

# Town of Penhold

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## REGULAR MEETING MINUTES

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Town Council Chambers  
March 23<sup>rd</sup>, 2026

**Mayor:**

Mike Yargeau

**Councillors:**

Teresa Cunningham

Ken Denson

Cameron Galisky

Tyrone Muller

Kathy Sitter

**Absent:**

Councillor Shaun Kranenborg

**Staff:**

Rick Binnendyk, CAO

Bonnie Stearns, Executive

Assistant

**Guests:**

Lori & Chris Wolfe

Ann Bilyk

Mayor Yargeau called the meeting to order at 6:00p.m.

### 1. CALL TO ORDER - Mayor

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#### 1.1 Addition to the Agenda

#### 1.2. Adoption of the Agenda

**2026-086**

Councillor Sitter moved to adopt the agenda as presented.

**CARRIED UNANIMOUSLY**

### 2. ADOPTION OF PREVIOUS MINUTES

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#### 2.1. Adoption of the Mar. 9<sup>th</sup>, 2026, Regular Council Meeting Minutes

**2026-087**

Councillor Muller moved to approve the Mar. 9<sup>th</sup>, 2026, Regular Council meeting minutes as provided.

**CARRIED UNANIMOUSLY**

### 3. BUSINESS ARISING OUT OF THE MINUTES

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**2026-088**

**Councillor Cunningham moved** that Council accept the listed Business Arising out of the Minutes as information.

**CARRIED UNANIMOUSLY**

**4. PUBLIC HEARING**

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**5. PRESENTATIONS & DELEGATIONS**

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**6. REPORTS**

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**6.1. Financial**

**6.1. a. Monthly Accounts for Online Payments and Payments from Mar. 4 - 18, 2026**

**2026-089**

**Councillor Denson moved** that Council receives the Monthly Accounts for Online Payments from Mar. 4 - 18, 2026, as presented.

**CARRIED UNANIMOUSLY**

**6.1. b. Monthly Bank Reconciliation Statement for the month ending Jan. 31, 2026**

**2026-090**

**Councillor Galisky moved** that Council receives the Monthly Bank Reconciliation Statement for the month ending Jan. 31, 2026, as presented.

**CARRIED UNANIMOUSLY**

**6.1. c. Investment Statement for the month ending Feb. 28, 2026**

**2026-091**

**Councillor Denson moved** that Council receives the Investment Statement for the month ending Feb. 28, 2026, as presented.

**CARRIED UNANIMOUSLY**

**6.1.d. Year End Journal Transfers**

**2026-092**

**Councillor Cunningham moved** that Council permits staff to move 2025 unspent funds into the 2026 budget process to complete the following projects:

- a. Signage from the Parks department and the RV Park minus funds already spent on design, being a total of \$ 21,200 to parks reserves (1-4-72-76000).
- b. Skid Steer exchange program funds of \$6,700 to equipment reserves (1-4-32-76000).
- c. Road construction for dog park access for \$50,000 to parks reserves (1-4-72-76000).

**AND FURTHER that** any surplus funds from 2025 budgets be moved into a designated reserve account (transportation reserves) (1-4-32-76000) for future project focus.

**CARRIED UNANIMOUSLY**

## 6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

### 2026-093

**Councillor Muller moved** to accept the CAO's monthly report as information.

**CARRIED UNANIMOUSLY**

## 6.3 Community Services – Jennifer Blaylock

- Distributed in Council Package

### 2026-094

**Councillor Cunningham moved** to accept the Community Services' monthly report as information.

**CARRIED UNANIMOUSLY**

## 6.4 Fire & Protective Services – Sean Pendergast

### 2026-095

**Councillor Denson moved** to accept the Fire & Protective Services Manager's monthly report as information.

**CARRIED UNANIMOUSLY**

## 7. NEW BUSINESS

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### 7.1 Grand Slam Bull Jam Sponsorship

#### 2026-096

**Councillor Galisky moved** that Council support the Grand Slam Bull Jam by approving a financial contribution of up to \$5,000;

**AND FURTHER** that Council direct Administration to offer in-kind staff support valued at up to \$4,100, in alignment with available resources and operational capacity.

**CARRIED UNANIMOUSLY**

### 7.2 Power Line Waskasoo Avenue – Fortis

#### 2026-097

**Councillor Muller moved** that Council approve Administration entering into an agreement with Fortis Alberta to relocate the existing overhead power lines running north from Highway 42 to the new Operations Building, in order to meet the Town's requirement that new power installations be provided as underground services.

**CARRIED UNANIMOUSLY**

### 7.3 Innisfail RCMP – proposed Priorities and Initiatives for the Next Fiscal Year

#### 2026-098

**Councillor Sitter moved** that Council support the Innisfail RCMPs identified priorities and initiatives for the upcoming fiscal year, as outlined in the correspondence dated Feb. 26, 2026, and reviewed during the Council workshop;

**AND FURTHER that** RCMP hosts a program like DARE for Penhold.

**CARRIED UNANIMOUSLY**

### 8. OUTSTANDING BUSINESS

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#### 8.1 Revised Resolution: Enhancing CPA Reporting Requirements on Municipal Financial Statement Irregularities

#### 2026-099

**Councillor Cunningham moved** that Council approve the revised draft resolution titled “Enhancing CPA Reporting Requirements on Municipal Financial Statement Irregularities”;

**AND FURTHER that** Council direct Administration to submit it for consideration at the next Alberta Municipalities resolution session.

**CARRIED UNANIMOUSLY**

### 9. REPORTS from COUNCIL BOARDS AND COMMITTEES (formal reports)

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### 10. BYLAW(s)

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#### 10.1 Borrowing Bylaw 844/2026 – 1<sup>st</sup>, 2<sup>nd</sup>, and possibly 3<sup>rd</sup> Reading

#### 2026-100

**Councillor Galisky moved** that Council move to give first reading of Bylaw 844/2026 being the Operating Borrowing Bylaw.

**CARRIED UNANIMOUSLY**

#### 2026-101

**Councillor Sitter moved** that Council move to give second reading of Bylaw 844/2026 being the Operating Borrowing Bylaw.

**CARRIED UNANIMOUSLY**

#### 2026-102

**Councillor Muller moved** that Council moves to proceed with the third reading of Bylaw 844/2026 being the Operating Borrowing Bylaw.

**CARRIED UNANIMOUSLY**

#### 2026-103

**Councillor Denson moved** that Council moves to give third and final reading of Bylaw 844/2026 being the Operating Borrowing Bylaw.

**CARRIED UNANIMOUSLY**

## 11. CORRESPONDENCE and INFORMATION

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### 11.1 General Correspondence

#### 2026-104

**Councillor Cunningham moved** that Council receives the correspondence for information as presented.

**CARRIED UNANIMOUSLY**

## 12. COUNCIL ROUND TABLE – Information no action

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Mayor and Councillors reported meetings they attended on behalf of the Town of Penhold.

#### 2026-105

**Councillor Galisky moved** that Council accepts the verbal reports as information.

**CARRIED UNANIMOUSLY**

#### 2026-106

**Councillor Cunningham moved** that Council directs Administration to draft a resolution where 2/3 majority of Alberta Municipalities members are required in support before a resolution is endorsed.

**CARRIED UNANIMOUSLY**

#### 2026-107

**Councillor Cunningham moved** that Council request Administration to review its PCPS contract status to see if there are any savings on the contract as it will cost approx. \$9,100.

**CARRIED UNANIMOUSLY**

## 13. QUESTIONS from the GALLERY - NO ACTION IDENTIFIED

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Q&A

## 14. CLOSED SESSION - NONE

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## 15. ADJOURNMENT

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#### 2026-108

**Councillor Muller moved** to adjourn Council Meeting at 6:48pm.

**CARRIED UNANIMOUSLY**

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**MAYOR**

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**CAO**