

Town of Penhold



REGULAR MEETING MINUTES

Town Council Chambers
My 25th, 2026

Mayor:

Mike Yargeau

Councillors:

Teresa Cunningham
Cameron Galisky
Shaun Kranenborg

Tyrone Muller
Kathy Sitter

Absent:

Councillor Ken Denson

Staff:

Trish Willis, Corporate Services
Manager
Bonnie Stearns, EA

Guests:

Lori & Chris Wolfe, Residents
Ann Bilyk, Resident
Jo Michaluk, Resident
Brian & Janice Johnson, Residents
Kevin Lapp, Realtor
Jackson Hall, Purchaser
Dean Hall, Public Hearing

Mayor Yargeau called the meeting to order at 6:00p.m.

1. CALL TO ORDER - Mayor

1.1 Addition to the Agenda

1.2. Adoption of the Agenda

2026-185

Councillor Sitter moved to adopt the agenda as presented.
CARRIED UNANIMOUSLY

2. ADOPTION OF PREVIOUS MINUTES

2.1. Adoption of May 11th, 2026, Regular Council Meeting Minutes

2026-186

Councillor Cunningham moved to approve May 11th, 2026, Regular Council meeting minutes as provided.
CARRIED UNANIMOUSLY

3. BUSINESS ARISING OUT OF THE MINUTES

4. PUBLIC HEARING

Mayor Yargeau called the Public Hearing to order at 6:01 PM

May 25 Public Hearing Minutes are attached to the Regular Council meeting minutes.

Councillor Galisky moved that the Public Hearing close at 6:10 PM.

Mayor Yargeau called the Regular Council Meeting back to order at 6:11 pm.

5. PRESENTATIONS & DELEGATIONS

6. REPORTS

6.1. Financial

6.1. a. Monthly Accounts for Online Payments and Payments from May 6 - 20, 2026

2026-187

Councillor Galisky moved that Council receives the Monthly Accounts for Online Payments from May 6 - 20, 2026, as presented.

CARRIED UNANIMOUSLY

6.1. b. Monthly Bank Reconciliation Statement for the month ending Mar. 31, 2026

2026-188

Councillor Kranenborg moved that Council receives Monthly Bank Reconciliation Statement for the month ending Mar. 31, 2026, as presented.

CARRIED UNANIMOUSLY

6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

2026-189

Councillor Muller moved to accept the CAO's monthly report as information.

CARRIED UNANIMOUSLY

6.3 Community Services – Jennifer Blaylock

- Distributed in Council Package

2026-190

Councillor Sitter moved to accept the Community Services' monthly report as information.

CARRIED UNANIMOUSLY

6.4 Fire & Protective Services – Sean Pendergast

2026-191

Councillor Galisky moved to accept the Fire & Protective Services Manager's monthly report as information.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Adoption of the amended 2026 Oxford Landing Outline Plan

2026-192

Councillor Cunningham moved that Council adopt the 2026 Oxford Landing Outline Plan as presented at its May 11, 2026, meeting;

AND FURTHER, the Central Park design is to include a minimum of 10 parking stalls to accommodate potential park users.

CARRIED

8. OUTSTANDING BUSINESS

8.1 Memorial Hall Survey Results

2026-193

Councillor Muller moved that Council accepts the Memorial Hall Survey Results as presented.

CARRIED UNANIMOUSLY

2026-194

Councillor Cunningham moved that a committee be organized to review/evaluate and make recommendations of possible funding sources that can be utilized to a possible restoration of Memorial Hall.

CARRIED UNANIMOUSLY

8.2 Draft Resolution - Strengthening Alberta Municipalities' voice to the Province by Increasing the Resolution Voting Threshold

2026-195

Councillor Galisky moved that Council approve the draft resolution titled "Strengthening Alberta Municipalities' voice to the Province by Increasing the Resolution Voting Threshold"; **AND FURTHER**, that Council directs Administration to submit it for consideration at the next Alberta Municipalities resolution session.

CARRIED UNANIMOUSLY

9. REPORTS from COUNCIL BOARDS AND COMMITTEES (formal reports)

9.1 Penhold & District Library – Board Members Re-appointment

2026-196

Councillor Cunningham moved that Council accepts the re-appointment of the current Penhold & District Library Board Members as amended.

CARRIED UNANIMOUSLY

9.2 Parkland Regional Library System – 2025 Annual Report & Report on Investment

2026-197

Councillor Muller moved that Council accepts the Parkland Regional Library System’s 2025 Annual Report and Return on Investment as information.

CARRIED UNANIMOUSLY

10. BYLAW(s)

10.1 Bylaw 848/2026 amendment to the Land Use Bylaw Schedule A – Public Institutional (PI) to Multi-Use Commercial 2nd, and possibly 3rd Reading

2026-198

Councillor Galisky moved that Council move to give second Reading to Bylaw No. 848/2026, a bylaw to amend Land Use Bylaw No. 837/2025 Schedule “A” Land Use District Map; from the current Public and Institutional District (PI) to Mixed-Use (MU).

CARRIED UNANIMOUSLY

2026-199

Councillor Cunningham moved that Council give third and final Reading to Bylaw No. 848/2026, a bylaw to amend Land Use Bylaw No. 837/2025 Schedule “A” Land Use District Map; from the current Public and Institutional District (PI) to Mixed-Use (MU).

CARRIED UNANIMOUSLY

11. CORRESPONDENCE and INFORMATION

11.1 General Correspondence

2026-200

Councillor Sitter moved that Council receives the correspondence for information as presented.

CARRIED UNANIMOUSLY

12. COUNCIL ROUND TABLE – Information no action

Mayor and Councillors reported meetings they attended on behalf of the Town of Penhold.

2026-201

Councillor Muller moved that Council accepts the verbal reports as information.

CARRIED UNANIMOUSLY

13. QUESTIONS from the GALLERY

Q&A

14. CLOSED SESSION

15. ADJOURNMENT

2026-202

Councillor Muller moved to adjourn Council Meeting at 7:03 pm.

CARRIED UNANIMOUSLY

MAYOR

CAO