

TOWN OF PENHOLD – AGENDA



ORGANIZATIONAL MEETING

Monday November 3, 2025 (Council Meeting)

Penhold Regional Multiplex, Town Council Chambers

1. **CALL TO ORDER – Mayor**
2. **ADOPTION OF THE AGENDA**
3. **DEPUTY MAYORS – (currently every eight months)**
 - Motion required
 - November 2025 – June 2026:
 - July 2026 – February 2027:
 - March 2027 – October 2027:
 - November 2027 – June 2028:
 - July 2028 – February 2029:
 - March 2029 – October 2029:
4. **DATE, TIME AND LOCATION OF REGULAR COUNCIL MEETINGS**
 - Motion required (currently held 2nd and 4th Monday of each month) (6:00 pm start) **AND FURTHER;** Should the Council Meeting fall on a statutory Holiday, the meeting shall be scheduled for the following day which is not a statutory holiday.
5. **DATE, TIME AND LOCATION OF WORKSHOP MEETINGS**
 - Motion required (Workshops to be held pre-Regular Council meeting start).
6. **SIGNING AUTHORITIES**
 - 5.1 Currently Mayor Yargeau, Councillor Cunningham and Councillor Denson have signing authority.
7. **TOWN AUDITOR: Pivitol Chartered Professional Accountants**
8. **APPOINTMENT OF COUNCIL MEMBERS TO AUTHORITIES, BOARDS, COMMISSIONS AND COMMITTEES**

Government & Legislative Departments:

- **Administration:**
 - Council Staff Events: (monthly meetings)
 - 2025/2026: ; Alternate –
- **Emergency & Protective Services:**
 - Emergency Management Advisory Committee (suggested all members of Council)

- 2025/2026:
 - Restorative Justice: (monthly meetings)
 - 2025/2026:
- **Environmental Services:**
 - South Red Deer Regional Waste Water Commission (SRDRWWC): (monthly meetings)
 - 2025/2026: ; Alternate –
 - Central Alberta Regional Waste Management Commission:
 - 2025/2026: ; Alternate –
- **Planning & Development:**
 - Municipal Planning Commission (MPC)(3 council members; 2 members at large; chair and vice chair)
 - 2025/2026 – ; Alternate –
 - 2025/2026 - Chair; Vice Chair
 - 2025/2026 – Members at Large: Kyle VandenBrink, Jarod Payot
 - Parkland Community Planning Services (PCPS)
 - 2025/2026: ; Alternate -
 - Inter-municipal Relations
 - 2025/2026:
 - Licensing Appeal Board (3 members)
 - 2025/2026:
- **Economic Development:**
 - Community Futures Central Alberta
 - 2025/2026:
- **Public Health & Welfare:**
 - Parkland Foundation, no alternate required
 - 2025/2026:
 - Community Services Advisory Board (1 member; 1 alternate)
 - 2025/2026: ; Alternate –
 - Red Deer & District Family and Community Support Services (FCSS)
 - 2025/2026: ; Alternate -
 - Penhold Fall Festival
 - 2025/2026: ; Alternate –

- Penhold District Museum
 - 2025/2026: ; Alternate –
- Seniors Drop-in Centre (last Thursday @ 2:00 pm)
 - 2025/2026: ; Alternate –
- Central Alberta Combative Sports Commission
 - 2025/2026: ; Alternate –
- Combative Sports in Alberta
 - 2025/2026:

Library Services:

- Parkland Regional Library System (PRLS) – no alternate required
 - 2025/2026:

Penhold and District Library – no alternate required

- 2025/2026:

- **School Liaison:**

- Jessie Duncan School:
 - 2025/2026: ; Alternate –
- Penhold Waskasoo Middle School:
 - 2025/2026: ; Alternate –
- Penhold Crossing High School:
 - 2025/2026: ; Alternate -

****The Mayor sits ex-officio on all Boards and Committees.**

9. ITEMS OF BUSINESS

8.1 Review of Travel Allowances

10. ADJOURNMENT