

# Town of Penhold



## REGULAR MEETING MINUTES

February 13<sup>th</sup>, 2023  
Town Council Chambers

**Deputy Mayor:**

Mike Yargeau

**Councillors:**

Teresa Cunningham

Ken Denson

Shaun Kranenborg

Tyrone Muller

Mike Walsh

**Absent:**

Councillor Shawn Hamm

**Staff:**

Rick Binnendyk, CAO

Bonnie Stearns, Leg Asst.

**Guests:**

Jo Michaluk, Resident

Ann Bilyk, Resident

Lori Wolfe, Resident

Diane Clark, Resident

Mayor Yargeau called the meeting to order at 6:00 pm.

### 1. CALL TO ORDER - Mayor

#### 1.2 Adoption of the Agenda

**2023-032**

**Councillor Denson moved** to accept the February 13<sup>th</sup>, 2023 Regular Council meeting agenda as provided.

**CARRIED UNANIMOUSLY**

### 2. ADOPTION OF PREVIOUS MINUTES

#### 2.1 Adoption of the January 23<sup>rd</sup>, 2023 Regular Council Meeting Minutes

**2023-033**

**Councillor Walsh moved** to accept the January 23<sup>rd</sup>, 2023, Regular Council meeting minutes as presented.

**CARRIED UNANIMOUSLY**

### 3. BUSINESS ARISING OUT OF THE MINUTES

**2023-034**

**Councillor Cunningham moved** that Council accept the listed Business Arising out of the Minutes as information.

**CARRIED UNANIMOUSLY**

**4. PUBLIC HEARING**

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**5. PRESENTATIONS & DELEGATIONS**

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**6. REPORTS**

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**6.1. Financial**

**6.1. a. Monthly Accounts for Online Payments and Payments from Jan. 18 – Feb. 8, 2023**

**2023-035**

**Councillor Muller moved** that Council receives the Monthly Accounts for Online Payments from Jan. 18, 2022 – Feb. 8, 2023 as presented.

**CARRIED UNANIMOUSLY**

**6.1. b. Monthly Bank Reconciliation for the month ending Dec. 31, 2022**

**2023-036**

**Councillor Kranenborg moved** that Council receives the Monthly Bank Reconciliation for the month ending Dec. 31, 2022 as presented.

**CARRIED UNANIMOUSLY**

**6.1. c. Parkland Airshed Management Zone 2023 Membership**

**2023-037**

**Councillor Muller moved** that Council accepts the Parkland Airshed Management Zone 2023 Membership information as presented.

**CARRIED UNANIMOUSLY**

**6.1. d. Tourism Red Deer 2023 Membership**

**2023-038**

**Councillor Walsh moved** that Council approves Administration to proceed with purchasing a 2023 membership with the Tourism Red Deer.

**CARRIED UNANIMOUSLY**

**6.2 CAO Report – Rick Binnendyk**

- Distributed in Council Package

## **2023-039**

**Councillor Denson moved** to accept the CAO's monthly report as information.

**CARRIED UNANIMOUSLY**

### **6.3 Multiplex – Michael Szewczuk**

- Distributed in Council Package

## **2023-040**

**Councillor Muller moved** to accept the Multiplex Managers monthly report as information.

**CARRIED UNANIMOUSLY**

### **6.4 Public Works – Nancy McAteer**

- Distributed in Council Package

## **2023-041**

**Councillor Cunningham moved** to accept the Public Works monthly report as information.

**CARRIED UNANIMOUSLY**

## **7. NEW BUSINESS**

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### **7.1 Application for Assessment Exemption**

## **2023-042**

**Councillor Walsh moved** that Council grants an exemption from taxation to the Penhold Community T.I.E.S. Society in accordance with Section 362(1)(n) that is located at the civic address of 200 Lincoln Street.

**CARRIED UNANIMOUSLY**

### **7.2 PEN-23101 – to create two (2) Highway Commercial District (C2) parcels**

## **2023-043**

**Councillor Denson moved** that Council express no concerns with the recommended parcels as provided by Parkland Community Planning Services in creating (2) Highway Commercial District (C2) parcels on Lot 95, Block 2, Plan 222 0985 as presented.

**CARRIED UNANIMOUSLY**

### **7.3 Business Incentive Possibilities**

## **2023-044**

**Councillor Muller moved** that Council approves Administration to continue working with businesses on a case by case basis ensuring customized support where needed.

**CARRIED UNANIMOUSLY**

## **8. OUTSTANDING BUSINESS**

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At 6:25 pm Councillor Cunningham excused herself as she is President of PCOPA and identified a possible conflict of interest with Item 9.1.

## **9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)**

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### **9.1 Penhold Citizens on Patrol Association (PCOPA) request**

#### **2023-045**

**Councillor Walsh moved** that Council approves PCOPA's request to place a bottle recycle bin in the Pump Track/Skate Park/Community Hub area;

**AND FURTHER** that PCOPA be responsible for the disbursement of funds raised to be paid out to local groups bi-annually.

**CARRIED UNANIMOUSLY**

Councillor Cunningham returned to the meeting at 6:27.

### **9.2 Penhold & District Public Library Board changes**

#### **2023-046**

**Councillor Cunningham moved** that Council newly appoints Crystal Schening, for a 3-year term: Feb. 22, 2023 to Feb. 22, 2026.

**CARRIED UNANIMOUSLY**

#### **2023-047**

**Councillor Denson moved** that Council extends the appointment of Joan Schmelke, for a third 3-year term: Apr. 26, 2023 to Apr. 26, 2026.

**CARRIED UNANIMOUSLY**

#### **2023-048**

**Councillor Kranenborg moved** that Council extends the appointment of Brenda Hoskin, for a second 3-year term: Feb. 26, 2023 to Feb. 26, 2026.

**CARRIED UNANIMOUSLY**

#### **2023-049**

**Councillor Walsh moved** that Council direct administration to send thank you letters to Board Members, Lisa Newton and Jennifer Walsh, for their service on the Board as they are stepping down.

**CARRIED UNANIMOUSLY**

## **10. BYLAW(s)**

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## **11. CORRESPONDENCE and INFORMATION**

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### **11.1 General Correspondence**

#### **2023-050**

**Councillor Denson moved** that Council receives the correspondence for information as presented.

**CARRIED UNANIMOUSLY**

**12. COUNCIL ROUND TABLE – Information no action**

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Mayor and Councillors reported on meetings they have attended on behalf of the Town of Penhold.

**2023-051**

**Councillor Denson moved** that Council accepts the reports as information.  
**CARRIED UNANIMOUSLY**

**13. QUESTIONS from the GALLERY**

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There was a question and answer session with online and attending residents.

**14. CLOSED SESSION**

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**15. ADJOURNMENT**

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**2023-052**

**Councillor Muller moved** to adjourn Council Meeting at 7:15 pm.  
**CARRIED UNANIMOUSLY**

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**MAYOR**

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**CAO**