



REQUEST FOR DECISION

Department: Legislative Services

Submitted by: Bonnie Stearns

SUBJECT: Adoption of the August 11th, 2025 Regular Council Meeting Minutes

RECOMMENDATION:

That Council adopts the August 11th, 2025 Regular Council Meeting minutes as presented.

CAO COMMENTS:

SUPPORTING DOCUMENTS: Report/Document: Attached _X_ Available ___ Nil ___

KEY ISSUE(S)/CONCEPTS DEFINED:

RELEVANT POLICY:

Municipal Government Act Revised Statutes of Alberta, 2000, Chapter M-26, Division 9, Part 6, Section 208 Performance of major administrative duties. 'The chief administrative officer must ensure that the minutes of each council meeting are given to council for adoption at a subsequent council meeting.'

STRATEGIC RELEVANCE:

Following MGA requirements

DESIRED OUTCOME(S):

That the July 14th, 2025 minutes accurately reflect Council's decision and direction at its Regular Meeting.

RESPONSE OPTIONS:

The minutes presented are the unapproved record of the July 14th, 2025 Regular Council Meeting and are presented for adoption, or adoption as amended, by Council. Minutes were emailed out to Council on August 27th with no changes made at the time of this report.

PREFERRED STRATEGY:

That Council adopts the August 11th, 2025 Regular Council Meeting minutes.

IMPLICATIONS OF RECOMMENDATION:

Permanent management and storage of Minutes.

GENERAL:

Historical; permanent record for future review.

ORGANIZATIONAL:

Legislative department ensuring the documents are properly handled.

FOLLOW UP ACTION:

The Minutes will be printed, signed by the Mayor and CAO, and placed in a secure location for long term storage.

CAO reviews minutes with management team to determine action items and identify follow up tasks.

Review at regular Manager's Meetings to ensure tasks are being completed.

COMMUNICATION:

The approved minutes will be posted onto the town's website for public viewing.

OTHER COMMENTS:

Minutes for the past several years are available for public viewing on the website.

Presented at the Sept. 8th, 2025 Regular Council Meeting for the Town of Penhold



CAO

Town of Penhold

REGULAR MEETING MINUTES



August 11th, 2025
Town Council Chambers

Mayor:

Mike Yargeau

Councillors:

Teresa Cunningham
Ken Denson
Cameron Galisky

Shawn Hamm
Shaun Kranenborg

Absent:

Councillor Muller

Staff:

Rick Binnendyk, CAO
Bonnie Stearns, Executive
Assistant

Guests:

Ann & Len Bilyk

Mayor Yargeau called the meeting to order at 6:00 pm.

1. CALL TO ORDER - Mayor

1.1 Addition to the Agenda

1.2 Adoption of the Agenda

2025-236

Councillor Hamm moved to accept August 11th, 2025, Regular Council meeting agenda with the addition of Mr. Ford's presentation.

CARRIED UNANIMOUSLY

2. ADOPTION OF PREVIOUS MINUTES

2.1 Adoption of July 14th, 2025, Regular Council Meeting Minutes

2025-237

Councillor Galisky moved to accept July 14th, 2025, Regular Council meeting minutes as presented.

CARRIED UNANIMOUSLY

3. BUSINESS ARISING OUT OF THE MINUTES

2025-238

Councillor Denson moved that Council accept the listed Business Arising out of the Minutes as information.

CARRIED UNANIMOUSLY

4. PUBLIC HEARING

5. PRESENTATIONS & DELEGATIONS

5.1 Mr. Ford presentation

Re: Alberta Wheat Pool signage

- Five historical elevator signs will be erected
- Signage would be placed along the property line at the position of where elevators were actually standing; location would be from across Memorial Hall to the north side of the Novamen property line in the ditch.

2025-239

Councillor Cunningham moved that Council support Mr. Ford's desire to proceed with the production of the five grain elevators in the coloured format as presented.

CARRIED UNANIMOUSLY

6. REPORTS

6.1. Financial

- 6.1. a. Monthly Accounts for Online Payments and Payments from July 9 – August 6, 2025**

2025-240

Councillor Galisky moved that Council receives the Monthly Accounts for Online Payments from July 9 – August 6, 2025, as presented.

CARRIED UNANIMOUSLY

- 6.1. b. Bank Reconciliation for the months ending May 31 and June 30, 2025**

2025-241

Councillor Kranenborg moved that Council receives the Bank Reconciliation for the months ending May 31 and June 30, 2025, as presented.

CARRIED UNANIMOUSLY

- 6.1. c. Second Quarter Financial Statement**

2025-242

Councillor Hamm moved that Council accepts the second-quarter financial report as presented.

CARRIED UNANIMOUSLY

6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

2025-243

Councillor Denson moved to accept the CAO's monthly report as information.

CARRIED UNANIMOUSLY

6.3 Community Services – Jennifer Blaylock

- Distributed in Council Package

2025-244

Councillor Cunningham moved to accept the Community Services Manager's monthly report as information.

CARRIED UNANIMOUSLY

6.4 Fire & Protective Services – Sean Pendergast

2025-245

Councillor Galisky moved to accept the Fire & Protective Services Manager's monthly report as information.

CARRIED UNANIMOUSLY

6.5 Multiplex Report – Michael Szewczuk

- Distributed in Council Package

2025-246

Councillor Hamm moved to accept the Multiplex Manager's monthly report as information.

CARRIED UNANIMOUSLY

6.6 Operations – Brandon Kowalchuk

- Distributed in Council Package

2025-247

Councillor Denson moved to accept the Operations Manager's monthly report as information.

CARRIED UNANIMOUSLY

Nice to see most of the disc golf nets are being used.

7. NEW BUSINESS

7.1 Recommendation for speed reduction along Waskasoo Avenue

2025-248

Councillor Hamm moved that Council extend the school zone on Waskasoo Avenue from its current south boundary to approximately 200 feet south of the Penhold Waskasoo Middle School property line which is perpendicular to the Community Hub washrooms.

CARRIED UNANIMOUSLY

8. OUTSTANDING BUSINESS

9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

9.1 Parkland Foundation

- 2025-2028 Business Plan
- 2024 Annual Report

2025-249

Councillor Cunningham moved that Council accepts the Parkland Foundation 2026-2028 Business Plan and 2024 Annual Report as information.

CARRIED UNANIMOUSLY

2025-250

Councillor Denson moved that council direct administration to connect with Parkland Foundation on the needs assessment and requirements for seniors housing.

CARRIED UNANIMOUSLY

10. BYLAW(s)

10.1 Bylaw 840/2025 Responsible Pet Ownership amendment – 1st, 2nd, and possible 3rd Reading

2025-251

Councillor Cunningham moved that Council move to give first reading of Bylaw 840/2025 being the Responsible Pet Ownership Bylaw.

CARRIED UNANIMOUSLY

2025-252

Councillor Kranenborg moved that Council move to give second reading of Bylaw 840/2025 being the Responsible Pet Ownership Bylaw.

CARRIED UNANIMOUSLY

2025-253

Councillor Galisky moved that Council move to proceed with the third reading of Bylaw 840/2025 being the Responsible Pet Ownership Bylaw.

CARRIED UNANIMOUSLY

2025-254

Councillor Hamm moved that Council move to give third and final reading of Bylaw 840/2025 being the Responsible Pet Ownership Bylaw.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE and INFORMATION

11.1 General Correspondence

2025-255

Councillor Cunningham moved that Council receives the correspondence for information as presented.

CARRIED UNANIMOUSLY

12. COUNCIL ROUND TABLE – Information no action

Mayor and Councillors reported on meetings they have attended on behalf of the Town of Penhold.

2025-256

Councillor Denson moved that Council accepts the reports as information.

CARRIED UNANIMOUSLY

13. QUESTIONS from the GALLERY

14. CLOSED SESSION

15. ADJOURNMENT

2025-257

Councillor Hamm moved to adjourn Council Meeting at 7:10 pm.

CARRIED UNANIMOUSLY

MAYOR

CAO



REQUEST FOR DECISION

DEPARTMENT: Administration

SUBMITTED BY: Rick Binnendyk

REPORT: September 8th, 2025

RECOMMENDATION:

That Council accepts the CAO's update report as information.

COUNCIL FOLLOW-UP: there is currently no outstanding requests.

MONTHLY UPDATE:

Projects:

School:

- Our office has communicated with the new school principal for possible assistance for their new playground, and street traffic congestion as school started.
- Penhold Elementary School - we have been advised they will be contacting us shortly re: a site tour and discussion of options for the site.
- The wall between the high school and the library is delayed due to the wall is a specialty order and must be made. We strongly suggested connecting with IJD to pull the necessary permits for the temporary and permanent walls. We had an onsite meeting with the Facility Manager and discussed the process to move this project forward.
 - With the proposal for a curtain that will allow use of the areas, we have asked what their intent is for the area and the purpose of a portable curtain; something in writing would be helpful for future clarity.
- The new speed signage has been placed; with all the traffic there does not appear to be a speed concern on the road. There was some discussion on pedestrian crossing and the school division wishes to see how the foot traffic will be before making any further adjustments. This matter is left with the school division.

Offsite Levies: Our offsite levy reports have been updated to include the CastleGlen intersectional upgrades report. We have gone through the report and made a few suggestions that will hopefully bring some clarity. Once this is completed the next step will be to meet with our key developers and then public consultation. Our focus/goal is to have this report finalized and accepted by year end.

2025 Civic Elections: October 20th.

At the time of this report there is currently three candidates who have submitted nomination papers running for Council and one for Mayor.

- The Information Night is set for September 10th for those who may be interested in knowing a little more about the workings of Council/Admin/town. This is a great opportunity to come ask those burning questions. So... what does a Councillor do anyways. 😊
- Our Returning Officer (Bonnie) will be connecting with Delburne to see how they ran a manual election process. We wish to ensure we have a clear understanding of the potential logistics with the current changes.
- Regretfully once the polling stations close all ballots will be hand counted so the results will not be available for several hours after the polls close.
- At a recent election training session put on by Alberta Munis, our Returning Officer asked a number of challenging questions to the trainer. They asked us to send questions via email so they can address these questions for all communities. Logistics is creating a bit of a stir.

Development items:

- Melcor has sent a proposed park and playground site location and play structures. Our team has reviewed the information and responded back. In discussion with Melcor they are hopeful to see this development start this fall.
- Our office has been advised that they plan to move forward with the multi lot subdivision. Unfortunately, we have not seen any paperwork to follow.
- Since last meeting there has been a commercial development request at the Esso Plaza and one new residential house request.

Administration:

- FALL FESTIVAL: this has been the buzz and focus for a number of staff members over the past few weeks.
- Highway 2A through Penhold should have the lines done by this meeting. Apparently, this past weekend ATEC is having the road painting done. i.e Sunday.
- FCM put out a call for shovel ready housing projects. We have responded that Penhold has several locations that are considered shovel ready.
- Met with Mr. Herzberg to discuss the redraft of the ICF agreements. It was suggested that they elude to a more regional focus for new builds; it is not clear of expectations. We suggested that for future capital it may be best to have two policies. One perhaps on new build and regional focus. The other for existing Capital for financial consideration. Not sure where this will land.
- A zoom meeting has been set up with the Bethany Group to discuss the logistics of doing a community analysis and get into the que for a future seniors complex.
- Thank you to Councillor Cunningham for forwarding comments made at Discovery night of what you like about Penhold. Great info.
- The Armillary Sphere has been placed and receiving great feedback. Our admin team put together a media release and sent in to our news outlets. Special thank you to the Fords for the donation and Bonnie doing the Press release.
- Aug 20th attended a summer get together with several of our council team, for councils in central Alberta at Delburne. A Lovely supper and get chance to wish the best to those who are and are not running this fall. Your Worship Penhold was represented extremely well at this function.

- Canadian Association of Municipal Administrators (CAMA) participated in a think tank workshop from across Canada on Council CAO relations.
- The LGAA Local Government Administrators Association conference meeting was postponed.

UPCOMING ITEMS OF INTEREST:

- Continue to focus on development opportunities
- Offsite Levy Report meet with Developers
- Running for Council info night
- Continue to monitor and work on election processes
- Public Services new build
- Memorial Hall evaluation

CAO COMMENTS:

Presented at the September 8th, 2025, Regular Council Meeting for the Town of Penhold



CAO



REQUEST FOR DECISION

DEPARTMENT: Multiplex

SUBMITTED BY: Michael Szewczuk

REPORT: Month of August

RECOMMENDATION:

COUNCIL FOLLOW-UP:

MONTHLY UPDATE:

Arena – We completed installation of some new gates on the running track. These will hopefully help to keep people off the track that aren't authorized to be up there, allowing full access for paying fitness members.

July was a hot month but the ice plant was able to make it through. We did have to tweak a few of the settings and keep a closer eye on it to make sure everything was running at optimum efficiency on the hot days.

Gymnasium – The Gymnasium has been booked fairly steadily for July with multiple Baseball and Volleyball bookings throughout the month. PYC has also been using it for their camps during some of the more inclement weather that we've had over the month.

Facility Stats – In July we produced roughly 45,031 kWh of power with our solar panels reducing our carbon footprint by roughly 31,521 kg and saving us roughly \$5403.72 in power.

We also saw about 12,072 people visiting the Multiplex in July through the front doors of the facility.

Fitness -

	July 2024	July 2025
MEMBERSHIP SALES	\$17,351.00	\$18,114.25
DROP-INS	\$303.00	\$397.00
TRAINING	\$3,013.25	\$2,519.25
DROP IN GYM	\$35.00	\$61.00
TOTAL REVENUE	\$20,702.25	\$21,121.50

A total of **17** fobs were issued for 24-hour members in the month of June.

The Fitness Centre had **38** new members for the month of June.

The Fitness Centre had a Membership sale from July 8th - 25th for 3 and 6 month memberships. This sale did well with many current members renewing and new members signing up, increasing the Fitness Center activity.

Fitness classes continue to have good participation. Classes running in June are Full Body Mix & Match, In the Zone, Pilates Fusion, Burn & Turn Spin, Zumba Step, TRX, Muscle Up Express, Hot Beats, Early Burn, 8 Rounds, Pump It Up, Step, Butts & Gutts HIIT Mix, Game of Gains, Power Step, and Stretch & Release.

The drop in Basketball did well through July. More times will be offered in August with regular activity scheduling starting in September.

	July 2025	Totals 2025
Penhold Sr Track Users	20	161
Kids Gym	--	501
Staff Fitness Usage	15	247
Penhold Fire Dept	17	206
Pickle Ball	--	673

The above chart will now be used for tracking information for 2025 year.

UPCOMING ITEMS OF INTEREST:

CAO COMMENTS:

Presented at the September 8th, 2025 Regular Council Meeting for the Town of Penhold



CAO



REQUEST FOR DECISION

DEPARTMENT: Operations

SUBMITTED BY: Brandon Kowalchuk

REPORT: Month of August

RECOMMENDATION: That Council accepts the Operations report as information.

COUNCIL FOLLOW-UP:

MONTHLY UPDATE:

WATER:

- Water consumption for the month of August is up 12% in comparison to last year with 28,150 M³ of water produced for the community.
- Monthly Water Meter reads were completed on August 13th.
- 44% of utility accounts are signed up to receive E-Bills.
- There were four new water meters installed in residential properties.
- The exterior water valve was located for the old middle school and shut off in preparation for the building's future demolition.
- A water odour complaint was received, Operators attended the residence and flushed the service line, performed tests and did not find any issues. Resident was satisfied with the team's response to their complaint.

SEWER:

- As of July 31st, sewer flows were equal in comparison to last year with the volume of sewer flow being 27,476 M³.
- The Sani Dump had 229 credit card users and 32 token users through the month of August.

SRDRWC:

- Operators performed 134 hours of work in August on the Regional System, with no after hour call outs on the system.
- SRD Operations meeting was held on Aug 12th in Innisfail.
- Staff performed Manhole Inspections on the SRD & Waskasoo Regional lines between Penhold and the Red Deer Wastewater Plant.
- CEL installed a new soft start drive to control pump 3 at Waskasoo Lift Station # 3.

- SRD hosted a small 9 hole golf tournament and dinner in Innisfail for all the operators from all the communities on the regional line. Majority of Penhold Operators were able to attend.

TRANSPORTATION:

- Street Sweeper was out on Aug 1st, 19th, 20th, and 21st.
- Staff using a rental road tar unit performed crack sealing on both roadways and pathways Aug 1st, 5th, 14th, 18th, 19th, 22nd, 25th, & 26th.
- Some alleyways were graded & Harley Raked
- Staff took care of some wasps nests found on light poles and sign posts.
- Staff relocated and installed new school zone signage on Waskasoo Ave.
- Staff installed the Armillary Sphere donated by the Ford family on Aug 27th. Located out front of the Multiplex.
- **Maintenance of Equipment:**
 - Unit #7 had a lifter failure; our Mechanic rebuilt the motor and reinstalled it into the truck and put the unit back into service.
 - Unit #20 went into Freightliner for its annual CVIP inspection & servicing.
 - Compact Wheel Loader had 500 hours service completed. It also went into Brandt Equipment for some warranty work required on the hood and its AC unit.
 - A seat bracket was replaced on Mower #43.
 - Auger attachment bit was replaced after the tip was worn out.
 - Diagnosing an issue on the side broom of the Multiplex's Olympia unit was completed quickly and got the unit going for them again.
 - Shop welding unit was sent to a servicing shop to get tuned up and calibrated.
 - Oil changes and regular maintenance is being completed when required.

STORM:

- Tranquility Park Fountain was cleaned and water added when needed.

PARKS & RECREATION:

• Sports Fields

- Ball Diamonds were dragged and lined on Aug 6th, 7th, 11th, 12th, 14th, 19th, 21st, 26th, & 28th.
- Soccer Field & Ball Diamonds were watered on Aug 19th, 21st, 22nd, 25th, 26th, 27th, 28th, & 29th.
- Staff placed Disc Golf hole number rocks at their locations.
- Staff checked on the rails at the Skate Park and performed some minor repairs.

• Parks

- Garbage's were emptied on Aug 8th, 15th, 20th, & 27th.
- Rocks at Hawkrige Park Playground were cleaned up on Aug 1st, 7th, & 20th.

- Pruning was done on Aug 20th, 28th, & 29th.
 - Weed whacking was done on Aug 1st, 6th - 8th, 13th - 15th, 19th, & 20th.
 - Mowing was done on Aug 6th - 8th, 11th, 12th, 14th, 15th, 18th, 19th, 25th, & 27th.
 - Mulching of flower and shrub beds were done on Aug 6th, 12th, 14th, 20th - 22nd, 25th - 27th, & 29th.
 - Watering of flower beds, sod, and trees were done on Aug 1st, 6th, 7th, 12th, 14th, 18th, 19th, 21st, 22nd, 25th, 26th, & 27th.
 - Weeding of shrub and flower beds were done on Aug 1st, 11th, & 13th.
 - Herbicide spraying was done on Aug 1st, 12th, 14th, 18th, 19th, 21st, 22nd, 25th, & 26th.
 - Dog Poop Receptacles were emptied and restocked with new baggies.
 - Park furnishing received repairs and some paint around town when required.
 - Staff removed benches, picnic tables, some play equipment, and soccer posts from the soon to be demolished Penhold middle school; and relocated the items throughout the community.
 - Staff assisted the group at Waskasoo Middle School with their dirt prep for their fiberglass woodchips to be delivered.
- **Splash Park**
 - Splash Park is scheduled to close for the season on September 8th as with seasonal staff completing their employment, and kids returning to school there will be minimal use of the park. Staff will work on preparing to winterize the park and doing repairs that are required when the system is shut down.

MEMORIAL HALL:

- For the month of August there was two bookings in the Hall. For September there are four additional bookings and three lease agreement groups starting their usage.
- Staff repaired one toilet.
- Staff are acquiring several quotes for the possible repairs of the building. A full report will be compiled for council consideration.

GARBAGE:

- Compost Bins were pushed in by staff on August 1st, 6th - 8th, 11th - 13th, 14th, 15th, 18th, & 25th.
- Compost Bins were removed from the location on Aug 25th, so ground work could be completed at the new Public Services Building. The Bins will return to a temporary location by the Ball Diamonds on Sept 8th till the end of the season. The bins will return to their permanent location, by the Public Services Building in the spring of 2026.

RV Park:

- For the month of August, there were 118 bookings made.
- Out of the total 67 sites available, our nightly occupancy rate was on average 51 sites per night with the lowest being 34 and the most being 63 sites occupied.

ORGANIZATIONAL:

- 3 seasonal staff have completed their time with the town and returned to their schooling.
- 12 full time staff have completed Audiometric Testing as a requirement to meet OH&S guidelines.

UPCOMING ITEMS OF INTEREST:

- Installation of Grain Elevator Signage.
- Signage and maps to come for Disc Golf; including being added to a Disc Golf mobile app with Penhold's 18-hole course mapped out on it.
- A section of sewer line to be replaced on Lucina St.
- A section of storm line to be re-lined on Minto St.
- Annual Water Valve Replacement as part of the Town's Asset Management.
- Pathway to be completed on Lincoln to Waskasoo Ave; starting September 8th.
- Possible purchase of Water Truck - grant
- Vega Level Sensor upgrade install at Bouteiller Lift Station
- Annual cleaning and inspection of Reservoir #1 by Certified Divers
- Annual pump maintenance at Reservoirs & Lift Stations
- Annual fall flushing and pumping out of hydrants.
- Fall sweeping

CAO COMMENTS:

Presented at the September 8th, 2025 Regular Council Meeting for the Town of Penhold



CAO



REQUEST FOR DECISION

Department: Legislative Services

Submitted by: Rick Binnendyk

SUBJECT: Penhold & District Public Library
- Summer Statistics 2025

RECOMMENDATION:

That Council accepts the Penhold & District Public Library's Summer Statistics 2025 as information.

CAO COMMENTS:

SUPPORTING DOCUMENTS: Report/Document: Attached _X_ Available ___ Nil ___

KEY ISSUE(S)/CONCEPTS DEFINED:

RELEVANT POLICY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 - Section 207 – Chief Administrative Officer's Responsibilities. Advises and informs the council on the operation and affairs of the municipality. This report is an extension of the CAO's update report.

STRATEGIC RELEVANCE:

DESIRED OUTCOME(S):

That Council is apprised of information that either impacts the Town of Penhold directly or provides information of interest.

RESPONSE OPTIONS:

PREFERRED STRATEGY:

IMPLICATIONS OF RECOMMENDATION:

Council is aware of the success of the summer program.

GENERAL:

The information shared with Council can have a direct impact on Penhold or provide information beneficial to Penhold.

ORGANIZATIONAL:

FINANCIAL:

There is no financial implication to the Town.

FOLLOW UP ACTION:

None required

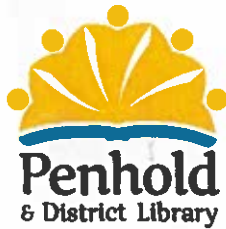
COMMUNICATION:

OTHER COMMENTS:

Presented at the Sept. 8, 2025 Regular Council Meeting for the Town of Penhold

A handwritten signature in black ink, appearing to be the initials 'RB' or 'RB' followed by a stylized flourish.

CAO



Box 675
Penhold, Alberta
T0M 1R0
penholdlibrary@prl.ab.ca
403-886-2636

August 26, 2025

Town of Penhold
Box 10
Penhold, Alberta T0M 1R0

Michael

Mayor Yergeau and Town Council;

The library had a beautiful hum of activity this summer, and we would like to share it with you.

Excitement to attend the programs, meet new friends, collect the rewards of their reading tracker, and learn something new filled the library with activity. Programs kept us busy, but days when there were no programs the families kept coming. People came to hang-out and connect with family and friends.

We are thankful, for our 2025 Programmers Allison Trenholm and Brianna Poissant, who embraced the vision of the library. Encouraging young reader's, we had 441 prize entries for 100 minutes plus 61 entries for the 500 Grand Prize Draw. The excitement and energy from children, parents and grandparents showed us the value of the programs. Families made extra trips to the library to celebrate the progress of their child's reading.

We believe in community, and mobilized our Summer Reading program beyond our doors. A Dad, from Bright Beginnings Montessori, shared with us that their son could not stop talking about the library, so they had to come for a visit and purchase a membership. The library visited the schools and introduced the Reading Tracker and Summer Programs as a tool to encourage reading over the summer, many of the students participated.

The numbers show the impact, but we are living on the memories and the joy of building community.

Respectfully,

Myra Binnendyk

Myra Binnendyk
Library Manager

Enclosure: 2025 SRP Stats Page

passionate about community, literacy and lifelong learning

SUMMER STATISTICS 2025



Penhold
& District Library

TOTAL ATTENDANCE: 1,186
TOTAL NUMBER OF PROGRAMS: 166

THIS SUMMER, NEW FRIENDSHIPS
WERE CREATED, A LOVE FOR
LEARNING WAS GROWN, AND A WHOLE
LOT OF FUN WAS HAD AT THE
LIBRARY!

SUMMER READING PROGRAM

NUMBER OF PROGRAMS: 37 TOTAL ATTENDANCE: 407

KIDZ N SUMMER

NUMBER OF PROGRAMS: 14 TOTAL ATTENDANCE: 97



**TD
Summer
Reading
Club**

"My son and I were welcomed to participate in story time and crafting during our visit today. Even though he was shy, he hasn't stopped talking about the experience!" Kaleb H

MOBILE MONDAY

Community Building

DAYCARES VISITED: 4
DAY HOMES VISITED: 4
PROGRAMS RUN: 33
TOTAL ATTENDANCE: 392

SCHOOL VISITS

SCHOOL VISITS: 10
TOTAL NUMBER OF STUDENTS: 218



READING TRACKING

READING TRACKER NECKLACES CREATED: 432
BEADS GIVEN (20 MINS PER BEAD): 3,445
PRIZE DRAW ENTRIES (100 MINS): 445
GRAND PRIZE ENTRIES (500 MINS): 61
TOTAL MINUTES READ: 68,900

ONE-ON-ONE READING

NUMBER OF SESSIONS: 72
TOTAL REGISTRANTS: 20

COMMENTS & REVIEWS

"The Summer Reading Program at the Penhold Library has been so amazing for my kids. My readers have been reading more and my non-readers are even showing up and trying hard. My kids now ask me daily "are we going to the Library?" I love how it causes excitement for reading and a fun thing to be a part of. Thank you Penhold Library."

Kayla Mudde

"Visiting your Library with my granddaughter for some of your summer programs, I find the activities for kids amazing. Keep up the good work."

Grandpa John Chrenek

"Thank you so much Penhold Library for the Summer Reading Program. This was our first year participating in the program. We've really struggled getting our 8 year-old to read or have the want to read. His time with Allison has been so impactful. He is now wanting to read on his own and sound out words. He is noticing more words in everyday life, ie, the grocery store, road signs. Our 5 year-old has also benefited greatly and we've noticed her speech improve as well."

Meggan Graversen

The Reading Tracking Program has been a great idea. It has really incentivized our kids to read even more. The Penhold Library has been great all around!!

Dan, Amber, Cohen, Kinley



REQUEST FOR DECISION

Department: Legislative Services

Submitted by: Bonnie Stearns

SUBJECT: Council Correspondence

RECOMMENDATION:

That Council receives the correspondence for information as presented.

CAO COMMENTS:

SUPPORTING DOCUMENTS: Report/Document: Attached X Available Nil

KEY ISSUE(S)/CONCEPTS DEFINED:

This listing identifies correspondence either attached or emailed to Council for review.

ATTACHED:

- Aug. 8 letter from Municipal Affairs re: 2025 Canada Community-Building Fund (CCBF) Allocations
- Aug. 5 letter from Red Deer District Chamber

EMAIL:

- Aug. 7 PSES Police Review Commission re: Police Review Commission Status Update: July 21 - Aug. 4
- Aug. 19 PSES re: Police Review Commission Status Update: August 5 to August 18, 2025
- Aug. 19 FCM Communique re: Advocacy update: FCM's recommendations for Budget 2025
- Aug. 26 email from Rick re: AT response to 2A
- Aug. 26 email from Michelle McFadden, RBSN re: CAF Steering Committee Please Help Us Promote the First BREWD Initiative: AI for Business Conference
- Sept. 2 AB Munis President re: ABmunis recommendations on the implementation of Bill 50 changes
- Sept. 2 PSES re: Police Review Commission Status Update: August 19 - September 1, 2025
- Sept. 2 email forwarded from Rick re: ATTN. MAYOR, COUNCIL & STAFF - ITS TIME FOR MUNICIPALITIES TO STEP UP & HELP DEFEND CANADA IN THE US TRADE-WAR - SHARE OUR OP-ED ON SOLIDARITY & STRATEGIES, & OUR SURVEY INVITATION WITH YOUR CITIZENS - Dr.Ted Harvey, Toronto.416-629-7236 [AM10]
- Sept. 2 AB Munis re: Alberta Municipalities' Friday News - August 29, 2025
- Sept. 2 FCM re: FCM Voice: Collective webinar | Red Tape Review | City of Cold Lake's PILT case | and more

RELEVANT POLICY:

Municipal Government Act, Statutes of Alberta 2000, Chapter M-26 – Section 201 (a) states in part that Councillors have the role of "..... Developing and evaluating the policies and programs of the municipality".

STRATEGIC RELEVANCE:

Keeping Council informed on current related events.

DESIRED OUTCOME(S):

That Council is apprised of information that either impacts the Town of Penhold directly or provides information of interest.

RESPONSE OPTIONS:

1. Council may wish to have something further investigated; this item will be moved for further administrative review.
2. Council may wish to act on something and move the item for action.
3. Council may wish to move the items as information.

PREFERRED STRATEGY:

Determined upon response.

IMPLICATIONS OF RECOMMENDATION:

No further action on correspondence.

GENERAL:

The information shared with Council can have a direct impact on Penhold or provide information beneficial to Penhold.

ORGANIZATIONAL:

Legislative department receives and forwards relevant information to Council.

FINANCIAL:

No cost unless directive taken

FOLLOW UP ACTION:

As determined by Council.

COMMUNICATION:

May be directed to specific departments if potential impact.

OTHER COMMENTS:

Presented at the Sept. 8th, 2025 Regular Council Meeting for the Town of Penhold



CAO



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Peace River*

AR119711

August 8, 2025

His Worship Mike Yargeau
Mayor
Town of Penhold
PO Box 10
Penhold AB T0M 1R0

Dear Mayor Yargeau:

I am pleased to confirm your allocation for the 2025-26 Canada Community-Building Fund (CCBF). In 2025, Canada allocated Alberta \$276 million; this partnership between the province and the federal government will help ensure local governments in Alberta can continue to make needed investments in local infrastructure.

For the Town of Penhold, your 2025 CCBF allocation is \$261,606.

Both the CCBF and Local Government Fiscal Framework (LGFF) funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at <https://open.alberta.ca/publications/canada-community-building-fund-allocations>.

I look forward to working together with you to support your local infrastructure needs, and building strong, vibrant communities across Alberta.

Sincerely,

Dan Williams, ECA
Minister of Municipal Affairs

cc: Rick Binnendyk, Chief Administrative Officer, Town of Penhold

August 5, 2025

Town of Penhold
P.O. Box 10
Penhold, AB T0M 1R0

Dear Member,

We wanted to take a moment to express our sincere gratitude for renewing your membership with the Red Deer District Chamber. Your continued support plays a pivotal role in the success of our Chamber and the local business community.

Your decision to renew your membership demonstrates your ongoing commitment to the growth and prosperity of our region. We greatly value your participation and look forward to continuing to serve you with valuable resources, networking opportunities, and advocacy support.

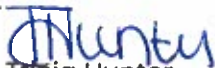
As a renewed member, you will continue to enjoy access to a wide range of benefits, including networking opportunities, advocacy support, educational resources, visibility and promotion and exclusive member benefits.

Once again, thank you for your continued support and confidence in the Red Deer District Chamber. We are excited to continue working with you and helping your business thrive.

Should you have any questions or require assistance with any Chamber-related matters, please do not hesitate to reach out to us:

Amber Mack	403-755-7128, Chief Operating Officer
Sandra Gunderman	403-755-7122, Finance & Administration
Lindsey Knudson	403-755-7129, Marketing, Advertising & Communications
Shelley Hanlan	403-755-7120, Events, Awards & Sponsorships
Reception	403-347-4491, Reception & General Inquiries

Sincerely,


Tricia Hunter

Manager, Membership

P: 403-755-7127