

Town of Penhold

REGULAR MEETING MINUTES



March 13th, 2023
Town Council Chambers

Mayor:

Mike Yargeau

Councillors:

Teresa Cunningham
Shawn Hamm
Shaun Kranenborg

Tyrone Muller
Mike Walsh

Virtual Attendance:

Councillor Ken Denson

Staff:

Rick Binnendyk, CAO
Bonnie Stearns, Ex Asst.

Guests:

List of attendees attached (14)

Mayor Yargeau called the meeting to order at 6:00 pm.

1. CALL TO ORDER - Mayor

1.1 Addition & Deletions to Agenda

- 7.5 Penhold & District Library – 2022 Year in Review
- 7.6 Penhold Bullarama

1.2 Adoption of the Agenda

Closed session – Personnel matters

2023-072

Councillor Hamm moved to accept the March 13th, 2023 Regular Council meeting agenda as amended.

CARRIED UNANIMOUSLY

2. ADOPTION OF PREVIOUS MINUTES

2.1 Adoption of the February 23rd, 2023 Regular Council Meeting Minutes

2023-073

Councillor Denson moved to accept the January 27th, 2023, Regular Council meeting minutes as presented.

CARRIED UNANIMOUSLY

3. BUSINESS ARISING OUT OF THE MINUTES

2023-074

Councillor Walsh moved that Council accept the listed Business Arising out of the Minutes as information.

CARRIED UNANIMOUSLY

4. PUBLIC HEARING

5. PRESENTATIONS & DELEGATIONS

6. REPORTS

6.1. Financial

6.1. a. Monthly Accounts for Online Payments and Payments from Feb. 22 – Mar. 8, 2023

2023-075

Councillor Muller moved that Council receives the Monthly Accounts for Online Payments from Feb. 22, 2023 – Mar. 8, 2023 as presented.

CARRIED UNANIMOUSLY

6.1. b. Monthly Bank Reconciliation for the month ending Jan. 31, 2023

2023-076

Councillor Cunningham moved that Council receives the Monthly Bank Reconciliation for the month ending Jan. 31, 2023 as presented.

CARRIED UNANIMOUSLY

6.2 CAO Report – Rick Binnendyk

- Distributed in Council Package

2023-077

Councillor Hamm moved to accept the CAO's monthly report as information.

CARRIED UNANIMOUSLY

6.3 Multiplex – Michael Szewczuk

- Distributed in Council Package

2023-078

Councillor Cunningham moved to accept the Multiplex Managers monthly report as information.

CARRIED UNANIMOUSLY

- 6.4 Public Works – Nancy McAteer**
- Distributed in Council Package

2023-079

Councillor Kranenborg moved to accept the Public Works monthly report as information.
CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Chinook’s Edge and Town of Penhold – Joint Use Agreement

2023-080

Councillor Cunningham moved to table the recommendation and direct Administration to have discussion with Chinook’s Edge School Division as to the future focus for the current elementary school site.

CARRIED UNANIMOUSLY

7.2 Town of Penhold Updated Strategic Priorities Chart (Jan. 2023)

2023-081

Councillor Muller moved that Council approves the Town of Penhold updated Priorities Chart (January 2023) as presented.

AND FURTHER that staff provide further information for possible policy direction on the following items:

1. Dog Park
2. Memorial Hall
3. Updated Sidewalk Policy

CARRIED UNANIMOUSLY

7.3 Multiplex Concession Lease Extension

2023-082

Councillor Walsh moved that Council approve a one year lease extension with Mr. Lachance to operate D’s Beans Smoked Foods out of the Concession Lease space in the Penhold Regional Multiplex.

CARRIED UNANIMOUSLY

7.4 Charge for Paper Copy Utility Bills

2023-083

Councillor Hamm moved to table the motion and Council directed Administration to further communicate with residents the advantages of E-Billing through utilities insert and social media;

AND FURTHER that Administration bring the item back to Council at Budget meeting in November.

CARRIED

7.5 Penhold & District Library – 2022 Year in Review

2023-084

Councillor Walsh moved that Council accepts the Penhold & District Public Library's 2022 Year in Review as information.

CARRIED UNANIMOUSLY

7.6 Bull-a-Rama – May 13

2023-085

Councillor Muller moved that Council direct Administration that the Town become a Chute Gate Sponsor in the amount of \$2,000.

CARRIED UNANIMOUSLY

8. OUTSTANDING BUSINESS

9. REPORTS from COUNCIL BOARDS and COMMITTEES (Formal Reports)

10. BYLAW(s)

10.1 Bylaw 813/2023 – Emergency Management Agency Bylaw – 1st, 2nd, and possible 3rd Reading

2023-086

Councillor Walsh moved that Council moves to give first reading of Bylaw 813/2023 being the Emergency Management Agency Bylaw.

CARRIED UNANIMOUSLY

2023-087

Councillor Hamm moved that Council moves to give second reading of Bylaw 813/2023 being the Emergency Management Agency Bylaw.

CARRIED UNANIMOUSLY

2023-088

Councillor Denson moved that Council moves to proceed with third reading of Bylaw 813/2023 being the Emergency Management Agency Bylaw.

CARRIED UNANIMOUSLY

2023-089

Councillor Kranenborg moved that Council moves to give third and final reading of Bylaw 813/2023 being the Emergency Management Agency Bylaw.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE and INFORMATION

11.1 General Correspondence

2023-090

Councillor Cunningham moved that Council receives the correspondence for information as presented.

CARRIED UNANIMOUSLY

12. COUNCIL ROUND TABLE – Information no action

Mayor and Councillors reported on meetings they have attended on behalf of the Town of Penhold.

2023-091

Councillor Walsh moved that Council accepts the reports as information.

CARRIED UNANIMOUSLY

2023-092

Councillor Cunningham moved that Council requests Administration to contact the 7 Penhold Royal Canadian Air Cadets to see if we can assist them in finding space in Penhold for Drills.

CARRIED UNANIMOUSLY

13. QUESTIONS from the GALLERY

There was a question and answer session with online and attending residents.

2023-093

Councillor Walsh moved to break for a recess at 7:43 pm.

CARRIED UNANIMOUSLY

2023-094

Councillor Muller moved to resume meeting at 7:54 pm.

2023-095

Councillor Walsh moved to move into Closed Session at 7:55 pm.

14. CLOSED SESSION

2023-096

Councillor Walsh moved to move out of Closed Session at 8:20 pm.

15. ADJOURNMENT

2023-097

Councillor Muller moved to adjourn Council Meeting at 8:21 pm.

CARRIED UNANIMOUSLY

MAYOR

CAO