

**TOWN OF PENHOLD  
BYLAW NO. 764/2019  
FIRE SERVICES BYLAW**

A Bylaw of the Town of Penhold, in the Province of Alberta, to provide for the establishment and operation of Fire Services and to provide for the protection and preservation of life and property within the municipality.

WHEREAS the Municipal Government Act provides that a Council of a Municipality may pass bylaws for the safety, health and welfare of people and the protection of people and property; and

WHEREAS the Municipal Council of the Town of Penhold wishes to establish fire services and efficient operation of such fire services within the Town of Penhold and;

NOW THEREFORE the Council of the Town of Penhold in the Province of Alberta duly assembled enacts as follows:

**SECTION 1-TITLE**

This Bylaw may be cited as the "The Fire Services Bylaw."

**SECTION 2 – DEFINITIONS**

In this Bylaw, unless the content otherwise requires:

**Apparatus** - shall mean any vehicle provided with machinery, devices, equipment or materials for fighting fires, as well as vehicles used to transport firefighters or supplies.

**Burning Barrel** – burning barrels are not permitted within the Town limits.

**Burnable Debris** means those materials permitted to be burned in accordance with statutes and bylaws written to protect and enhance the environment and shall include the materials described as:

- (a) Charcoal;
- (b) Cut seasoned dry wood;
- (c) Natural Gas.

**Burning Hazard** means an actual or potential occurrence of fire or other combustion of organic or inorganic material that could endanger human life or damage property.

**Chief Administrative Officer** shall mean any person appointed as Chief Administrative Officer of the Town pursuant to the Municipal Government Act, or any person that holds the position in an acting capacity.

**Council** means the Municipal Council of the Town of Penhold.

**Dangerous Goods** means any product, substance or organism specified in the regulations or included by its nature in any of the classes listed in the regulations under the *Transportation of Dangerous Goods Act*.

**Emergency** means a situation in which there is imminent danger to public safety or of serious harm to property which requires prompt coordination of action or special regulation of persons or property, to protect the health, safety or welfare of people or to limit damage to property.

**False Alarm** means any fire alarm that is set off needlessly, through willful, accidental, human, or mechanical error, and to which Fire Department responds.

**Fire Chief** means the Fire Chief of the Town of Penhold or their designate.

**Fire Department** means the Town of Penhold Fire Department, a Department, as established pursuant to the laws of Alberta and organized for the Town pursuant to the provisions of this Bylaw, and agreements with the County of Red Deer, consisting of, all persons appointed or recruited to the various positions prescribed herein, all equipment, apparatus, materials and supplies used in the operation, maintenance and administration of the Fire Department, including the fire station.

**Fire Hazard** means combustible material that, through its nature, location, condition or arrangement, or any combination of those factors, may be ignited and, if ignited, could create a burning hazard.

**Fire Permit** means the form prescribed by the Penhold Fire Department as shown in Schedule A.

**Fire Pit (Acceptable)** means an outdoor receptacle that meets the following specifications:

- (a) A minimum of 3 meters (9.84 feet) clearance, measured from the nearest fire pit edge to the nearest edge of building, property line, or other combustible material;
- (b) The fire chamber area shall not exceed 0.5 m<sup>3</sup> (17.7 cubic feet);
- (c) Equipped with a mesh screen with openings no larger than 6 mm (1/4 inch);
- (d) Enclosed sides made from bricks, concrete, blocks, heavy gauge metal (minimum 18 gauge thickness), or other non-combustible materials; and
- (e) Not located over any underground utilities or under any aboveground wires.

**Fireplace (Acceptable)** means an outdoor receptacle that meets the following specifications:

- (a) A minimum of 1 meter (3.28 feet) clearance measured from the nearest fireplace edge to the nearest edge of buildings, property lines, or other combustible material;

- (b) Constructed of materials such as bricks or rocks that are non-combustible;
- (c) Equipped with a chimney that is not less than 2.5 meters (8.2 feet) in height when measured from the base of the fire burning area;
- (d) A chimney equipped with a regulation screen designed to contain and reduce the hazards of airborne sparks;
- (e) The base of the fire burning area is not less than 0.3 meters (1 foot) above the surrounding grade; and
- (f) The fire chamber area does not exceed 0.5 m<sup>3</sup> (17.7 cubic feet).

**Fire Protection** means all aspects of fire safety including, but not limited to, fire prevention, firefighting or suppression, rescue, pre-fire planning, fire investigation, public education and information, training or other staff development and advising.

**Fireworks** means the fireworks listed in the Explosives Regulations of Canada and the Alberta Fire Code.

**Illegal Fire** means any fire that is set in contravention of this Bylaw.

**Incident** means a fire, or a situation where a fire or an explosion is imminent, or *any* other situation presenting a danger or possible danger to life or property and to which the Fire Department may respond.

**Incinerator** means a device which is set for the purpose of burning refuse. An Incinerator is **not allowed** within the Town boundaries.

**Member** means any person who is a duly appointed by the Fire Chief as a Member of the Fire Department, paid or a volunteer.

**Municipal Government Act** means the Municipal Government Act of Alberta.

**Municipal Ticket** means a form prescribed by the Chief Administrative Officer of The Town or his designate, allowing payment to the Town Office of the penalty specified by this bylaw for an offence, which shall be accepted by the Town in lieu of prosecution of the offence.

**Mutual Aid Agreement** means an agreement between the Town and other municipalities, persons, or apparatus, for the joint use in the mitigation of an Incident or an Emergency.

**Officer** means a Member appointed by the Fire Chief or their designate to a supervisory position within the Fire Department.

**Open Fire** means any fire which is not contained in an acceptable Fire Pit, Fireplace, Portable Device, or stationary Barbeque but is not limited to:

- (a) Fire related to recreational uses in an area that has not been designated for recreational fire by the Town; and
- (b) Any Fire set for the purpose of thawing frozen ground.

**Peace Officer** means:

- (a) A member of the Royal Canadian Mounted Police;
- (b) Or a Community Peace Officer as appointed by the Solicitor General of Alberta;

**Penalties & Power of Peace Officers** means any person, who contravenes any of the provisions or requirements of this bylaw is guilty of an offence and is liable for and subject to the penalties herein provided.

**Person** means any individual, business, partnership, firm, corporation, occupant of a residence, or owner of a vehicle.

**Portable Appliance** means any appliance sold or constructed for the purpose of cooking food in the outdoors, and will be utilized as per the manufactures recommendations.

**Prohibited Debris** means any material that, when burned, will result in the release to the atmosphere of dense smoke or toxic air contaminants in accordance with statutes and bylaws written to protect and enhance the environment, and shall include but are not limited to materials described as:

- (a) Animal cadavers;
- (b) Animal manure;
- (c) Chemicals and chemical containers;
- (d) Combustible material in automobiles;
- (e) Non-wooden material;
- (f) Paints and painting materials;
- (g) Pathological waste;
- (h) Rubber or plastic, or anything containing or coated with rubber or plastic or similar substances, except rubber or plastic attached to shredded scrap steel;
- (i) Tires;
- (j) Toxic substances;
- (k) Used oil;
- (l) Wood or wood products containing substances for the purposes of preserving wood;  
or
- (m) Fire for the burning of weeds, grass, leaves, brush or any other plant matter at the municipal transfer site;

**Property** means any real or personal property, including but not limited, to land and structures.

**Qualified Fireworks Personnel** means a person in possession of a 'Fireworks Supervisor Card' issued pursuant to the Explosives Act of Canada, and the Fire Code Regulation of Alberta.

**Safety Codes Act** means the Safety Codes Act of Alberta and any amendments thereto.

**Safety Codes Officer** means an individual designated as a Safety Codes Officer in accordance with the Safety Codes Act.

**Structure** means a building or other thing erected or placed in, on, over or under land, whether or not it is so affixed to the land as to become transferred without special mention by a transfer or sale of the land.

**Running Fire** means a fire burning without being under the control of any person.

**Town** means the Town of Penhold, in the Province of Alberta.

### **SECTION 3- SERVICES PROVIDED**

3.1 Services may be provided by the Fire Department for the purposes of:

- (a) Preventing and extinguishing fires;
- (b) Investigating the cause of fires in accordance with the Fire Quality Management Plan approved by the Safety Codes Council;
- (c) Preserving life and property and protecting persons and property from injury or destruction by fire or an emergency;
- (d) Providing rescue services;
- (e) Preventing, combating and controlling Emergencies;
- (f) Carrying out preventative patrols, pre-fire planning and fire inspections in accordance with the Fire Quality Management Plan approved by the Safety Codes Council;
- (g) Entering into agreements or Mutual Aid Agreements with other Municipalities or persons for the joint use, control and management of fire extinguishing apparatus and equipment;
- (h) Purchasing and operating apparatus and equipment for extinguishing fires or preserving life and property, in accordance with approved budgets; and
- (i) Enforcing the provisions of the Safety Codes Act and its regulations.

### **SECTION 4 – DELEGATION OF AUTHORITY**

4.1 Council hereby delegates the following authorities:

- (a) The Fire Chief is empowered to cause a building, structure or thing to be pulled down, demolished or otherwise removed if they deem it necessary to prevent the

spread of fire to other buildings, structures or things.

- (b) The Fire Chief is empowered to cause any Member to enter on any land or premises, including adjacent land or premises, to combat, control or deal with an Incident or an Emergency in whatever manner the Fire Chief or Officer in charge at an Incident or an Emergency deems necessary.
- (c) The Fire Chief is authorized to issue Fire Permits, invoices for services (through the Town of Penhold) and any other document in the name of the Town, which may be required for the efficient operation of the Fire Department within the Town.
- (d) For the purpose of fire control, the Fire Chief may enforce a partial or total fire ban. Local media will be notified and appropriate internet sites posted when a fire ban is imposed or lifted.
- (e) For the purpose of fire control, the Fire Chief may enforce a fire ban in specified areas.

4.2 The Fire Chief may seek the assistance of any department or official of the Town as it deems necessary to fulfill its duties hereunder.

4.3 The Fire Chief or a Member of the Fire Department, who is a qualified Safety Codes Officer with Designation of Powers within the Town, is hereby authorized to perform those obligations outlined in the Quality Management Plan under the supervision of the Chief Administrative Officer who is responsible for that Plan.

4.4 The Fire Chief will have the authority to close any road within the Town boundaries that is immediately adjacent to an incident or an emergency, or that is or could be affected by the incident or emergency.

## **SECTION 5 – CONTROL OF FIRE OR BURNING HAZARDS**

5.1 If the Fire Chief finds within the town boundaries, on privately owned land or occupied public land, conditions that in the opinion of the Fire Chief, constitute a Fire Hazard or a Burning Hazard, may order the owner or the person in control of the land on which the Fire or Burning Hazard exists to reduce or remove the hazard within a fixed time and in a manner prescribed by the Fire Department.

5.2 When the Fire Chief finds that an order made pursuant to Section 5.1 has not been carried out, the Fire Department may enter on the land with any equipment and persons it considers necessary and may perform the required work.

5.3 Where work was performed pursuant to Section 5.2:

- (a) The owner or person in control of the land shall on demand reimburse the Town for

- the cost of the work performed; and
- (b) The Town may recover such fees and charges as a debt due and owing to the Town; and
  - (c) Where the fees or charges are not paid, such fees or charges may be charged against the land and placed on the property tax roll.

## **SECTION 6 – REPORTING OF FIRES**

- 6.1 The owner or their authorized agent of any property damaged by fire shall immediately report to the Fire Department particulars of the fire in a manner and detail satisfactory to the Fire Department.
- 6.2 The owner or their authorized agent of any property containing a dangerous good(s) product which sustains an accidental or unplanned release of the dangerous good(s) product shall immediately report to the Fire Department particulars of the release in a manner satisfactory to the Fire Department.

## **SECTION 7 – FIRE PERMIT REQUIREMENTS**

- 7.1 No person shall ignite or maintain an Open Fire or any other fire upon land owned, occupied or under their control within the Town, unless a Fire Permit has been obtained, the provisions outlined on the permit are complied with, and burnable debris is burned.
- 7.2 Notwithstanding Section 7.1, a Fire Permit shall not be required under this Bylaw for the items as listed below, to conduct:
  - (a) The cooking of food using a portable appliance; or
  - (b) Recreational burning or the cooking of food in Acceptable Fire Pits or Acceptable Fireplaces, provided;
    - i. Only clean fuel is used such as natural gas, dry wood or charcoal in amounts, which will be contained within the fire pit or fireplace below the mesh screen;
    - ii. The fire pit or fireplace is not used to burn prohibited debris;
    - iii. A means, acceptable to the Fire Department, of controlling or extinguishing the fire is available on the property and within reasonable distance from where the fire occurs; and
    - iv. A responsible adult is present on the property when the fire is burning; or
  - (c) The fire has been set by the Fire Department for the purpose of training; or

(d) The fire has been otherwise authorized by the Fire Department.

7.3 No person shall set, permit or maintain any Open Fire at any time of the year such that the smoke emitted from the fire impairs visibility on a highway or which, in the sole discretion of the Fire Department, becomes a nuisance or safety concern on any highway or property. The person, who set, permitted or maintained such an Open Fire shall extinguish the fire immediately upon the order of the Fire Chief.

#### **SECTION 8 – FIRE PERMIT APPLICATION PROCESS (“Schedule A”)**

8.1 Any person wishing to obtain a Fire Permit for any area within the Town shall apply through the Fire Department.

8.2 An application for a Fire Permit shall be on the form required by the Fire Department and may be made in person or electronic means acceptable by the Fire Department. Each permit application and Fire Permit shall contain the following information:

- (a) The name, address and telephone number of the applicant;
- (b) The reason a Fire Permit is required;
- (c) The legal description of the land upon which the fire will be set and the exact location of the fire on those lands including the municipal address where applicable;
- (d) The type of combustible material which will be burned;
- (e) Any precautions that will be taken by the applicant to maintain control of the fire;
- (f) The time for which the Fire Permit will remain valid, and;
- (g) The signature of the Issuer of the Fire Permit and the Permit Holder.

8.3 The Fire Chief may terminate or suspend a Fire Permit or application at any time.

8.4 Upon request for a Fire Permit, the Fire Chief shall consider the permit application and may:

- (a) Refuse to grant a Fire Permit;
- (b) Grant a permit with or without terms and conditions as deemed appropriate; or
- (c) Determine that a Fire Permit is not required.

8.5 A Fire Permit, when issued, will be at no cost to the applicant.

8.6 A Fire Permit shall not be transferable.

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- 8.7 Permits issued pursuant to this Bylaw are valid for such period of time as shall be determined and set by the Fire Department and the Fire Permit shall have endorsed thereon the period of time for which the said permit is valid.
- 8.8 The Fire Chief may extend in writing the period of time that a Fire Permit is valid provided the Fire Permit has not expired.

#### **SECTION 9 – FIRE HYDRANTS**

- 9.1 No person, other than Members or employees of the town, shall, without prior approval from the Fire Chief, affix any tool, hose or other device to any fire hydrant or fire hydrant valve.
- 9.2 Except for the Town of Penhold Public Works Department, no person shall, without prior approval from the Fire Chief, paint any fire hydrant, or any portion thereof.

#### **SECTION 10 – FIRE SERVICES FEES**

- 10.1 Where the Fire Department has taken any action whatsoever for the purpose of, but not limited to, fire investigations, file search, report copies, ~~duplicate of photograph~~, photocopy of photograph or permit to discharge fireworks (high hazard), the applicable fee as set out in Schedule B shall be paid to Town.
- 10.2 Where the Fire Department has extinguished a fire or responded to an Incident or an Emergency within the Town for the purpose of preserving life or property from injury or destruction by fire or other Incident or Emergency, the Town may, in respect of any costs incurred by the Fire Department in taking such action, charge any costs so incurred by the Fire Department to:
- (a) The person who caused the Incident or Emergency;
  - (b) The owner of the land or the person in possession where the Incident or Emergency occurred; or
  - (c) The owner of property where the person in possession and control of property which is the origin of the Incident or Emergency.
- 10.3 The schedule of fees and charges to be charged by the Town for services rendered pursuant to this Bylaw shall be as set out in Schedule C.
- 10.4 In respect of the fees or charges described in Schedule C:
- (a) The Town may recover such fees or charges as a debt due and owing to the Town; or

- (b) In the case of action taken by the Fire Department in respect of land within the Town, where the fees or charges are not paid upon demand by the Town, then in default of payment, such fees or charges may be charged against the tax account in respect of that land and improvements.

## **SECTION 11 – OFFENCES & RESTRICTIONS**

11.1 When a fire is lit or ignited without the appropriate Fire Permit, except a fire described in Section 7.2, the owner or occupier of the land or the person having control of the land upon which such fire is lit shall:

- (a) Extinguish the fire immediately; or
- (b) Where they are unable to extinguish the fire immediately, report the fire to the Fire Department.

11.2 No person shall either directly or indirectly, personally or through an agent, servant or employee, kindle a fire, whether a Fire Permit was obtained for that fire, or whether the fire did not require a Fire Permit, and allow it to become a Running Fire on any land, including his own property, or allow a Running Fire to pass from his property, or property under his control, to the property of another.

11.3 No person shall:

- (a) Light an Open Fire in an: Acceptable Fireplace; Acceptable Fire Pit; or Portable Appliance; without first taking sufficient precaution to ensure that the fire can be kept under control at all times; In addition, no fire shall be left unattended at any time.
- (b) Light an Open Fire in an: Acceptable Fireplace; Acceptable Fire Pit; or Portable Appliance; when the weather conditions are conducive to creating a Running Fire or when the Fire Chief or another authorized agency has announced a ban on burning;
- (c) Burn in an: Acceptable Fireplace fire; Acceptable Fire Pit; or Portable Appliance; any Prohibited Debris;
- (d) Deposit, discard or leave any burning matter or substance where it might ignite other material and cause a fire;
- (e) Conduct any activity that involves the use of fire or that creates potential sources of fire ignition, which might reasonably be expected to cause a Running or Open Fire, unless they exercise reasonable care to prevent such a fire from occurring;
- (f) Provide false, incomplete or misleading information to the Fire Department on or with respect to an Open Fire Permit Application;

- (g) Interfere with the efforts of persons authorized in this Bylaw to extinguish fires or preserve life or property;
- (h) Interfere with the operation of any the Fire Department equipment or apparatus required to extinguish fires or preserve life or property;
- (i) Damage or destroy any the Fire Department property;
- (j) Allow their smoke to cause unreasonable interference with the use and enjoyment of another person's property;
- (k) have an open flame area not exceeding 1 meter (3.28 feet) at its widest point;
- (l) Falsely represent themselves as a Fire Department Member or wear or display any uniform, badge, cap, button, insignia or other paraphernalia for the purpose of such false representation.

11.4 No person shall use fire to burn Prohibited Debris including material that will result in the production of dense black smoke such as insulation from the electrical wiring or equipment, asphalt roofing materials or hydrocarbons except as may be approved in writing by the Fire Department.

11.5 Nothing in this Bylaw shall be interpreted to authorize any fire, burning or other act, which is in contravention of the Environmental Protection and Enhancement Act of Alberta and amendments thereto, or any regulation made hereunder.

11.6 No person shall purchase, possess, handle, discharge, fire or set off Fireworks within the Town unless they hold a permit issued by the Fire Department. Permits shall only be issued for the discharge of high hazard fireworks in accordance and pursuant to the Alberta Fire Code.

## **SECTION 12 – PENALTIES**

12.1 Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable, upon conviction, to a fine of not less than \$250.00 and not more than \$10,000.00.

12.2 Where a person:

- (a) Contravenes any section of this Bylaw, that person shall be liable to the Fire Department and the Town for the entire cost of any type of incident or emergency response and mitigation service required to bring the situation under control, whether the Fire Department or the Town provided that service or by a third party person or agency; and
- (b) The Town may recover such fees or charges as a debt due and owing to the Town; or

- (c) In the case of action taken by the Fire Department in respect of land within the Town, where the fees or charges are not paid upon demand by the Town, then in default of payment, such fees or charges may be charged against the land as a lien in respect of that land and improvements.
- 12.3 A Peace Officer is hereby authorized and empowered to issue a Municipal Ticket to any person who that Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw. A Municipal Ticket may be issued to such persons:
- (a) Either personally; or
  - (b) By mailing a copy to such person at his last known post office address.
- 12.4 The Municipal Ticket shall be in the form approved by the Town.
- 12.5 Where a contravention of this Bylaw is of a continuing nature, further Municipal Tickets may be issued by a Peace Officer, provided that no more than one Municipal Ticket shall be issued for each day that the contravention continues and each calendar day constitutes a new and separate additional offence.
- 12.6 Where a Municipal Ticket is issued pursuant to this Bylaw, the person or corporation to whom the Municipal Ticket is issued may, in lieu of being prosecuted for the offence, pay to the Town the penalty specified on the Municipal Ticket as outlined on Schedule C hereto, provided that such payment is made in funds acceptable by the Town before the date outlined on the Municipal Ticket.
- 12.7 A Peace Officer may issue a violation ticket requiring the court appearance of the defendant, pursuant to the provisions of the Provincial Offences Procedure Act of Alberta.
- 12.8 Any fine or penalty imposed pursuant to this bylaw to the benefit of the Town.
- 12.9 If the penalty specified on a Municipal Ticket is not paid within the prescribed time period, then a Peace Officer is hereby authorized and empowered to issue a Summons pursuant to the provisions of the Provincial Offences Procedures Act of Alberta.

### **SECTION 13 – SEVERABILITY**

- 13.1 Should any clause or part of this bylaw be found to have been improperly enacted, for any reason, then such clause or part shall be regarded as being severable from the rest of this bylaw and the bylaw remaining after such severance shall be effective and enforceable as if the clause or part found to be improperly enacted had not been enacted as part of this bylaw.

### **SECTION 14 – RESCIND OLD BYLAW**


14.1 Bylaw 737/17 and all amendments thereto are hereby repealed.

14.2 This bylaw comes into force and takes effect upon final reading thereof.

**READ A FIRST TIME this 28<sup>th</sup> day of January, 2019.**

**READ A SECOND TIME this 28<sup>th</sup> day of January, 2019.**

**READ A THIRD TIME AND FINAL TIME this 28<sup>th</sup> day of January, 2019**



Mayor



Chief Administrative Officer



1 Waskasoo Avenue  
P.O. Box 10

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Schedule A - Fire Permit



TOWN OF PENHOLD

FIRE PERMIT

This permit is valid from \_\_\_\_\_ to \_\_\_\_\_;

and is issued under authority of the Town of Penhold Bylaw 764/2019 and Regulations hereunder.

This Permit authorizes \_\_\_\_\_ of

(address) \_\_\_\_\_

(telephone) \_\_\_\_\_ to kindle a fire on the following lands / property

Burning shall be done in compliance with the Town of Penhold Bylaw 764/2019 and Regulations made thereunder, and the following conditions:

1. Winds not to exceed 10 kph.
2. Person 18 years of age or older shall be in attendance at all times that the fire is burning.
3. Smoke from the fire will not interfere with any provincial or municipal roadway.
4. Smoke from the fire will not interfere with the neighbour's property.
5. Other conditions: \_\_\_\_\_

This permit allows for the burning of the following: \_\_\_\_\_

I have read and understand the conditions and regulations governing this Fire Permit and accept full responsibility.

\_\_\_\_\_  
Permit Holder

\_\_\_\_\_  
Date

\_\_\_\_\_  
Fire Chief

\_\_\_\_\_  
Date

**\*\*Note: This permit is not valid unless signed by the Fire Chief\*\***

**CONDITIONS:** This fire permit is valid only for the period indicated above and may be cancelled or suspended at any time by a Fire Guardian. Upon receipt of cancellation, the Permit Holder shall immediately extinguish any fire set pursuant to this Permit.

Every person who sets a fire under authority of this Permit assumes all Responsibility and/or Liability for such fire and save harmless the Town of Penhold and Issuer of this Fire Permit

The information is being collected under Section 33© of the Freedom of Information and Protection of Privacy Act and will be protected under the provisions of the Act. For more information please contact the FOIP Coordinator at 403-886-3284.

**Schedule B – Fire Services Fees**

**Response Fees** may apply for the following types of responses:

- A) Vehicle fires or incidents
- B) Ground cover fires
- C) Cancelled calls
- D) Automatic or other types of fire or emergency alarms
- E) Dangerous incidents
- F) Controlled burns
- G) Standby for emergency control or prevention
- H) Any other response that may warrant a fee at the discretion of The Town

Responses on Alberta Highways will be invoiced at the current Alberta Transportation and Utilities Rate.

**Response Fees per hour:**

Engine	\$ 615
Tender	\$ 615
Rescue	\$ 615
Command	\$ 185
Specialty Vehicle/Quint, water rescue, Hazardous materials, wetland	\$ 615
Administration Fee	10%

**Fire Department Fees:**

	<b>Fee</b>	<b>Section</b>
File Search, Fire Investigation, etc.	\$100	10.1
Fire Reports	\$50	10.1

**Schedule C – Fines & Penalties**

Offence	Fine		Section
	1 <sup>st</sup> Offence in a calendar year	2 <sup>nd</sup> Offence in a calendar year	
Failure to Report a Fire	\$500	\$1000	6.1
Failure to Report a Dangerous Goods Release	\$500	\$1000	6.2
Affix any tool, hose or device to a Fire Hydrant	\$250	\$500	9.1
Paint a Fire Hydrant	\$250	\$500	9.2
Have an open Fire without a Fire Permit:	\$500	\$1000	11.1
Failure to extinguish a Fire Immediately	\$500	\$1000	11.1
Create a Running Fire	\$500	\$1000	11.2
Leave an Open Fire unattended or take insufficient precaution, in a Fire Pit, Fire Place, or Portable Appliance	\$500	\$1000	11.3(a)
Light an Open Fire in a Fire Pit, Fire Place, or Portable Appliance during a Fire Ban or during adverse weather conditions.	\$500	\$1000	11.3(b)
Burn Prohibited Debris	\$750	\$1000	11.3(c) or 11.4
Deposit, Discard, Leave Burning matter that may cause ignition of a Fire	\$300	\$600	11.3(d)
Fail to take steps to prevent running a fire onto another person's property	\$500	\$750	11.3(e)
Provide False Information for a Fire Permit	\$300	\$600	11.3(f)
Interfere with Fire Department Members	\$750	\$1000	11.3(g)
Interfere with Fire Department Operations & Equipment	\$750	\$1000	11.3(h)
Damage or Destroy Fire Department Equipment	\$750 + the cost to replace the damaged or destroyed equipment	\$1000 + the cost to replace the damaged or destroyed equipment	11.3(i)
Cause unreasonable interference with another person's property	\$300	\$600	11.3(j)
Falsely represent themselves as a Fire Department Member	\$750	\$1000	11.3(l)
Illegally set off Fireworks inside of the Municipality	\$500	\$1000	11.6