYOR

CAO



REQUEST FOR DECISION

DEPARTMENT: Administration

SUBMITTED BY: Rick Binnendyk

REPORT: February 23rd, 2026

RECOMMENDATION:

That Council receives the CAO's update report as information.

COUNCIL FOLLOW-UP/UPCOMING:

- Red Deer County Regional Forum to discuss ICF's (Intermunicipal Collaboration Framework agreements). March 11th. We are registered.
- Check the Council Calendar for upcoming events

UPDATES:

Projects:

School:

- **Chinooks Edge:** no new information since last meeting.

Offsite Levies: Pending/ On hold

Memorial Hall: Staff are compiling survey information and post boards for the upcoming dialogue for the fate of this building. Info. will be posted on the website, and a display will be placed in the Library during the months of March/April.

- An Open House has been planned, at Memorial Hall, on Monday, April 20th from 5 to 6:30 pm.

Development items:

- Our office has received two new single-family housing permits for the Palisades area.
- We have been working with Melcor/Stantec and PCPS on making ready subdivision and zoning changes with the Oxford subdivision.
 - A development agreement will be in the works for this new development area.
- Our office has been advised that Melcor wishes to be in the ground by May this year. There are several steps required to be done quickly.
- There has been no further dialogue with Fortis on the power lines running on the east side of Waskasoo Avenue north of Highway #42. Options are to be given to the town for consideration.
- Atco - waiting to hear back.

Administration:

- 2025-year end is officially now done. Our accountant has been in our office this past week making ready the books for the audit team who will be in the second week of March.

- Approval of the Strategic Planning document: THANK YOU, our teams will ensure we move forward on the focuses identified. We will bring this forward on a quarterly basis to give Council an update on document status.
- The Brownlee Emerging Trends in Municipal Law session in Calgary was informative as always. key topics touch on:
 - Dual loyalties: commissions; corporations. A recent change to legislation now permits commissions to appoint who they feel will best serve their community. Not specifically a council representative. Interesting.
 - Data Centers: multiple approval authorities. This can be the gas systems, power plants and building. If seriously looking at this option, ensure there are several key bylaws that reflect large businesses.
- As a member of the Local Government Administration Association (LGAA) conference committee, we have reviewed a number of potential upcoming speakers for this June conference. The speaker lineup looks very impressive.
- Staff are working with our financial software, moving it onto the cloud. This is always an interesting feat. Once this is finalized, we will be able to produce T4s and T4As.
- I was away on a holiday from Feb 6th to 13th. Yes, it was so good. The sunshine and pools were nice.

UPCOMING ITEMS OF INTEREST:

- Continue to work with new zoning and subdivision items.
- Memorial Hall information into the community
- Financial year end processes

Presented at the Feb 23rd, 2026, Regular Council Meeting for the Town of Penhold



CAO

REQUEST FOR DECISION

DEPARTMENT: Community Services

SUBMITTED BY: Jennifer Blaylock

REPORT: Month of February

RECOMMENDATION:

That Council accepts the Community Services Department report as information.

COUNCIL FOLLOW-UP: n/a

MONTHLY UPDATE:

FCSS Supervisor & FCSS Community Navigator

- January Playgroup attendance: Jan. 7 (29 participants), Jan. 14 (28 participants), Jan. 21 (26 participants), Jan. 28 (15 participants).
- For January's Family Play Day we had 22 people including 7 families at the "Pretend Play" themed afternoon. The families enjoyed dress-up time and creating puppets while spending quality time together.
- Tech Tips for Older Adults & Seniors: 2 participants at the January session and 3 participants at the February session.
- 27 people including 9 families came out to join our "Hearts & Crafts" themed Family Play Day in February. Families connected over heart themed activities and creations.
- Our Family Literacy Game Night in partnership with the Penhold & District Library and Community Ties Before & After School program brought out 45 people including 12 families. It was great seeing families not only engaged together but also engaged with other families as well.
- We partnered with the Henday Association for Lifelong Learning to bring Math Chefs to the community for 3 weeks. There were 6 participants, including three families in this program. Together, participants learned about fractions, created yummy dishes for the whole family to enjoy and made memories together.
- Our 2025 FCSS Annual Outcomes Reports are complete. Approximately 1600 individuals were served through FCSS programming, collaborations/partnerships, and information/referrals.
- 2025 Community Services Year in Review is attached.

Penhold Youth Club:

- PYC averages for January
Grades 4-6: 31

Grades 7 & 8: 11

Grades 9-12: 23

Community Representation

Penhold: 306

Red Deer County: 50

- The Leaders in Training (LiT) program hosted its first “Snack and Learn” session in January. This initiative provides participants with the opportunity to earn additional hours while developing valuable skills, accessing practical tools, and contributing to PYC projects.
- During the session, LiTs explored strategies and resources for effective stress management and collaborated in planning their upcoming “LiT Appreciation Event” scheduled for May. Staff are also exploring opportunities to invite guest speakers to address topics identified by the youth, including money management and other areas of interest.

Communication & Events:

Community Events:

- February is the 3rd annual Penhold Cares Community Blood Drive Challenge in partnership with Canadian Blood Services. This challenge was started in 2024 in honour of Josephine Michaluk and her lifelong commitment to giving back. This year, residents, businesses, service groups, and neighbouring communities are encouraged to join the Town of Penhold’s Partners for Life team and donate blood to help ensure a strong, reliable blood supply for patients in need.
- Following her final blood donation on December 26, 2025, Penhold’s world record holder, Josephine Michaluk, was advised by her doctor that it’s time to keep what she has for herself and step away from donating. After beginning her donation journey at just 22 years old, Josephine gave blood an incredible 216 times over 61 years - a legacy of generosity that has helped save countless lives. Now, she’s hoping others will step up to carry the torch. Josephine’s wish is simple: inspire new and younger donors to start donating and make it a lifelong habit.
- This year’s campaign introduces a refreshed approach, encouraging residents, businesses, service groups, and neighboring municipalities to participate through Canadian Blood Services’ Partners for Life (PFL) program. Donations are tracked through the Partners for Life (PFL) program, allowing municipalities to compete as teams for the Penhold Cares Campaign Trophy. Two-time champions, The Village of Clive, will be returning this year to defend their title.
- All donations made at the Red Deer Donor Centre (located at #5, 5020 68 Street) during the campaign period will count toward the Penhold Cares Campaign Trophy, awarded to

the municipality that brings in the most donation points—and, of course, the bragging rights that come with saving the most lives.

- How scoring works:
Each blood donation = 1 point
Each donation from a new donor = 2 points
- Donations are tracked through the Partners for Life program, with the results determined by the official PFL report. Recruiting new donors is the fastest way to boost a community's score.

Communications:

- Twitter (X) – this account has been the least interactive and most restrictive as a means of sharing information on all social media accounts. Overall trends have been showing a consistent decrease in use of this platform overall by former Twitter users. On Feb. 2, 2026, there was a post put up on our account advising we will no longer be using the platform and directing followers to other platforms for information.

UPCOMING ITEMS OF INTEREST:

February 23 & March 9: Craft Club
February 25: Art of Conversation Jr.
March 2 & 16: Lego Club
March 4, 11, 18, 25: Playgroup
March 11: Tech Tips for Older Adults & Seniors
March 14: Family Play Day
March 19: Palliative Ponders – Death Cafe
March 24: Craft & Connect
March 28: Easter Eggstravaganza

CAO COMMENTS:

Presented at the February 23, 2026, Regular Council Meeting for the Town of Penhold.

CAO



Community Services

2025 Year in Review



Staying Connected

The Town of Penhold, Town of Penhold Community Support Services and Penhold Youth Club (PYC) social media pages & website are valuable information sources for residents.

Facebook followers:

3896 TOP

529 PYC

1026 FCSS

Instagram (TOP)

1467 followers

E-NEWS subscribers

489

Website views average 150 daily



PYC raised over \$7900 from Smile Cookie Week!



Penhold Family & Community Support Services (FCSS) offers a variety of programs, activities, and resources for all ages.

FCSS Community Navigators design and deliver preventive social initiatives and services that strengthen individual, family, and community well-being. Through collaboration with community groups and organizations, they help bridge gaps between service providers and the community. In 2025, over 1600 individuals participated in the following programs & activities:

- Tech Tips for Older Adults & Seniors
- Craft sessions at the Seniors Drop In Centre
- Home Alone Safety for Kids
- Babysitters course
- Molly Simpson presentation in partnership with PYC
- Youth Week in partnership with PYC



- Drop-In Playgroup
- Craft & Connect
- Snow Angels
- Yard Angels
- Family Play Day
- Lego Club
- Craft Club
- Summer Park Plays



- CPA Tax Prep Community Partner
- Penhold Discovery Night
- Welcome to Penhold
- Palliative Ponders – Death Café
- Stocking Stuffers for Seniors



Penhold Youth Club (PYC)

In 2025, we saw the successful development of a strong youth volunteer base through the Leaders in Training (LiT) program. LiT members collectively contributed 1,050 volunteer hours. A total of 25 youth stepped into leadership roles, with many leveraging their experience to secure summer employment as camp counsellors or to pursue post-secondary education in fields working with children, such as education.

Participation across weekly programs remained strong throughout the year. The Teen Night program experienced notable growth, increasing from 12 regular participants to 22 by the end of 2025.

In the fall, PYC partnered with the Wolfe Family and the Penhold Museum to deliver Fright Night 2025. This two-day event featured immersive experiences led by both community and PYC youth volunteers. A total of 480 attendees toured the haunted museum.

PYC members participated in several fundraisers and earned over \$13,000 towards field trips, program supplies and other activities.



186

Youth in grades 4-12 registered

1100

Volunteer hours at PYC



Community Events

The Community Services team hosted four (4) major events and worked with Canadian Blood Services to launch the first annual Penhold Cares campaign in 2025. All events continued without an admission fee being charged to ensure there were no financial barriers for the community to attend events and enjoy time with their friends and neighbours.

Penhold Cares February 1 to 28



In partnership with Canadian Blood Services, the goal of this campaign is to encourage local residents, and all of Central Alberta, to donate blood throughout the month to acknowledge the world record accomplishment of Penhold resident Josephine Michaluk.

The 2nd annual challenge was Penhold VS the rest of Central Alberta with the area divided into 6 zones. Penhold had 46 donors and ranked 4th overall. The 2025 campaign was a success for Canadian Blood Services, helping them reach their monthly goal but increasing awareness.

Easter Eggstravaganza Saturday April 12

Approximately 300 attendees enjoyed wagon rides, cookie decorating, crafts, face painting, Easter Bunny photos, bouncy slide & an obstacle course at this free admission family focused event.

Canada Day Celebration Monday July 1

PYC Pancake Breakfast raised over \$1,500 for the PYC program.

Canada's birthday was celebrated on a beautiful day at Lincoln Street Rec with over 200 attendees enjoying the PYC Pancake Breakfast and activities for all ages. The bubble show presentation was a crowd favourite along with the caricature artist, outdoor games and face painting.

Fall Festival Friday September 5 & Saturday September 6

The largest event of the year brought the community together on Friday & Saturday to enjoy all the Fall Festival activities. The biggest highlight of the event was the Calgary Stampede stage and the improvement to performances from having the stage. With the help of over 100 staff, volunteer fire fighters and community members from local groups who volunteered their time, Fall Festival 2025 was a great time for the community to gather and for visitors to come see all Penhold has to offer.

Community Christmas Friday November 21

Penhold's annual kick off of the holiday season had a great addition with the Monarch Winter Village light display in the RV Park. This feature was lit up for the first time during Community Christmas along with the indoor tree lighting, wagon rides, hot chocolate, vendor market, cookie walk, crafts, face painting, cookie decorating, Santa photos and a green visitor from Whoville. The Museum Society and Senior Drop-In Centre had successful fundraisers at the event and 108 Little Shoppers purchased gifts for family and friends with the assistance of Church of Hope volunteers in the Little Shoppers area. Activities like the Tour of Lights, Christmas Light BINGO & colouring contest carried on until mid December.



Fall Festival



Community Christmas



Canada Day



11

Community Volunteer Groups

donated their time to ensure the success of Town of Penhold events





REQUEST FOR DECISION

DEPARTMENT: Fire and Protective Services

SUBMITTED BY: Sean Pendergast

REPORT: Month of January

RECOMMENDATION:

That Council accepts the monthly Fire and Protective Services report as information.

COUNCIL FOLLOW-UP:

- Snow on sidewalks – 59 files over the last three weeks.
- MLB in the financial report is in reference to Manulife Bank
- PCB in the financial report is in reference to Presidents Choice Bank

MONTHLY UPDATE:

Fire Department

Operations:

The department consists of 29 qualified members, which includes 4 Probationary Firefighters, 15 Firefighters ranging from 4th to 1st class, 5 Lieutenants, 2 Captains, 2 Deputy Chiefs, and one Chief.

In addition, we have 10 Futures on Fire cadets.

In January 2026, the Fire Department responded to a total of 10 calls:

- Rescue & EMS: 7 (70%)
- HAZMAT: 1 (10%)
- False Alarm: 2 (20%)

Compared to December (13 calls):

- Rescue & EMS: No Change
- HAZMAT: no change
- Alarms: ↓ 2



Training:

- Three Penhold Fire Instructors are assisting Red Deer County with their live fire training over the next few months.
- Hazardous Materials Awareness and Operations courses are planned for March/April
- Two Penhold Firefighters are taking their professional firefighter training with Red Deer County over the next several months.

Notes:

- Deputy Chief Wilson is retiring after 13 years of dedicated service with the Fire Department. Throughout his tenure, he has been a steady, guiding presence for our firefighters, helping them navigate both the operational challenges and the often-harsh realities inherent to emergency services. His leadership, professionalism, and unwavering commitment to the safety and wellbeing of both his crew and the community have left a lasting impact on the Town of Penhold. Administration extends its sincere gratitude to Deputy Chief Wilson for his exemplary service and contributions and wishes him and his family the very best. DC Wilson stated "In the last 13 years, council has been great to work with and very supportive of the Fire Department, greatly attributing to the ease of being a member. Sad to go."

Events:

- The Annual Charity Hockey Game raised more than \$1,000 and more than 1,000 pounds of food for the Red Deer Foodbank.
- Futures on Fire (ATCO Cadet competition) will be May 23, 2026, at the Calgary Training Academy
- Dueling Pianos dinner and show coming March 14

Maintenance -

Annual Pump testing is booked for all four major apparatus starting April 7th.

Municipal Enforcement:

Operations:

Protective Services, Citizens on Patrol, and the RCMP presented a townhall style update to the public February 10th with a Q&A after. Topics of discussion were:

- Who to call
- Fraud
- Mental Health Crisis Teams
- Real Time Operations Center
- Requisitions
- Crime Prevention Through Environmental Design
- E-Service
- Call Volume
- Positive Ticketing

Approximately 20 people attended including elected officials, RCMP, and residents

MUNICIPAL ENFORCEMENT – INCIDENT TYPES (January 2026)

Top reported incidents:

- Snow Removal: 31
- Business Licence: 4
- Public Inquiry: 4
- Others: Vandalism, graffiti, assist calls, etc.

Total Incidents: 77

Compared to December (18 incidents): ↑ 59 incidents

MUNICIPAL ENFORCEMENT – CITATION TYPES (January 2026)

Citations issued:

- No Registration: 7
- Parking: 6
- Speeding: 6
- Fail to stop at crosswalk: 3
- Distracted driving: 3
- Parked in fire lane: 2
- No seatbelt: 2

Total Citations: 38

Compared to December (6 citations): ↑ 32

Emergency Management:

The annual audit of Emergency Management is complete.

An Emergency Management Advisory Committee Meeting was held Feb 9th which identified potential disasters for the team to focus on identifying and assessing the risks involved in those hazards.

The Central Region All Hazards Incident Management Team (CRAHIMT) in collaboration with the Town of Penhold and the Alberta Emergency Management Agency hosted a level II focused training session over two days for municipal emergency management teams. This training involves the creation of a realistic environment and simulated emergencies. Hired actors test the will and capabilities of the team to deal with real life situations that occur during emergency management. A level III training session will take place at the Town of Penhold Multiplex, March 25-27. Level III is the final block of training required for these municipal employees to be qualified to assist other municipalities during localized and provincial emergencies. These sessions are designed to be intense and emotional to train emergency managers to make calculated, fact-based decisions for the preservation of life, property, environment, and economy in disaster situations. FPS Manager Pendergast will be mentoring students during the level III class.

Building Construction Milestones:

The construction is currently on budget, and we are expecting to be in the building by April 2026.

Site Setup: 100%

Site Development: 100%

Shop and Office Shell: 100%

Top Down Finishes:

- Gas Line Install: 100%
- HVAC Install: 100%
- Lighting Install: 100%
- Sprinkler Install: 100%
- Sump Install: 100%
- Underground Plumbing Rough In: 100%
- Plumbing Backfill: 100%
- Underground Electrical: 100%
- Backfill Electrical: 100%
- Excavate for Trench Drains: 100%
- Radon Rock Install: 100%
- Radon Membrane Install: 100%
- Radon Inspection: 100%
- Trenches Forming and Rebar: 100%
- Place and Finish Slab: 100%
- Slab Sawcut and Sealer: 100%

- Mechanical and Electrical & Wall install: 25%
- Liner Panel Install: 0%

Office Main Floor:Underground Rough In: 100%

- Radon Rock Install: 100%
- Radon Membrane Install: 100%
- Radon Inspection: 100%
- Forming and Rebar: 100%
- Office Slab Pour: 100%
- Office Slab Sawcut and Seal: 100%
- Layout Office Walls and Tracks: 100%
- Firespray: 100%
- Office Wall Framing: 100%
- Doorframe Install: 100%
- Mechanical/Electrical Rough in: 70%
- Drywall: 70%
- Mud and Tape: 0%
- Painting: 0%
- Ceilings: 0%
- Mechanical and Electrical Finishes: 0%
- Door Hardware Install: 0%
- Millwork Install: 5%
- Final Paint: 0%
- Commissioning: 0%
- Final Clean: 0%

Office Second Floor:

- Mezzanine Rebar: 100%
- Mezzanine Place and Finish: 100%
- Mezzanine Sawcut and Seal: 100%
- Steel Stud Framing: 100%
- Door Frame Install: 100%
- Mechanical and Electrical Rough In: 100%
- Drywall: 100%
- Mud and Tape: 100%
- Painting: 100%
- Ceilings: 75%
- Mechanical and Electrical Finishes: 50%
- Door Hardware Install: 0%
- Flooring: 0%
- Millwork Install: 5%
- Final Paint: 0%
- Commissioning: 0%
- Final Clean: 0%

Cold Storage Building:

- Slab Gravel Install: 100%
- Forming and Rebar: 100%
- Slab on Grade and Apron: 100%
- Bollards and Form: 100%
- Wood Framing: 100%
- Roof and Wall Tin Install: 100%
- Overhead Door Install: 100%
- Electrical Install: 25%

UPCOMING ITEMS OF INTEREST:

- Continued Building Construction
- Firehall Sale
- Moving

CAO COMMENTS:

Presented at the February 23, 2026 Regular Council Meeting for the Town of Penhold



CAO



REQUEST FOR DECISION

Department: Administration

Submitted by: Rick Binnendyk

SUBJECT: Penhold Crossing 2026 Grad Photos

RECOMMENDATION:

That Council continues with the Grad Photos along Waskasoo Avenue for 2026 Graduation Class.

CAO COMMENTS:

SUPPORTING DOCUMENTS: Report/Document: Attached __ Available __ Nil X

KEY ISSUE(S)/CONCEPTS DEFINED:

RELEVANT POLICY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 153 (a) states in part that Councillors have the duty “..... to bring to council’s attention anything that would promote the welfare or interests of the municipality”.

STRATEGIC RELEVANCE:

DESIRED OUTCOME(S):

Celebrate Penhold Crossing students’ achievements

RESPONSE OPTIONS:

That Council does not wish to purchase grad photos this year.

PREFERRED STRATEGY:

IMPLICATIONS OF RECOMMENDATION:

Preparation of resources as per Council’s direction.

GENERAL:

Council began gifting Penhold Grads with a photo in 2020 when grad ceremonies were cancelled/reduced due to COVID. We have continued to do this each year and once again would like direction from Town Council whether to proceed.

Listing of number of graduates/year and cost:

2026	65	\$520 (approx.) EZ Printing, Penhold
2025	63	\$994.35
2024	56	\$874.65
2023	61	\$950.25
2022	28	\$418.95
2021	33	\$436.80

2020 30 \$393.75

ORGANIZATIONAL:

Administration

FINANCIAL: Costing of the signage is dependent on the business doing the signage for the current year. Human resources allocation for this project is not identified.

FOLLOW UP ACTION:

As per Council

COMMUNICATION:

OTHER COMMENTS:

Presented at the Feb. 23rd, 2026, Regular Council Meeting for the Town of Penhold



CAO



REQUEST FOR DECISION

Department: Operations

Submitted by: Brandon Kowalchuk

SUBJECT: Bylaw 842/2026 - Utility Bylaw amending Schedule A Fee Schedule – 1st, 2nd and possible 3rd Readings

RECOMMENDATION:

1. That Council moves to give first reading of the Utility Bylaw amending Schedule A Fee Schedule.
2. That Council moves to give second reading of the Utility Bylaw 842/2026 amending Schedule A Fee Schedule.
3. That Council moves to proceed with third reading of the Utility Bylaw 842/2026 amending Schedule A Fee Schedule.
4. That Council moves to give third and final reading of the Utility Bylaw 842/2026 amending Schedule A Fee Schedule.

CAO COMMENTS:

This amended fee rate has just been identified to our organization. The additional 3 cents per cube is in preparation for the Alberta Utilities Commission, Board Hearings.

SUPPORTING DOCUMENTS: Report/Document: Attached X Available ___ Nil ___

KEY ISSUE(S)/CONCEPTS DEFINED:

RELEVANT POLICY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 - Section 207 – Chief Administrative Officer's Responsibilities. This report is an extension of the CAO's update report.

STRATEGIC RELEVANCE:

DESIRED OUTCOME(S):

To provide services, infrastructure and programs.
To upgrade Town facilities with a systematic and financially viable approach.

RESPONSE OPTIONS:

1. That Council give first reading to Bylaw 842/2026 being the Utility Bylaw amending Schedule A Fee Schedule.
2. That Council give second reading to Bylaw 842/2026 being the Utility Bylaw amending Schedule A Fee Schedule.
3. That Council does not give second reading to Bylaw 842/2026 and defers back to administration for requested changes.

PREFERRED STRATEGY:

Accept the amended bylaw so new sewer rates can be reflected on the next utility bill run.

IMPLICATIONS OF RECOMMENDATION:

1. Residents with an average monthly consumption of 20 m³ will see an additional monthly rate increase of \$0.60 for their sewer fees.

BACKGROUND:

Council gave all three readings and passed Bylaw 841/2026 being the Utility Bylaw at its Jan. 12 meeting.

Administration received an email from SRD's billing department identifying the invoice they received indicated a rate of \$2.81m³ when the rate should actually be \$2.84m³.

Administration requested clarity from CAO, Michael Wuetherick and was advised, "the approved rate bylaw from December 2025 set the member rates at \$2.84/m³. The rates did increase by \$0.03/m³ from the preliminary budget presented in October for a variety of reasons. The board requested an increase in legal/professional fees for 2026 of \$100,000 to fund the AUC rate dispute process which is currently underway. Other smaller changes such as adjustments to forecast wastewater volumes and small changes to other operating cost components affected the final rate".

Due to the above information, Administration deemed it important to reflect the \$0.03 increase per cube as over the course of the year we would owe SRD an additional \$9,157, which would not be collected via utility fees causing a shortfall in the 2026 budget.

ORGANIZATIONAL:

Operations Admin / Utility Clerk

Data entry required to update rates and information in Vadim system.

FINANCIAL:

Adjustment needed to recoup the SRD charge per m³ in 2026

FOLLOW UP ACTION:

As directed by Council.

COMMUNICATION:

Notices will go out through town's media means.

Notice will be posted on the utility billing

Dialogue directly with telephone inquiries; handling questions regarding said increases.

OTHER COMMENTS:

Presented at the Feb. 23rd, 2026, Regular Council Meeting for the Town of Penhold

A handwritten signature in black ink, appearing to be the initials 'MB', is written above a horizontal line.

CAO

TOWN OF PENHOLD
BYLAW 842/2026

AMENDMENT TO THE UTILITY BYLAW SCHEDULE A FEE SCHEDULE

Being a Bylaw with the purpose to amend the Utility Bylaw Schedule A Fee Schedule for the
Town of Penhold in the Province of Alberta.

WHEREAS: Council has authority under the Municipal Government Act, to pass bylaws respecting the safety, health and welfare of people.

WHEREAS: Council of the Town of Penhold has deemed it appropriate to provide for the establishment and operation of certain public Utility Services, including provision for the terms and conditions under which such utilities will be provided.

NOW THEREFORE, the Municipal Council of the Town of Penhold, in the province of Alberta, duly assembled enacts as follows:

1. Adopt the Schedule A Fee Schedule 842/2026, highlighting the amended Feb. 23, 2026 Fee Schedule reflecting the South Red Deer Regional Wastewater (SRD) member rates.
2. This new fee will be reflected in the Feb/Mar Utility Billing.

Effective Date:

This Bylaw shall come into effect at such time as it has received third (3rd) reading and has been signed in accordance with the *Municipal Government Act*.

Read a first time this 23rd day of February 2026.

Read a second time this day of 2026.

Read a third time this day of 2026.

Mayor

Chief Administrative Officer

**SCHEDULE A
FEE SCHEDULE**

		Effective Jan. 14, 2026	Amended Feb. 23, 2026
1)	<u>RATES:</u>		
	WATER:		
	Residential:		
	Fixed charge (per unit/meter)	\$20.25	
	Per cubic meter (m ³)	\$1.59	
	Institutional/Commercial/Multi-Family (more than 2 units on 1 meter):		
	Fixed charge	\$27.51	
	Per cubic meter (m ³)	\$1.59	
	SEWER: (Based on water consumption)	\$2.81	\$2.84
	Residential:		
	Fixed charge	\$21.00	
	Per cubic meter (m ³)		
	→ Residential consumption up to 30 m ³ Billed at Rate	\$4.45	4.48
	→ Residential consumption over 30 m ³ to be Billed at Rate	\$3.45	3.48
	Institutional/Commercial/Multi-Family (more than 2 units on 1 meter):		
	Fixed charge	\$21.00	
	Per cubic meter (m ³)		
	→ Commercial/Industrial consumption up to 500 m ³ Billed at Rate	\$4.60	4.63
	→ Commercial/Industrial consumption over 500 m ³ to be Billed at Rate	\$3.60	3.63
	STORM:		
	Residential:		
	Fixed charge	\$7.50	
	Institutional/Commercial/Multi-Family (more than 2 units on 1 meter):		
	Fixed charge	\$7.50	
	GARBAGE:		
	Residential pickup monthly	\$20.00	
	Each additional tote pick up monthly	\$13.00	
	Garbage/Recycle tote (additional or replacement)	\$85.00	
	Minimum monthly residential utility bill	\$74.79	74.82
	Average 20m³ consumption monthly residential utility bill	\$189.55	190.15
2)	<u>BULK RATES:</u>		
	a) Bulk Water Haulers - per cubic meter (m ³)	\$5.00	
	b) Sewer Service Only: Residential monthly fee	\$60.00	
3)	<u>APPLICATION FEE:</u>		
	New Account (Water Services Fee)	\$100.00	
	First time applicant		
	New Account (Water Services Fee)	\$50.00	
	Transfer services to new residence <i>No Blue Box</i>		

4) **APPLICATION FOR NEW DEVELOPMENT FEE:**

Flat fee, for each new water meters, is due and payable at the time of issuance of the building permit.

a) Residential per unit	\$400.00
b) Commercial, or Institutional Construction per each new building	1" \$550.00
	1.5" \$1,100.00
	2" \$1,400.00

5) **INACTIVATIONS:**

No account may be put to inactive for any period of time. The fixed water, sewer and garbage charge will apply regardless of tenancy.

6) **PAYMENT PERIODS:**

All accounts, including interim accounts for municipal utilities, shall be due and payable on the last working day on or before the 10th day of the following month after the bills have been sent

7) **PENALTIES:**

a) Any bills that remain unpaid after the due date will be levied for a 2% penalty fee on the outstanding amounts.

b) Direct tie from sump pump systems that discharge into the Sanitary Sewer system effective August 1, 2008, will have an additional monthly penalty fee of \$40.00

8) **ARREARS NOTICES:**

Any account issued an arrears notice and fails to make payment on the date identified will be assessed an additional fee of \$25.00

All amounts in arrears after 90 days will be transferred to the Tax account.

9) **N.S.F.:**

Cheques must be paid immediately by cash, certified cheques, money order, direct debit or accepted credit card and a fee will be added \$40.00

10) **MISCELLANEOUS RATES:**

For the purpose of this section of the Rate Schedule, normal business hours shall be 8:00 am - 4:30 pm, Monday through Friday except holidays as outlined within the Personnel Policy.

a) Requested Service Call	\$60.00/hour
b) Town employee unable to enter premises for requested service call	\$60.00/hour
c) Requested Service Call after normal business hours.	\$60.00/hour
d) Meter test 5/8" and 3/4"	\$200.00
e) Meter test 1" or larger	20%
f) New Meter/meter replacement	20%
g) Manual meter read	\$30.00
h) Consumption report	\$30.00
i) No access fee	\$60.00
j) Should the client wish to challenge the usage amount of water, an outside company that is approved by the Town will remove the meter and test it for accuracy. A fee of \$200 will be required <u>prior</u> to this service being provided. If the unit comes back in error, the Town will reimburse the client.	
k) Request for additional paper copy of utility bill	\$5.00

11) **FINES:**

Any consumer who contravenes any part of this bylaw shall forfeit any right to be supplied with any utility and in addition thereto shall be guilty of an offence and liable on summary conviction to a fine of \$500.00 for the first offence and \$1000.00 for any offences thereafter of the respective area within this bylaw.



REQUEST FOR DECISION

Department: Legislative Services

Submitted by: Bonnie Stearns

SUBJECT: Council Correspondence

RECOMMENDATION:

That Council receives the correspondence for information as presented.

CAO COMMENTS:

SUPPORTING DOCUMENTS: Report/Document: Attached __ Available __ Nil X

KEY ISSUE(S)/CONCEPTS DEFINED:

This listing identifies correspondence either attached or emailed to Council for review.

ATTACHED:

- Feb. 13 letter from Minister Dan Williams re: 2026 Minister's Awards for Municipal and Public Library Excellence Program
- Feb. 12 Renewed Public Funding Model (PFM) Preliminary 5-year Estimate for Town of Penhold
- Feb. 12 Staff Sergeant Ihme, Innisfail RCMP re: January Crime Stats
- Feb. 12 letter from Staff Sergeant Ihme, Innisfail RCMP re: Community Priorities Plan

EMAIL:

- Feb. 17 email from Rick re: form Mayor, Tim Wilson
- Feb. 17 email from ABMunis President re: Join ABmunis' webinar to learn how Alberta's 2026 budget supports municipalities
- Feb. 18 Central Alberta Economic Partnership re: CAEP Spark - February 2026 / New Ec Dev Courses – Save the Date!

RELEVANT POLICY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 201 (a) states in part that Councillors have the role of “..... Developing and evaluating the policies and programs of the municipality”.

STRATEGIC RELEVANCE:

Keeping Council informed on current related events.

DESIRED OUTCOME(S):

That Council is apprised of information that either impacts the Town of Penhold directly or provides information of interest.

RESPONSE OPTIONS:

1. Council may wish to have something further investigated; this item will be moved for further administrative review.
2. Council may wish to act on something and move the item for action.
3. Council may wish to move the items as information.

PREFERRED STRATEGY:

Determined upon response.

IMPLICATIONS OF RECOMMENDATION:

No further action on correspondence.

GENERAL:

The information shared with Council can have a direct impact on Penhold or provide information beneficial to Penhold.

ORGANIZATIONAL:

Legislative department receives and forwards relevant information to Council.

FINANCIAL:

No cost unless directive taken

FOLLOW UP ACTION:

As determined by Council.

COMMUNICATION:

May be directed to specific departments if potential impact.

OTHER COMMENTS:

Presented at the Feb. 23, 2026 Regular Council Meeting for the Town of Penhold



CAO



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Peace River*

AR121350

January 8, 2026

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2026 Minister's Awards for Municipal and Public Library Excellence (MAMPLE). This program recognizes excellence in municipal government initiatives and the provision of library services and promotes knowledge sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

The 2026 program features four municipal and two library award categories. For each municipal category, one award will be given for municipalities with populations under 10,000, and one for municipalities with populations over 10,000. For each library category, two awards will be given to library boards serving populations under 10,000, and two for library boards serving populations over 10,000.

Submissions will be accepted in the following categories:

- **Building Economic Strength (open to all municipalities)**
Awarded for an initiative that exemplifies:
 - building the economic capacity and/or resiliency of the community; and/or
 - improving the attractiveness of the community to businesses, investors, and visitors.

- **Enhancing Community Engagement or Livability (open to all municipalities)**
Awarded for an initiative that exemplifies:
 - increasing accessibility of community services;
 - fostering inclusive and welcoming communities;
 - improving engagement opportunities for community members; and/or
 - strengthening wellness and safety responsiveness.

- **Partnership (open to all municipalities)**
Awarded for an initiative that exemplifies:
 - enabling a local or regional partnership* that achieves results that could not have been accomplished by the municipality alone;
 - generating lasting relationships between partners; and/or
 - leveraging the unique skill sets or resources of each partner.

*Partners may include municipalities, businesses, First Nations, non-profit organizations, community groups, and other orders of government.

.../2

- **Red Tape Reduction or Service Delivery Enhancement (open to all municipalities)**
Awarded for an initiative that exemplifies:
 - improving upon or presenting a new approach to how a municipality can deliver a program or service;
 - streamlining processes and reducing administrative requirements, leading to more efficient service delivery;
 - saving time, money, and/or resources by implementing practices that enhance operational effectiveness;
 - reducing regulatory, policy, or procedural requirements to simplify access to municipal services for residents and businesses; and/or
 - promoting transparency and accountability in municipal operations, fostering trust within the community.

- **Public Library Services (open to all library boards, serving a population under 10,000)**
Awarded for an initiative that exemplifies:
 - demonstrating responsiveness to community need(s); and
 - providing direct benefit to the public.

- **Public Library Services (open to all library boards, serving a population over 10,000)**
Awarded for an initiative that exemplifies:
 - demonstrating responsiveness to community need(s); and
 - providing direct benefit to the public.

Details regarding eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-municipal-public-library-excellence. **The deadline for submissions is March 31, 2026.**

Questions about the program from municipalities can be sent to municipalexcellence@gov.ab.ca or program advisors may be reached at 780-427-2225 (toll-free by first dialing 310-0000).

Questions about the program from library boards can be sent to libraries@gov.ab.ca or program advisors can be reached at 780-427-4871 (toll-free by first dialing 310-0000).

I encourage you to share your success stories, and I look forward to celebrating these achievements with your communities.

Sincerely,



Dan Williams, ECA
Minister of Municipal Affairs

Renewed Police Funding Model Preliminary 5-year Estimate for Town of Penhold

Thank you for connecting with the Police Funding Model team and for providing a designated contact to receive your estimated municipal contributions under the renewed Police Funding Model (PFM). Based on the most recent data available to the ministry, we have prepared a preliminary five-year estimate to assist with your municipal budget process for PFM costs moving forward, effective April 1, 2026.

It is important to note that the estimate provided is an approximation. Final amounts payable under the renewed PFM will be based on current data when calculations are completed each March.

Fiscal year	Percentage	Municipal Share before modifiers
2026–27	22%	\$265,868.06
2027–28	24%	\$313,240.91
2028–29	26%	\$376,467.08
2029–30	28%	\$449,462.12
2030–31	30%	\$546,942.09

Important Notes:

- This preliminary estimate for Town of Penhold is provided for budget planning purposes only.
- All figures are subject to revision.
- Base cost calculations are derived from 2024–25 PPSA frontline policing actuals, with an assumed year-over-year increase of 8% applied to PPSA frontline policing costs.
- The five-year projection is based on Municipal Affairs 2024–25 population data, equalized assessment values, preliminary RCMP occurrence statistics, and RCMP hard vacancy rates. Final invoiced amounts will reflect updated data as it becomes available.
- Modifications to the base formula will be implemented in phases: the weighted occurrences factor will take effect on April 1, 2028, with full model implementation completed by April 1, 2030.

Please contact the PFM team at abpfm@gov.ab.ca if you require any clarification regarding these estimates.



Innisfail Municipal Detachment Crime Statistics (Actual) January: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

February 4, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	1	0	0	0	N/A	N/A	-0.1
Sexual Assaults		0	1	1	1	1	N/A	0%	0.2
Other Sexual Offences		0	2	1	1	0	N/A	-100%	-0.1
Assault		0	4	6	9	5	N/A	-44%	1.5
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	1	1	0	0	N/A	N/A	-0.1
Criminal Harassment		1	2	2	3	1	0%	-67%	0.1
Uttering Threats		1	2	4	2	6	500%	200%	1.0
TOTAL PERSONS		2	13	15	16	13	550%	-19%	2.5
Break & Enter		3	1	3	2	2	-33%	0%	-0.1
Theft of Motor Vehicle		3	0	4	0	1	-67%	N/A	-0.4
Theft Over \$5,000		0	0	1	0	0	N/A	N/A	0.0
Theft Under \$5,000		15	23	11	15	12	-20%	-20%	-1.4
Possn Stn Goods		3	5	6	1	1	-67%	0%	-0.8
Fraud		6	6	9	9	5	-17%	-44%	0.1
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		10	8	7	7	4	-60%	-43%	-1.3
Mischief - Other		4	1	10	4	5	25%	25%	0.5
TOTAL PROPERTY		44	44	51	38	30	-32%	-21%	-3.4
Offensive Weapons		0	0	1	0	0	N/A	N/A	0.0
Disturbing the peace		4	6	5	3	3	-25%	0%	-0.5
Fail to Comply & Breaches		0	5	4	3	2	N/A	-33%	0.2
OTHER CRIMINAL CODE		4	0	1	0	2	-50%	N/A	-0.4
TOTAL OTHER CRIMINAL CODE		8	11	11	6	7	-13%	17%	-0.7
TOTAL CRIMINAL CODE		54	68	77	60	50	-7%	-17%	-1.6



Innisfail Municipal Detachment Crime Statistics (Actual) January: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

February 4, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	0	0	1	1	-50%	0%	-0.1
Drug Enforcement - Trafficking		0	1	1	0	0	N/A	N/A	-0.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		2	1	1	1	1	-50%	0%	-0.2
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	1	0	0	0	N/A	N/A	-0.1
TOTAL FEDERAL		2	2	1	1	1	-50%	0%	-0.3
Liquor Act		0	0	1	0	0	N/A	N/A	0.0
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		6	17	17	15	29	383%	93%	4.4
Other Provincial Stats		2	16	9	21	16	700%	-24%	3.3
Total Provincial Stats		8	33	27	36	45	463%	25%	7.7
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		1	8	2	8	7	600%	-13%	1.2
Total Municipal		1	8	2	8	7	600%	-13%	1.2
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		2	2	2	0	0	-100%	N/A	-0.6
Property Damage MVC (Reportable)		7	6	3	6	5	-29%	-17%	-0.4
Property Damage MVC (Non Reportable)		0	3	0	5	2	N/A	-60%	0.6
TOTAL MVC		9	11	5	11	7	-22%	-36%	-0.4
Roadside Suspension - Alcohol (Prov)		1	0	0	0	4	300%	N/A	0.6
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		40	39	31	36	27	-33%	-25%	-2.9
Other Traffic		0	0	0	0	0	N/A	N/A	0.0
Criminal Code Traffic		2	0	4	0	2	0%	N/A	0.0
Common Police Activities									
False Alarms		5	8	4	3	5	0%	67%	-0.5
False/Abandoned 911 Call and 911 Act		3	4	4	4	7	133%	75%	0.8
Suspicious Person/Vehicle/Property		7	11	5	13	11	57%	-15%	1.0
Persons Reported Missing		2	0	2	4	0	-100%	-100%	0.0
Search Warrants		0	0	1	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		4	4	2	3	4	0%	33%	-0.1
Form 10 (MHA) (Reported)		2	4	3	1	3	50%	200%	-0.1

**Innisfail (Municipal) Crime Statistic Summary – January to January****2026/02/04*****Innisfail (Municipal) – Highlights***

- **Break & Enters** are showing a 0.0% decrease when compared to the same period in 2025 (January to January). There were 0 fewer actual occurrences (from 2 in 2025 to 2 in 2026).
- **#VALUE!**
- **Theft Under \$5,000** decreased by 20.0% when compared to the same period in 2025 (January to January). There were 3 fewer actual occurrences (from 15 in 2025 to 12 in 2026).

Innisfail (Municipal) – Criminal Code Offences Summary

Crime Category	% Change 2025 – 2026 (January to January)
Total Persons Crime	18.8% Decrease
Total Property Crime	21.1% Decrease
Total Criminal Code	16.7% Decrease

From January to January 2026, when compared to the same period in 2025, there have been:

- 3 fewer **Persons Crime** offences;
- 8 fewer **Property Crime** offences; and
- 10 fewer **Total Criminal Code** offences;

Innisfail (Municipal) – January, 2026

- There were 1 **Thefts of Motor Vehicles** in January: 0 cars, 1 trucks, 0 minivans, 0 SUVs, 0 motorcycles, 0 other types of vehicles, and 0 vehicles taken without consent.
- There were 2 **Break and Enters** in January: 2 businesses, 0 residences, 0 cottages/seasonal residences, 0 in some other type of location, and 0 unlawfully being in a dwelling house.
- There were a total of 4 **Provincial Roadside Suspensions** in January (4 alcohol related and 0 drug related). This brings the year-to-date total to 4 (4 alcohol related and 0 drug related).
- There were a total of 4 files with the **Spousal Abuse** survey code in January (January 2025: 3). This brings the year-to-date total to 4 (2025: 3).
- There were 203 files with **Victim Service Unit** referral scoring in Innisfail Municipal: 2 accepted, 16 declined, 2 proactive, 0 requested but not available, and 183 files with no victim.



Innisfail Municipal Crime Gauge

2026 vs. 2025
January to January

Criminal Code Offences



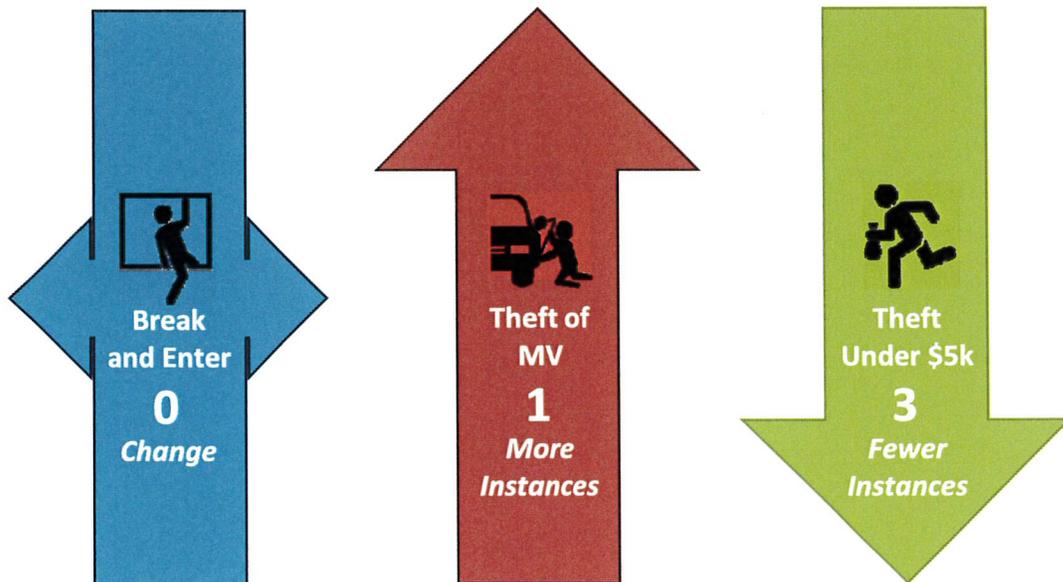
**Total
Criminal Code
Offences:**

17%

Decrease

When compared to
January to January, 2025

Select Property Crime



The data contained in this document was obtained from PROS, which is a live database. As such, some of the information presented could differ slightly from any past or future reports regarding the same time period.

**Innisfail (Provincial) Crime Statistic Summary – January to January****2026/02/04*****Innisfail (Provincial) – Highlights***

- **Break & Enters** are showing a 100.0% decrease when compared to the same period in 2025 (January to January). There were 2 fewer actual occurrences (from 2 in 2025 to 0 in 2026).
- **Theft of Motor Vehicles** decreased by 66.7% when compared to the same period in 2025 (January to January). There were 2 fewer actual occurrences (from 3 in 2025 to 1 in 2026).
- **Theft Under \$5,000** decreased by 75.0% when compared to the same period in 2025 (January to January). There were 3 fewer actual occurrences (from 4 in 2025 to 1 in 2026).

Innisfail (Provincial) – Criminal Code Offences Summary

Crime Category	% Change 2025 – 2026 (January to January)
Total Persons Crime	20.0% Decrease
Total Property Crime	6.3% Decrease
Total Criminal Code	0.0% Decrease

From January to January 2026, when compared to the same period in 2025, there have been:

- 2 fewer **Persons Crime** offences;
- 1 fewer **Property Crime** offences; and
- 0 more **Total Criminal Code** offences;

Innisfail (Provincial) – January, 2026

- There were 1 **Thefts of Motor Vehicles** in January: 0 cars, 0 trucks, 0 minivans, 0 SUVs, 0 motorcycles, 0 other types of vehicles, and 1 vehicles taken without consent.
- There were 0 **Break and Enters** in January: 0 businesses, 0 residences, 0 cottages/seasonal residences, 0 in some other type of location, and 0 unlawfully being in a dwelling house.
- There were a total of 4 **Provincial Roadside Suspensions** in January (4 alcohol related and 0 drug related). This brings the year-to-date total to 4 (4 alcohol related and 0 drug related).
- There were a total of 2 files with the **Spousal Abuse** survey code in January (January 2025: 2). This brings the year-to-date total to 2 (2025: 2).
- There were 216 files with **Victim Service Unit** referral scoring in Innisfail Provincial: 0 accepted, 13 declined, 0 proactive, 0 requested but not available, and 203 files with no victim.



Innisfail Provincial Crime Gauge

2026 vs. 2025
January to January

Criminal Code Offences



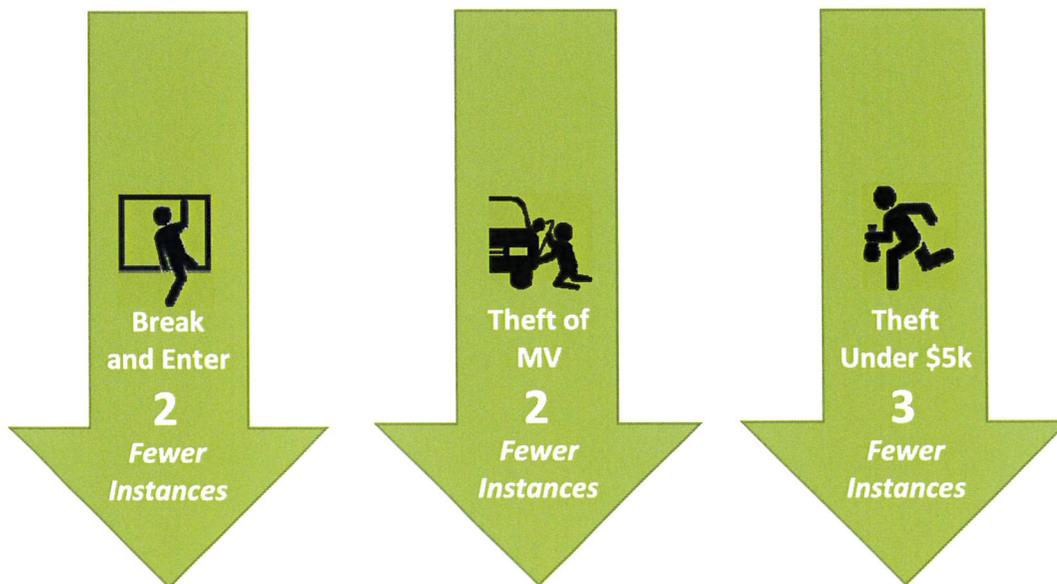
**Total
Criminal Code
Offences:**

0%

Change

When compared to
January to January, 2025

Select Property Crime





Innisfail Provincial Detachment Crime Statistics (Actual) January: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

February 4, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	2	N/A	N/A	0.4
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	1	0	0	0	-100%	N/A	-0.3
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		7	4	4	5	5	-29%	0%	-0.3
Kidnapping/Hostage/Abduction		0	0	0	1	0	N/A	-100%	0.1
Extortion		0	0	0	2	0	N/A	-100%	0.2
Criminal Harassment		1	2	0	1	0	-100%	-100%	-0.3
Uttering Threats		3	4	2	1	1	-67%	0%	-0.7
TOTAL PERSONS		12	11	6	10	8	-33%	-20%	-0.9
Break & Enter		8	6	8	2	0	-100%	-100%	-2.0
Theft of Motor Vehicle		4	1	0	3	1	-75%	-67%	-0.4
Theft Over \$5,000		2	1	1	1	0	-100%	-100%	-0.4
Theft Under \$5,000		8	7	10	4	1	-88%	-75%	-1.7
Possn Stn Goods		10	7	1	1	0	-100%	-100%	-2.6
Fraud		5	5	3	3	4	-20%	33%	-0.4
Arson		0	0	0	1	0	N/A	-100%	0.1
Mischief - Damage To Property		9	6	4	0	3	-67%	N/A	-1.8
Mischief - Other		0	0	2	1	6	N/A	500%	1.3
TOTAL PROPERTY		46	33	29	16	15	-67%	-6%	-7.9
Offensive Weapons		0	1	0	0	1	N/A	N/A	0.1
Disturbing the peace		3	3	0	0	0	-100%	N/A	-0.9
Fail to Comply & Breaches		6	3	0	1	3	-50%	200%	-0.8
OTHER CRIMINAL CODE		2	0	2	1	1	-50%	0%	-0.1
TOTAL OTHER CRIMINAL CODE		11	7	2	2	5	-55%	150%	-1.7
TOTAL CRIMINAL CODE		69	51	37	28	28	-59%	0%	-10.5



Innisfail Provincial Detachment Crime Statistics (Actual) January to January: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

February 4, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	0	0	0	0	-100%	N/A	-0.6
Drug Enforcement - Trafficking		0	0	0	2	2	N/A	0%	0.6
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		3	0	0	2	2	-33%	0%	0.0
Cannabis Enforcement		0	0	0	1	0	N/A	-100%	0.1
Federal - General		0	0	0	0	0	N/A	N/A	0.0
TOTAL FEDERAL		3	0	0	3	2	-33%	-33%	0.1
Liquor Act		2	0	0	0	0	-100%	N/A	-0.4
Cannabis Act		1	0	0	0	0	-100%	N/A	-0.2
Mental Health Act		3	7	11	2	7	133%	250%	0.3
Other Provincial Stats		8	7	10	12	8	0%	-33%	0.5
Total Provincial Stats		14	14	21	14	15	7%	7%	0.2
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		2	1	0	0	3	50%	N/A	0.1
Total Municipal		2	1	0	0	3	50%	N/A	0.1
Fatals		0	0	0	0	1	N/A	N/A	0.2
Injury MVC		3	6	2	2	2	-33%	0%	-0.6
Property Damage MVC (Reportable)		24	20	26	17	17	-29%	0%	-1.7
Property Damage MVC (Non Reportable)		7	2	2	0	3	-57%	N/A	-1.0
TOTAL MVC		34	28	30	19	23	-32%	21%	-3.1
Roadside Suspension - Alcohol (Prov)		3	2	1	2	4	33%	100%	0.2
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		248	110	102	93	114	-54%	23%	-28.5
Other Traffic		2	0	0	0	0	-100%	N/A	-0.4
Criminal Code Traffic		4	2	0	4	3	-25%	-25%	0.0
Common Police Activities									
False Alarms		3	4	1	3	2	-33%	-33%	-0.3
False/Abandoned 911 Call and 911 Act		12	1	2	2	5	-58%	150%	-1.3
Suspicious Person/Vehicle/Property		18	15	11	11	6	-67%	-45%	-2.8
Persons Reported Missing		0	0	0	1	3	N/A	200%	0.7
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		7	6	1	2	2	-71%	0%	-1.4
Form 10 (MHA) (Reported)		1	1	2	0	2	100%	N/A	0.1

Draft Letter – Community Priorities Plan Leadership Invitation Letter

February 12th, 2026

Dear Mayor Yargeau and CAO Binnendyk,

As Alberta's provincial police service, the RCMP is continually working to modernize and strengthen the way we partner with communities to address local public safety needs. This letter is being shared to provide early awareness of an upcoming change to the community priority planning process and to support timely engagement with local leadership ahead of the next planning cycle.

Beginning in February 2026, Alberta RCMP detachments will be transitioning to a new Community Priorities Plan (CPP) for the 2026–2027 cycle. This updated approach replaces the previous Annual Performance Plan (APP) and is intended to serve as the primary framework for identifying and tracking policing priorities at the community level.

The CPP is intentionally community-led. It was developed to strengthen collaboration with municipal and Indigenous leadership and to ensure that the priorities of your police service are directly informed by the communities we serve. The CPP is designed to support meaningful dialogue, shared understanding, and clear, achievable priorities that reflect local realities.

This early communication is intended to allow community leaders sufficient time to begin considering local priorities and engaging with constituents before formal planning begins.

Community Priorities Plan Overview

Step One: Preparation and Consultation (February 2026)

Community leaders consult with their constituents in advance of meeting with the RCMP to gather ideas, concerns, and objectives related to community safety. This initial consultation is the first of two points of engagement and is an important step in ensuring that policing priorities are built with the community, not for the community.

Should community leaders wish to involve their Detachment Commander in these early community discussions, requests can be made directly to the detachment and support will be provided.

The purpose of this stage is to develop a clear understanding of community-specific concerns and objectives to inform upcoming discussions.

Step Two: Engagement Meeting (March 2026)

An engagement meeting is held between community representatives and the Detachment Commander. This meeting provides an opportunity for community representatives to share feedback gathered during consultations and to discuss community perspectives openly.

All relevant concerns, ideas, and objectives are welcome for discussion at this stage. These conversations help build a shared understanding between the community and the detachment and support alignment as priorities begin to take shape.

Following this initial engagement meeting, the Detachment Commander will take the identified community priorities and meet with their leadership team to develop an operational plan outlining how the RCMP will work to deliver on those priorities.

Step Three: Finalizing Priorities

A subsequent meeting will be held between community representatives and the Detachment Commander where possible, during which the proposed plan will be presented to the community for review. This meeting will provide an opportunity for community leaders to offer feedback, seek clarification, and confirm alignment before priorities are finalized.

Following engagement and discussion, the Community Priorities Plan is finalized. The goal of this stage is to confirm a consolidated list of up to three community policing priorities that accurately reflects and encompasses the concerns and objectives raised through earlier engagement.

Once confirmed, the plan is endorsed by the Detachment Commander and community leadership. Progress will be monitored through regular reporting, with adjustments made as required to ensure priorities remain responsive and aligned over time.

Detachments Serving Multiple Communities

For detachments that serve multiple municipalities, this CPP process will be conducted with each community group. Engagement, consultation, and feedback will be gathered independently to ensure each community's unique needs and perspectives are understood. Overall, detachment priorities will then be developed based on the totality of feedback received across all participating communities.

Next Steps - Community Consultation and Engagement

As part of the CPP process, community leaders are encouraged to begin consulting with their constituents to gather input on local safety concerns, emerging issues, and opportunities for collaboration. Community leaders may choose the consultation methods that best suit their communities, such as surveys, town halls, meetings, or other engagement activities. Detachment Commanders may be invited to attend these conversations where appropriate, or consultations may be conducted independently, with feedback shared at a later stage.

This early engagement will help inform discussions with your Detachment Commander as CPP development progresses. Your partnership is essential to ensuring policing priorities reflect the unique needs of your community. Further information and guidance will be provided by your local detachment as the CPP process moves forward.

Thank you for your continued partnership and leadership in supporting community safety.

Sincerely,

S/SGT Ian Ihme
Innisfail RCMP
Detachment Commander