

Town of Penhold

REGULAR MEETING MINUTES



April 14th, 2025
Town Council Chambers

Deputy Mayor:

Mike Yargeau

Councillors:

Teresa Cunningham

Ken Denson

Cameron Galisky

Shawn Hamm

Shaun Kranenborg

Tyrone Muller

Guests:

Lori Wolfe, Resident

Ann Bilyk, Resident

Jo Michaluk, Resident

Konstantin Neykurs, Pivotal LLP Chartered

Professional Accountants

Stephen Ohene-Adjei, Pivotal LLP

Chartered Professional Accountants

Staff:

Rick Binnendyk, CAO

Trish Willis, Corporate

Services Manager

Sean Pendergast, Fire &

Protective Services

Manager

Brandon Kowalchuk,

Operations Manager

Bonnie Stearns, Exec

Asst.

Mayor Yargeau called the meeting to order at 6:00 pm.

1. CALL TO ORDER - Mayor

1.1 Additions and Deletions to Agenda

Add item to new Business: 7.4 Penhold Crossing 2025 Grad Photos

1.2 Adoption of the Agenda

2025-104

Councillor Hamm moved to accept the April 14th, 2025 Regular Council meeting agenda as amended.

CARRIED UNANIMOUSLY

2. ADOPTION OF PREVIOUS MINUTES

2.1 Adoption of the March 24th, 2025 Regular Council Meeting Minutes

2025-105

Councillor Denson moved to accept Mar. 24th, 2025; Regular Council meeting minutes as presented.

CARRIED UNANIMOUSLY

3. BUSINESS ARISING OUT OF THE MINUTES

2025-106

Councillor Cunningham moved that Council accept the listed Business Arising out of the Minutes as information.

CARRIED UNANIMOUSLY

4. PUBLIC HEARING

5. PRESENTATIONS & DELEGATIONS

5.1 Auditors presentation of Financial Reports and possible approval

2025-107

Councillor Galisky moved that council accepts the financial reports as information with presented changes.

CARRIED UNANIMOUSLY

5.2 Sean Pendergast, Fire & Protective Services Manager and Brandon Kowalchuk, Operations Manager - Public Services Building update

Mayor Yargeau called for a recess at 6:31 pm and started meeting again at 6:34 pm

5.3 Trish Willis, Corporate Services Manager

- a. 2024 Town of Penhold Final Budget
- b. Town of Penhold 2024 Tax Rates
- c. Town of Penhold 10-year Capital Budget

6. REPORTS

6.1. Financial

6.1. a. Monthly Accounts for Online Payments and Payments from March 19 – April 9, 2025

2025-108

Councillor Denson moved that Council receives the Monthly Accounts for Online Payments from Mar. 19 – Apr. 9, 2025 as presented.

CARRIED UNANIMOUSLY

6.1. b. Investment Statement for the months ending January 31 and February 28, 2025

2025-109

Councillor Hamm moved that Council receives the Investment Statement for the months ending January 31, 2025 and February 28, 2025, as presented.

CARRIED UNANIMOUSLY

6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

2025-110

Councillor Cunningham moved to accept the CAO's monthly report as information.

CARRIED UNANIMOUSLY

6.3 Multiplex – Michael Szewczuk

- Provided at meeting

2025-111

Councillor Muller moved to accept the Multiplex Managers monthly report as information.

CARRIED UNANIMOUSLY

6.4 Operations – Brandon Kowalchuk

- Distributed in Council Package

2025-112

Councillor Kranenborg moved to accept the Operations monthly report as information.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Public Services Building Tariff Implications

2025-113

Councillor Hamm moved that Council approves Administration to move forward to procure Canadian solutions to as many pieces of the Public Services Building Project as viable and continue with option 2 as presented for the remaining \$856,000 worth of material to maintain construction timelines and limit costs.

CARRIED UNANIMOUSLY

7.2 Grand Slam Bull Jam Event Clarification

2025-114

Councillor Galisky moved that Council approve the Town be a major sponsor for the 2025 Grand Slam Bull Jam event.

CARRIED UNANIMOUSLY

7.3 Welcome to Penhold Night Event

2025-115

Councillor Denson moved that Council participates in the Welcome to Penhold Night event scheduled for Apr. 23 as presented.

CARRIED UNANIMOUSLY

7.4 Penhold Crossing Grad Photos

2025-116

Councillor Cunningham moved that Council wishes to gift the Penhold Crossing 2025 Graduates with a photo placard as presented.

CARRIED UNANIMOUSLY

8. OUTSTANDING BUSINESS

9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

10. BYLAW(s)

10.1 Bylaw 836/2025 Tax Payment & Penalty Bylaw

2025-117

Councillor Denson moved that Council move to give first reading of Bylaw 836/2025 Tax Payment & Penalty Bylaw.

CARRIED UNANIMOUSLY

2025-118

Councillor Hamm moved that Council move to give second reading of Bylaw 836/2025 Tax Payment & Penalty Bylaw.

CARRIED UNANIMOUSLY

2025-119

Councillor Galisky that Council moves to proceed with third reading of Bylaw 836/2025 Tax Payment & Penalty Bylaw.

CARRIED UNANIMOUSLY

2025-120

Councillor Muller moved that Council give third and final reading of Bylaw 836/2025 Tax Payment & Penalty Bylaw.

CARRIED UNANIMOUSLY

10.2 Bylaw 835/2025 Tax Rate and Minimum Tax Rate Bylaw

2025-121

Councillor Cunningham moved that Council gives first reading to Bylaw 835/2025 being the Town of Penhold Tax Rate and Minimum Tax Rate Bylaw as presented.

CARRIED UNANIMOUSLY

2025-122

Councillor Kranenborg moved that Council gives second reading to Bylaw 835/2025 being the Town of Penhold Tax Rate and Minimum Tax Rate Bylaw as presented.

CARRIED UNANIMOUSLY

2025-123

Councillor Muller moved that Council moves to proceed with third reading of Bylaw 835/2025.
CARRIED UNANIMOUSLY

2025-124

Councillor Galisky moved that Council gives third and final reading to Bylaw 835/2025 being the Town of Penhold Tax Rate and Minimum Tax Rate Bylaw as presented.
CARRIED UNANIMOUSLY

2025-125

Councillor Denson moved that Council approve the Town of Penhold 10 Year Capital Plan as presented.
CARRIED UNANIMOUSLY

11. CORRESPONDENCE and INFORMATION

11.1 General Correspondence

2025-126

Councillor Hamm moved that Council receives the correspondence for information as presented.
CARRIED UNANIMOUSLY

12. COUNCIL ROUND TABLE – Information no action

Mayor and Councillors reported on meetings they have attended on behalf of the Town of Penhold.

2025-127

Councillor Cunningham moved that Council accepts the reports as information.
CARRIED UNANIMOUSLY

13. QUESTIONS from the GALLERY

Submitted an e-service request regarding dogs off leash – quick response! E-service is an effective and efficient process.

2025-128

Councillor Hamm moved to for a recess at 8:01 pm.
CARRIED UNANIMOUSLY

2025-129

Councillor Galisky moved to begin the meeting at 8:08 pm.
CARRIED UNANIMOUSLY

14. CLOSED SESSION

FOIP

Division 2 Exceptions to Disclosure

Section 21: Disclosure harmful to intergovernmental relations

2025-130

Councillor Hamm moved to go into Closed Session at 8:08 pm.

CARRIED UNANIMOUSLY

2025-131

Councillor Hamm moved to move out of Closed Session at 8:15 pm.

CARRIED UNANIMOUSLY

2025-132

Councillor Cunningham moved that Council accepts the South Red Deer Regional Waste Commission updated report as information.

CARRIED UNANIMOUSLY

15. ADJOURNMENT

2025-133

Councillor Muller moved to adjourn Council Meeting at 8:16 pm.

CARRIED UNANIMOUSLY

MAYOR

CAO