

Town of Penhold



REGULAR MEETING MINUTES

Town Council Chambers
February 9th, 2026

Mayor:

Mike Yargeau

Councillors:

Teresa Cunningham

Ken Denson

Cameron Galisky

Shaun Kranenborg

Tyrone Muller

Kathy Sitter

Guests:

Ann Bilyk, Resident

Lori & Chris Wolfe, Residents

Jean Orchison, Resident

Jo Michaluk, Resident

Staff:

Sean Pendergast, Acting CAO

Bonnie Stearns, Executive

Assistant

Mayor Yargeau called the meeting to order at 6:00 p.m.

1. CALL TO ORDER - Mayor

1.1 Addition to the Agenda

1.2. Adoption of the Agenda

2026-036

Councillor Sitter moved to adopt the agenda as presented.

CARRIED UNANIMOUSLY

2. ADOPTION OF PREVIOUS MINUTES

2.1. Adoption of the Jan. 26, 2026, Regular Council Meeting Minutes

2026-037

Councillor Cunningham moved to approve the Jan. 26, 2026, Regular Council meeting minutes as provided.

CARRIED UNANIMOUSLY

3. BUSINESS ARISING OUT OF THE MINUTES

2026-038

Councillor Denson moved that Council accept the listed Business Arising out of the Minutes as information.

CARRIED UNANIMOUSLY

4. PUBLIC HEARING

5. PRESENTATIONS & DELEGATIONS

6. REPORTS

6.1. Financial

6.1. a. Monthly Accounts for Online Payments and Payments from Jan. 21 – Feb. 4, 2026

2026-039

Councillor Galisky moved that Council receives the Monthly Accounts for Online Payments from Jan. 21 – Feb. 4, 2026, as presented.

CARRIED UNANIMOUSLY

6.1. b. Monthly Bank Reconciliation for the month ending Nov. 30, 2025

2026-040

Councillor Kranenborg moved that Council receives the Monthly Bank Reconciliation for the month ending Nov. 30, 2025, as presented.

CARRIED UNANIMOUSLY

6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

2026-041

Councillor Denson moved to receive the CAO's monthly report as information.

CARRIED UNANIMOUSLY

6.3 Multiplex – Michael Szewczuk

- Distributed in Council Package

2026-042

Councillor Galisky moved to receive the Multiplex Manager's monthly report as information.

CARRIED UNANIMOUSLY

6.4 Operations – Brandon Kowalchuk

2026-043

Councillor Sitter moved that Council receives the Operations Manager's monthly report as information.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Town of Penhold Strategic Plan

2026-044

Councillor Kranenborg moved that Council accepts the Town of Penhold 2025 – 2028 Strategic Plan as provided.

CARRIED UNANIMOUSLY

7.2 Town of Penhold's 2025 Accomplishments & 2026 Directives

2026-045

Councillor Cunningham moved that Council accepts the 2025 Town of Penhold Accomplishments & 2026 Directives as information.

CARRIED UNANIMOUSLY

7.3 Uncollectible Oil Well Accounts

2026-046

Councillor Muller moved that Council approve the write-off of the uncollectible oil well accounts for Marksmen Energy Inc. in the amounts of \$11,485.89 and \$1,835.88, and Canadian Oil & Gas Inc. in the amount of \$5,460.98.

CARRIED UNANIMOUSLY

7.4 Housing Demand Assessment Proposal

2026-047

Councillor Denson moved that Council approves Administration to proceed with the proposed Housing Demand Assessment provided by Parkland Community Planning Services (PCPS) as presented;

AND FURTHER that \$15,000 be identified within the 2026 capital budget.

CARRIED UNANIMOUSLY

8. OUTSTANDING BUSINESS

9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

9.1 Penhold & District Library – Board Appointments

2026-048

Councillor Galisky moved that Council accepts the appointment of Alisha Benedict to the Board for the term Jan. 28, 2026 – Jan. 28, 2031;

AND FURTHER that Council accepts the extension of Board Member, Joan Schmelke, from Apr. 26, 2026 to June 26, 2026 as presented.

CARRIED UNANIMOUSLY

10. BYLAW(s)

11. CORRESPONDENCE and INFORMATION

11.1 General Correspondence

2026-049

Councillor Muller moved that Council receives the correspondence for information as presented.
CARRIED UNANIMOUSLY

12. COUNCIL ROUND TABLE – Information no action

Mayor and Councillors reported meetings they attended on behalf of the Town of Penhold.

2026-050

Councillor Galisky moved that Council receives the verbal reports as information.
CARRIED UNANIMOUSLY

13. QUESTIONS from the GALLERY - NO ACTION IDENTIFIED

Q&A

14. CLOSED SESSION - NONE

15. ADJOURNMENT

2026-051

Councillor Muller moved to adjourn the meeting at 6:57 pm.
CARRIED UNANIMOUSLY

MAYOR

CAO