

# TOWN OF PENHOLD – AGENDA



---

**Regular Council Meeting**  
**Monday, December 15<sup>th</sup>, 2025 – 6:00 pm**  
**Penhold Regional Multiplex, Town Council Chambers**

**1. CALL TO ORDER – Mayor**

1.1. Additions & Deletions to Agenda

1.2. Adoption of the Agenda

**2. ADOPTION OF PREVIOUS MINUTES**

2.1. Approval of the Nov. 24<sup>th</sup>, 2025 Regular Council Meeting Minutes

**3. BUSINESS ARISING OUT OF THE MINUTES**

Motion 2025-321: retain a realtor for the purpose of listing the municipal building of address 1001 Minto Street for sale. (minor work being done to the building first)

Motion 2025-328: support the Penhold Volunteer Firefighters Association and its Dueling Piano Fundraiser by becoming a Platinum Sponsor at the cost of \$1,250. (letter sent; funds to be sent in 2026)

Motion 2025-329: support the Penhold Volunteer Firefighters Association and its 'Summer Beats, Eats and Boozy Treats' by providing a donation of \$2,000. (letter sent; funds to be sent in 2026)

Motion 2025-330: invite Central Sport to provide a presentation at Council's Dec. 15 Regular Council meeting. (confirmed presentation)

**4. PUBLIC HEARING**

**5. PRESENTATIONS & DELEGATIONS**

5.1 Mr. Trevor Thomas, CEO Central Sport

5.2 Ms. Trish Willis, Corporate Services Manager

- 2026 Town of Penhold Operating Budget

**6. REPORTS**

6.1 Financial Reports

6.1. a. Monthly Accounts for Online Payments from Nov. 19 – Dec. 10, 2025

6.1. b. Investment Statement for the month ending Nov. 30, 2025

6.1. c. Rural Municipalities of Alberta Membership (Aug. 1, 2025 – July 31, 2026)

6.2 CAO Report – Rick Binnendyk

6.3 Fire & Protective Services – Sean Pendergast

6.4 Multiplex – Michael Szewczuk

6.5 Operations – Brandon Kowalchuk

## **7. NEW BUSINESS**

7.1 Outstanding Utility Accounts 2024 – 2025

7.2 Photocopier Lease Agreement

## **8. OUTSTANDING BUSINESS**

## **9. REPORTS from COUNCIL BOARDS and COMMITTEES (formal reports)**

9.1 Parkland Regional Library System – Town of Penhold 2024 Return on Investment

## **10. BYLAW(s)**

## **11. CORRESPONDENCE AND INFORMATION**

General Correspondence – Attachments & Emailed items

## **12. COUNCIL ROUND TABLE – verbal**

12.1 Request for action/follow up

12.2 Notice of motion: A request that has financial implications to the current year budget that will be brought back to the next regular Council meeting for deliberation and decision.

## **13. QUESTIONS FROM GALLERY**

## **14. CLOSED SESSION**

## **15. ADJOURNMENT**