

Town of Penhold

REGULAR MEETING MINUTES



Town Council Chambers
August 24th, 2026

Mayor:

Mike Yargeau

Councillors:

Teresa Cunningham

Ken Denson

Cameron Galisky

Shaun Kranenborg

Tyrone Muller

Kathy Sitter

Guests:

Jean Orchison, Resident

Ken Rogowski, Resident

Nadine Livingston, Resident

Staff:

Rick Binnendyk CAO

Trish Willis, Corporate Services
Manager

Sean Pendergast, Fire &

Protective Services Manager

Brandon Kowalchuk,

Operations Manager

Bonnie Stearns, EA

Mayor Yargeau called the meeting to order at 6:00p.m.

1. CALL TO ORDER - Mayor

1.1 Addition to the Agenda

1.2 Adoption of the Agenda

2026-257

Councillor Sitter moved to adopt the agenda as presented.

CARRIED UNANIMOUSLY

2. ADOPTION OF PREVIOUS MINUTES

2.1. Adoption of July 27, 2026, Regular Council Meeting Minutes

2026-258

Councillor Cunningham moved to approve July 27th, 2026, Regular Council meeting minutes as provided.

CARRIED UNANIMOUSLY

3. BUSINESS ARISING OUT OF THE MINUTES

2026-259

Councillor Denson moved to accept the Business Arising Out of the Minutes as information.
CARRIED UNANIMOUSLY

4. PUBLIC HEARING

5. PRESENTATIONS & DELEGATIONS

5.1 Financial: Building Team:

Penhold Public Service Building – Costing: Ms. Willis, Corporate Services Manager; Mr. Pendergast, Protective Services Manager; and Mr. Kowalchuk, Operations Manager.
Key items:

- Project completed on time and under budget
- Long term debt is lower than anticipated and 5 years less than originally stated
- Added features were encompassed in saving on future capital items.

6. REPORTS

6.1. Financial

6.1. a. Monthly Accounts for Online Payments and Payments from July 23 – August 20, 2026

2026-260

Councillor Galisky moved that Council receives the Monthly Accounts for Online Payments July 23 – August 20, 2026, as presented.

CARRIED UNANIMOUSLY

6.1. b. Investment Statement for the month ending July 31, 2026

2026-261

Councillor Kranenborg moved that Council receives the Investment Statement for the month ending July 31, 2026, as presented.

CARRIED UNANIMOUSLY

6.1. c. Monthly Bank Reconciliation for the month ending June 30, 2026

2026-262

Councillor Muller moved that Council receives the Monthly Bank Reconciliation for the month ending June 30, 2026, as presented.

CARRIED UNANIMOUSLY

6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

2026-263

Councillor Cunningham moved to accept the CAO's monthly report as information.
CARRIED UNANIMOUSLY

6.3 Community Services – Jennifer Blaylock

- Distributed in Council Package

2026-264

Councillor Sitter moved to accept the Community Services' monthly report as information.
CARRIED UNANIMOUSLY

6.4 Fire & Protective Services – Sean Pendergast

2026-265

Councillor Denson moved to accept the Fire & Protective Services Manager's monthly report as information.
CARRIED UNANIMOUSLY

6.5 Multiplex – Michael Szewczuk

2026-266

Councillor Muller moved to accept the Multiplex Manager's monthly report as information.
CARRIED UNANIMOUSLY

6.6 Operations – Brandon Kowalchuk

2026-267

Councillor Kranenborg moved to accept the Operations Manager's monthly report as information.
CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Red Deer County – Participation in Regional Recreation Facility Inventory Study

2026-268

Councillor Galisky moved that Council approve administration's participation in Red Deer County's Alberta Community Partnership (ACP) grant application;
AND FURTHER that Council authorize administration to work with project partners;
AND FURTHER that Council supports Red Deer County to be the managing partner for the grant application and project administration.
CARRIED UNANIMOUSLY

7.2 Memorial Hall Next Steps

2026-269

Councillor Cunningham moved that Council grants administration a budget in the amount of \$16,000 to inspect and make recommendations on next steps for Memorial Hall.

CARRIED UNANIMOUSLY

8. OUTSTANDING BUSINESS

8.1 Golf Cart Pilot Project – additional information

2026-270

Councillor Muller moved that Council accepts the report for information at this time;
AND FURTHER that the town touches base with Sylvan Lake later this fall on their summer outcomes to determine if Penhold should proceed to budget and look at a similar project for 2027.

CARRIED UNANIMOUSLY

9. REPORTS from COUNCIL BOARDS AND COMMITTEES (formal reports)

10. BYLAW(s)

11. CORRESPONDENCE and INFORMATION

11.1 General Correspondence

2026-271

Councillor Denson moved that Council receives the correspondence for information as presented.

CARRIED UNANIMOUSLY

12. COUNCIL ROUND TABLE – Information no action

Mayor and Councillors reported meetings they attended on behalf of the Town of Penhold.

2026-272

Councillor Sitter moved that Council accepts the verbal reports as information.

CARRIED UNANIMOUSLY

2026-273

Councillor Muller moved that Council directs Administration to explore funding options for an Ambassador at the Pump Track;

AND FURTHER this be brought forward for 2027 budget deliberations.

CARRIED UNANIMOUSLY

2026-274

Councillor Denson moved that Councillor Cunningham's request to register for the Hiring of the CAO course being offered by EOEP be approved.

CARRIED UNANIMOUSLY

13. QUESTIONS from the GALLERY

Q&A

14. CLOSED SESSION

15. ADJOURNMENT

2026-275

Councillor Muller moved to adjourn Council Meeting at 7:15 pm.

CARRIED UNANIMOUSLY

MAYOR

CAO