

Town of Penhold

REGULAR MEETING MINUTES



January 13th, 2025
Town Council Chambers

Deputy Mayor:

Mike Yargeau

Councillors:

Teresa Cunningham
Ken Denson
Cameron Galisky

Shawn Hamm
Tyrone Muller

Absent:

Councillor Shaun Kranenborg

Staff:

Rick Binnendyk, CAO
Brandon Kowalchuk,
Operations Manager
Bonnie Stearns, Exec
Asst.

Guests:

Jean Orchison, Resident
Lori & Chris Wolfe, Residents
Trish Proctor, Office Administrator and
Michaela Ludwig, Director, Innisfail
Chamber of Commerce

Mayor Yargeau called the meeting to order at 6:00 pm.

1. CALL TO ORDER - Mayor

1.2. Adoption of the Agenda

2025-001

Councillor Hamm moved to accept the January 13th, 2025 Regular Council meeting agenda as provided.

CARRIED UNANIMOUSLY

2. ADOPTION OF PREVIOUS MINUTES

2.1. Adoption of the December 9th, 2024 Regular Council Meeting Minutes

2025-002

Councillor Cunningham moved to accept the December 9th, 2024; Regular Council meeting minutes as presented.

CARRIED UNANIMOUSLY

3. BUSINESS ARISING OUT OF THE MINUTES

2025-003

Councillor Galisky moved that Council accept the listed Business Arising out of the Minutes as information.

CARRIED UNANIMOUSLY

4. PUBLIC HEARING

5. PRESENTATIONS & DELEGATIONS

- 5.1 Trish Proctor, Office Administrator and Michaela Ludwig, Director, Innisfail Chamber of Commerce**
re: Chamber Membership benefits

6. REPORTS

6.1. Financial

- 6.1. a. Monthly Accounts for Online Payments and Payments from December 4, 2024 to January 8th, 2025**

2025-004

Councillor Muller moved that Council receives the Monthly Accounts for Online Payments from December 4th, 2024 – January 8th, 2025 as presented.

CARRIED UNANIMOUSLY

- 6.1. b. Monthly Investment Statement for the month ending December 31, 2024**

2025-005

Councillor Denson moved that Council receives the Monthly Investment Statement for the month ending December 31, 2024 as presented.

CARRIED UNANIMOUSLY

- 6.1. c. Monthly Bank Reconciliation for the month ending Nov. 30, 2024**

2025-006

Councillor Galisky moved that Council receives the Monthly Bank Reconciliation for the month ending November 30th, 2024 as presented.

CARRIED UNANIMOUSLY

- 6.1. d. Federation of Canadian Municipalities (FCM) 2025 – 2026 Membership**

2025-007

Councillor Cunningham moved that Council directs Administration to renew its 2025-2026 Federation of Canadian Municipalities (FCM) membership in the amount of \$1,058.85.

CARRIED UNANIMOUSLY

6.1. e. Alberta Mid-sized Towns Mayors Caucus (MTMC) Membership

2025-008

Councillor Denson moved that Council directs Administration to renew its Alberta Mid-sized Towns Mayors Caucus (MTMC) membership in the amount of \$250.00.

CARRIED UNANIMOUSLY

6.1. f. Tourism Red Deer 2025 Membership

2025-009

Councillor Muller moved that Council directs Administration to renew its Tourism Red Deer 2025 membership in the amount of \$210.00.

CARRIED UNANIMOUSLY

6.1. g. Rural Municipalities of Alberta (RMA) 2024 – 2025 Membership

2025-010

Councillor Galisky moved that Council directs Administration to renew its Rural Municipalities of Alberta (RMA) 2024 - 2025 membership in the amount of \$261.45.

CARRIED UNANIMOUSLY

6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

2025-011

Councillor Muller moved to accept the CAO's monthly report as information.

CARRIED UNANIMOUSLY

6.3 Multiplex – Michael Szewczuk

- Distributed in Council Package

2025-012

Councillor Denson moved to accept the Multiplex Managers monthly report as information.

CARRIED UNANIMOUSLY

6.4 Operations – Brandon Kowalchuk

- Distributed in Council Package

2025-013

Councillor Hamm moved to accept the Public Works monthly report as information.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Town of Penhold 2023 Accomplishments & 2024 Directives

2025-014

Councillor Cunningham moved that Council accepts the 2024 Town of Penhold Accomplishments & 2025 Directives as information.

AND FURTHER that the achievements be posted on the town's website.

CARRIED UNANIMOUSLY

7.2 Dog Park Committee – CFEP Small Grant Application

2025-015

Councillor Galisky moved that Council supports the CFEP Small Funding grant application, for the construction of the Bark Park project, made by Penhold Community Leaders Society as presented.

AND FURTHER; that Council forwards a letter in support of this funding application.

CARRIED UNANIMOUSLY

7.3 Outstanding Utility Accounts 2023- 2024

2025-016

Councillor Muller moved that Council supports the finalized utility accounts with an outstanding balance for the January 2023 – December 2024 calendar year be written off as presented;

AND FURTHER should the past resident move back to town, their outstanding account will be reactivated.

CARRIED

7.4 Appointment of Public Representative to the 2024 – 2025 MPC

2025-017

Councillor Cunningham moved that Council appoint Jared Payot as Public Representative to the Municipal Planning Commission for the 2024-2025 year.

CARRIED UNANIMOUSLY

8. OUTSTANDING BUSINESS

9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

10. BYLAW(s)

10.1 Bylaw 825/2024 Inter-Municipal Development Plan Bylaw – 3rd Reading

2025-018

Councillor Hamm moved that Council move to give third and final reading to Bylaw No. 825/2024 to amend the Town of Penhold Inter-municipal Development Plan between The Town of Penhold and Red Deer County.

CARRIED UNANIMOUSLY

10.2 Bylaw 833/2024 Utility Bylaw – 1st, 2nd, and possible 3rd Reading

2025-019

Councillor Denson moved that Council moves to give first reading of the Utility Bylaw 833/2024.

CARRIED UNANIMOUSLY

2025-020

Councillor Hamm moved that Council moves to give second reading of the Utility Bylaw 833/2024.

CARRIED UNANIMOUSLY

2025-021

Councillor Galisky moved that Council moves to proceed with third reading of the Utility Bylaw 833/2024.

CARRIED UNANIMOUSLY

2025-022

Councillor Muller moved that Council moves to give third and final reading of the Utility Bylaw 833/2024.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE and INFORMATION

11.1 General Correspondence**2025-023**

Councillor Denson moved that Council receives the correspondence for information as presented.

CARRIED UNANIMOUSLY

12. COUNCIL ROUND TABLE – Information no action

Mayor and Councillors reported on meetings they have attended on behalf of the Town of Penhold.

2025-024

Councillor Hamm moved that Council accepts the reports as information.

CARRIED UNANIMOUSLY

13. QUESTIONS from the GALLERY

No questions were posed.

14. CLOSED SESSION

15. ADJOURNMENT

2025-025

Councillor Muller moved to adjourn Council Meeting at 7:17 pm.

CARRIED UNANIMOUSLY

MAYOR

CAO