

# Town of Penhold

---

## REGULAR MEETING MINUTES

---



November 3<sup>rd</sup>, 2025  
Town Council Chambers

**Mayor:**

Mike Yargeau

**Councillors:**

Teresa Cunningham

Ken Denson

Cameron Galisky

Shaun Kranenborg

Tyrone Muller

Kathy Sitter

**Guests:**

Jo Michaluk

Jean Orchison

Ann Bilyk

Lori Wolfe

Jessica Frisby

**Staff:**

Rick Binnendyk, CAO

Bonnie Stearns, Executive  
Assistant

Mayor Yargeau called the meeting to order at 6:21 pm.

### 1. CALL TO ORDER - Mayor

---

#### 1.1 Addition to the Agenda

#### 1.2. Adoption of the Agenda

#### 2025-290

**Councillor Denson moved** to accept the Sept. 22<sup>nd</sup>, 2025 Regular Council meeting agenda be adopted as presented.

**CARRIED UNANIMOUSLY**

### 2. ADOPTION OF PREVIOUS MINUTES

---

#### 2.1. Adoption of the Sept. 22<sup>nd</sup> 2025 Regular Council Meeting Minutes

#### 2025-291

**Councillor Muller moved** to accept the Sept. 22<sup>nd</sup>, 2025 Regular Council meeting minutes as provided.

**CARRIED UNANIMOUSLY**

### 3. BUSINESS ARISING OUT OF THE MINUTES

---

#### 4. PUBLIC HEARING

---

#### 5. PRESENTATIONS & DELEGATIONS

---

#### 6. REPORTS

---

##### 6.1. Financial

##### 6.1. a. Monthly Accounts for Online Payments and Payments from Sept. 17 – Oct. 29, 2025

**2025-292**

**Councillor Galisky moved** that Council receives the Monthly Accounts for Online Payments from Sept. 17 – Oct. 29, 2025 as presented.

**CARRIED UNANIMOUSLY**

##### 6.1. b. Investment Statement for the month ending Sept. 30, 2025

**2025-293**

**Councillor Cunningham moved** that Council receives the Monthly Investment for the month ending Sept. 30, 2025 as presented.

**CARRIED UNANIMOUSLY**

##### 6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

Mayor Mike excused himself at 6:33 pm  
Deputy Mayor Cunningham presided over the meeting.

**2025-294**

**Councillor Sitter moved** to accept the CAO's monthly report as information.

**CARRIED UNANIMOUSLY**

##### 6.3 Community Services – Jennifer Blaylock

- Distributed in Council Package

Mayor Mike returned to the meeting at 6:37 pm.  
Deputy Mayor Cunningham relinquished the Chair.

**2025-295**

**Councillor Cunningham moved** to accept the Community Services Manager's monthly report as information.

**CARRIED UNANIMOUSLY**

##### 6.4 Fire & Protective Services – Sean Pendergast

- Distributed in Council Package

#### **2025-296**

**Councillor Sitter moved** to accept the Fire & Protective Services Manager's monthly report as information.

**CARRIED UNANIMOUSLY**

#### **6.5 Multiplex – Michael Szewczuk**

- Distributed in Council Package

#### **2025-297**

**Councillor Denson moved** to accept the Multiplex Manager's monthly report as information.

**CARRIED UNANIMOUSLY**

#### **6.6 Operations – Brandon Kowalchuk**

- Distributed in Council Package

#### **2025-298**

**Councillor Muller moved** to accept the Fire & Protective Services Manager's monthly reports for September and October as information.

**CARRIED UNANIMOUSLY**

### **7. NEW BUSINESS**

---

#### **7.1 Alberta Municipalities Nomination for President**

#### **2025-299**

**Councillor Galisky moved** that Council endorses Mayor Yargeau to stand for election on Alberta Municipalities Board of Directors for the position of President;

**AND FURTHER** that Council supports spending up to \$2,500 for expenses related to serving on the Board.

**CARRIED UNANIMOUSLY**

#### **7.2 2026 Daines Ranch Pro Rodeo Sponsorship Opportunity and Package**

#### **2025-300**

**Councillor Denson moved** that Council support the Rodeo event by sponsoring the Mutton Bustin' event at a cost of \$5,000.

**CARRIED**

### **8. OUTSTANDING BUSINESS**

---

### **9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)**

---

#### **9.1 Parkland Regional Library System – Proposed 2026 Budget**

#### **2025-301**

**Councillor Sitter moved** that Council accepts the Parkland Regional Library System's 2026 proposed Budget as information;

**AND FURTHER** that Council approves the \$0.18 per capita increase and a requisition fee increase of \$627.12 for the 2026 billing.

**CARRIED UNANIMOUSLY**

### **9.2 Penhold & District Library 2026 – 2030 Strategic Planning Document**

#### **2025-302**

**Councillor Galisky moved that** Council accepts the Penhold & District Library 2026 – 2030 Strategic Planning document as presented.

**CARRIED UNANIMOUSLY**

### **9.3 Penhold & District Library – approved 2026 Budget**

#### **2025-303**

**Councillor Muller moved** that Council accepts the Penhold & District Public Library's 2026 Budget as information;

**AND FURTHER that** this be referred to the budget deliberations.

**CARRIED UNANIMOUSLY**

#### **2025-304**

**Councillor Muller moved** for a recess at 7:00 pm.

**CARRIED UNANIMOUSLY**

Mayor Yargeau called the meeting back to order at 7:06 pm.

## **10. BYLAW(s)**

---

### **10.1 Bylaw 839/2025 Council Procedure Bylaw – 1<sup>st</sup> Reading**

#### **2025-305**

**Councillor Sitter moved** that Council move to give first reading of Bylaw 839/2025 being the Council Procedure Bylaw as presented.

**CARRIED UNANIMOUSLY**

## **11. CORRESPONDENCE and INFORMATION**

---

### **11.1 General Correspondence**

#### **2025-306**

**Councillor Muller moved** that Council receives the correspondence for information as presented.

**CARRIED UNANIMOUSLY**

**2025-307**

**Councillor Muller moved** that Council approve providing a Letter of support for Innisfail to host the 2026 U-18 Provincial Championship Hockey Tournament as requested.

**CARRIED UNANIMOUSLY**

**12. COUNCIL ROUND TABLE – Information no action**

---

Mayor and Councillors reported on meetings they have attended on behalf of the Town of Penhold.

**2025-308**

**Councillor Muller moved** that Council accepts the verbal reports as information.

**CARRIED UNANIMOUSLY**

**13. QUESTIONS from the GALLERY**

---

Q & A Session

**14. CLOSED SESSION**

---

**15. ADJOURNMENT**

---

**2025-309**

**Councillor Muller moved** to adjourn Council Meeting at 7:59 pm.

**CARRIED UNANIMOUSLY**

---

**MAYOR**

---

**CAO**