



.TOWN OF PENHOLD

REGULAR COUNCIL MEETING September 14, 2009 – 6:30 P.M. PENHOLD & DISTRICT PUBLIC LIBRARY

Council

Mayor: Julia King

Councillors:

Dennis Cooper April Jones
Danielle Klooster Kathy Sitter
Gary Yargeau Mike Dodman

Staff

Rick Binnendyk - CAO
Stephanie Schwartz - CAO Assistant

Guests

Harold Jeske – Penhold Regional Multiplex Project Manager

A. Call to Order: Mayor King called the meeting to order at 6:35 pm.

A.1 Additions to Agenda

✳ None

A.2 Adoption of Agenda

Councillor Dodman moved to adopt the agenda as presented.
Carried

A.3 Business Arising from the Minutes

- ✳ Item E.1 – typing error
- ✳ Item E.7 – grammar error

A.4 Adoption of Minutes:

- ✳ Regular Council Meeting ~ August 24, 2009

Councillor Sitter moved to accept the Regular Council Minutes of August 24, 2009 as amended.
Carried

B. Financial

B.1 General Accounts for Payment

Councillor Cooper moved to accept the general accounts for payment except cheque #17884, #17921, and #17871.
Carried

Councillor Yargeau moved to accept payment for cheque #17884, #17921, and #17871.
Carried with two abstentions.

*Mayor King identified that John King is her husband and that there may be a possible conflict of interest , therefore she abstained from discussion and voting on payment for cheque #17884 and 17921.
Councillor Cooper identified that he is the owner of Aviation Publications and abstained from discussion and voting on payment for cheque # 17871.*

C. Bylaws

C.1 648/09 ~ Requesting 2nd and 3rd Reading

- ✱ Council discussed Debenture bylaw amount, and whether the full amount identified was still needed.
 - CAO Binnendyk identified that the amount identified does not hold the town to borrowing the prescribe dollar value. The Town may borrow up to that number identified.
 - The Borrowing will allow the completion of the complex if there is no further funding obtained
 - Any changes to the design of the complex will be brought to council for consideration and possible approval.
 - The minutes from the fund raising team and construction team is available to council for further detail at the town office.

Councillor Cooper moved that Bylaw No. 648/09 being the Debenture Borrowing Bylaw be given second reading.

Carried

Councillor Sitter moved that Bylaw No. 648/09 being the Debenture Borrowing Bylaw be given third and final reading.

Carried

D. Departmental Reports:

D.1 The Public Works Foreman's report covered the following items:

- ✱ **WRS – WRS** – On Aug. 26/09, there was a malfunction at LS #2 that caused a wet well flood. The control panel wouldn't operate on automatic. The high level float had to be replaced as well as one of the boards within the control panel. It took a week to get the part during which time the lift station was run by the floats. Work has yet to begin for the new sewer line on RR280; it should begin in a week.
- ✱ **WATER** – There are 6 meters left to be changed over. All water meters will be read this week. A valve box on Lee Street was lowered. On Sept. 8/09, part of the control system at the reservoir went down, the pumps would not shut off by themselves, the reservoir was monitored overnight. Bar W replaced one of the solenoids on the pressure system. Chamco was out to perform preventative maintenance on the pumps at the reservoir. Residents have starting applying for their environmental rebate.
- ✱ **SEWER** – Flyght was out to replace the check valves at Newton lift station.
- ✱ **TRANSPORTATION** – Grading has been done in some of the alleys. Some maintenance has been done on the sweeper and the mowers. The cross walks have been marked. Some street sweeping has been done. Curb painting has been completed. The crush pile has been stockpiled.
- ✱ **PARKS & RECREATION** – Grass cutting and weed trimming is starting to slow down. Some pruning has been done around Town. Herbicide spraying has been started. The Splash Park is now closed for the season. The buffer area for the Splash Park is being worked on and should be complete this week. Some maintenance had to be done on the toilets in the rec. centre.
- ✱ **RECREATION & EVENTS** – The Summer Fun Program was very successful with 676 participants during the 8 weeks of programming. The awards party for the sports program was held on Aug. 28/09. The 5 km Fun Run is scheduled for Sept. 26/09 and planning is well underway for Oktoberfest which will be held on October 3/09, tickets are now on sale. A senior's trip to the Bass Pro Shop and the new mall was made on Sept. 9/09. From now until the end of December, Leanne will be working with the seniors to provide recreation and leisure activities.
- ✱ **MEMORIAL HALL** – Some minor maintenance was done at the hall.
- ✱ **STAFF** – Two of the Public Works seasonal staff have completed their term of employment.
- ✱ **FUTURE PROJECTS**
 - Completion of buffer zone (Splash Park)
 - Completion of meter replacement project
 - Winterization of the Splash Park

- Hydrant and sewer flushing
- Blow out hydrants

Councillor Sitter moved to accept the Public Works Foreman's report as presented.
Carried

D.2 The CAO's report covered the following items:

Administrative items:

- ✱ Office:
 - The demo folding machine has arrived and we are testing the unit out at this time.
 - The front office area has been refitted to allow some better storage and getting that stuff off the front counter.
 - Progress claims for the multiplex are flowing through our systems much better.
- ✱ Info. Fair: Assisted with compiling info for the Information Fair Attached is comments made at the info fair.
- ✱ Other meetings: Attended fund raiser MP Earl & MLA Luke; Social hosted by Fortis in Edmonton.
- ✱ Emergency Services Department:
 - August there were 4 EMS Calls and 4 fire calls for the month.
 - There appears to be a renewed interest with the dept. this past week there were 13 members that attended the practice
 - On line training has 8 members doing the training
 - 5 members took the hazardous training in Rocky Mountain House.
 - Attached is Peace Officer stats for the Month of August and YTD.

Projects & Development Matters:

- ✱ Multiplex: With some detail design now being requested for direction within the complex we are experiencing more meetings with contractors.
 - A formal request in regards to potential changes from the plan is in items of business for Council's directive.
 - The Lobby area we have asked for some sketching to determine the layout of this area. Once completed this will be brought to Council for consideration and possible approval.
 - Phase One: Main steel Structure is complete; exposed steel is being painted at this time; Main floor Masonry work complete, 2nd floor in progress. Rink Slab re worked and now placing weeping tile into place.
 - Phase Two: Concrete poured; Primary steel structure is going up; Masonry wall getting ready to go up.
 - Phase Three: On hold: funding we are attempting to determine when formal approval may be expected.
 - The parking lot is in motion to shape, pave and place concrete within the next few weeks. The RV dumping station will be done at this time also.
 - Soccer/football pitch will have the posts installed and seeded this fall
- ✱ Tranquility Park – Concrete for the bridge has been installed and the bridge has now been placed. This week power will be installed. Creek and pond have been dug out.
- ✱ Waskasoo Avenue: Design work ~ no further information on this. Apparently they were under the impression that the Town proceeded with another firm. We still have not heard anything further on this project.
- ✱ Lincoln Street upgrades: Tender is out this week to the contractors. We are hopeful that this will start the end of this month.
- ✱ Patch work in Town ~ list is attached for your preview. If we missed an area please contact Nancy.
- ✱ SRDRWC ~ Sept 8th the CAO's met to review the membership agreement; wastewater transmission and capacity treatment agreement and several other policy documents.
 - Sept 10th ~ attended the tech meeting: Key areas of discussion were
 - Contractors start up; Sept 21st anticipated date.

- Crossing agreements; lift station dialogue in regards to pumps and odour control; tie-ins to municipalities;
- Commission meeting is this Friday.

Upcoming Work & Information:

- ✳ Deventure Borrowing Bylaw implementation
- ✳ Council/Staff get to gather
- ✳ Delburne fund raiser
- ✳ 2009 projects continuing
- ✳ Review of financial status
- ✳ Facility Planning Retreat

Councillor Yargeau moved to accept the CAO's Report as presented.

Carried

Mayor King requested to proceed to Item F.1 at this time of the meeting.

Councillor Dodman moved to proceed to item F.1 at 7:35 pm.

Carried

E. Council Reports:

E.1 Mayor King reported on the following items:

- ✳ Sept 2 attended Mayors Caucus in Edmonton at the River Cree
 - Discussed the option of going to larger population bracket meetings in the future
- ✳ Attended Earl Dreeshen's fundraiser event at the Westerner Chalet
- ✳ Will attend Fortis stakeholder appreciation night
- ✳ Attended Mayors and Reeves Central Alberta meeting on September 9th
 - Discussed healthcare issues and land use bylaw
- ✳ Invited to RCAF rededication of flag at Red Deer cemetery on Sept. 12th
 - Dedicated to lost airmen that served in Penhold and lost their lives from 1941-1443
- ✳ Attended PC constituency fundraiser
 - New constituency president Linda Yargeau
- ✳ Sept. 15th will attend Grandparents Day at the Penhold Drop-In Centre
- ✳ Will attend the Parkland Community Planning Services Calgary development tour on Sept. 16th
- ✳ Attended Community Information Fair
 - Good attendance

E.2 Councillor Sitter reported on the following items:

- ✳ Attended FCSS Board Retreat on Aug. 26th
- ✳ Will attend Restorative Justice meeting on Sept. 15th
- ✳ Will attend Library meeting on Sept. 16th
- ✳ Will attend Town Staff and Council golf event on Sept. 18th

E.3 Councillor Jones reported on the following items:

- ✳ Discussed Sept. 6th Multiplex Tour
 - Was announced on radio by a source not connected to the Town, though the information was not totally accurate
- ✳ Spoke with D. March via telephone – 72 cases over the summer
- ✳ Attended Neighbourhood Place meeting
 - Upcoming events:
 - Feb 28th Women's Wellness Day
 - March 10th Parent Child Fair

- Less food hampers needed in August than earlier months, expecting number to go up in September
- 6 Restorative Justice cases in August

E.4 Councillor Cooper reported on the following items:

- ✳ Attended Community Information Fair
- ✳ Attended Earl Dreeshen's fundraiser event at the Westerner Chalet
- ✳ Discussed tree on Robinson and Lucina
 - May block visibility for drivers
- ✳ Discussed Cat bylaw

E.5 Councillor Yargeau reported on the following items:

- ✳ Attended Luke Ouellette's fundraiser
- ✳ Attended Earl Dreeshen's fundraiser event at the Westerner Chalet
- ✳ Attended Community Information Fair

E.6 Councillor Klooster reported on the following items:

- ✳ Attended Sept. 6th Multiplex Tour
- ✳ Attended Earl Dreeshen's fundraiser event at the Westerner Chalet
- ✳ Will attend Penhold School PAC on Sept. 17th
- ✳ Will attend Jessie Duncan Elementary School PAC on Sept. 16th
- ✳ Will attend a meeting with the Recreation and Events Coordinator on Sept. 18th
- ✳ Will attend Town Staff and Council golf event on Sept. 18th

E.7 Councillor Dodman reported on the following items:

- ✳ Attended Museum meeting on September 9th
 - Discussed ice-cream shack

F. Items of Business:

F.1 Multiplex ~ Request for internal changes

- ✳ Arena lounge area and meeting rooms
 - Designate as dance / fitness studio
- ✳ Lounge area – leave it as it is – open area to be rented out (no motion needed)

Make Multipurpose rooms larger to convert into studio to see if feasible – Yargeau

Councillor Yargeau moved that administration collect pricing information to make the Multipurpose rooms 1 larger room to be used a studio, and for the information to be brought back to Council.

Carried

Mayor King motioned for a break at 8:26pm.

Mayor King called the meeting back to order at 8:36pm.

Mayor King motioned to go back to Item E.1 at this point in the meeting.

F.2 Assessor Contract 2009 -2011

Councillor Cooper moved that the Town enter into an Assessment Service Contract with Bow Valley Property Valuers for a 3-year term effective September 2009.

Carried

F.3 Red Deer County ~ Boundary Adjustment

Councillor Yargeau moved that the Town of Penhold support the proposed boundary change for the trailer park east of Springbrook adjacent to highway 2A.

Carried

F.4 Unsightly Cleanup Order ~ Change in format

Councillor Yargeau moved that the Town adopt the proposed clean up order form AND FURTHER; that this form be attached to the Unsightly Bylaw.

Carried

F.5 Access to motor vehicle information Agreement ~ Prov. of Alberta

Councillor Sitter moved that the Town enter into an agreement with the Province of Alberta for the purpose of Accessing vehicle registration information as outlined within the Motor Vehicle Information Regulation Agreement.

Carried

G. Correspondence

G.1 Conflict Resolution Day ~ Oct. 15th

Councillor Jones moved to accept Conflict Resolution Day as information.

Carried

G.2 Alberta Electoral boundaries Commission 2009/10

Councillor Jones moved to accept Alberta Electoral Boundaries Commission as information.

Carried

G.3 AUMA ~ Convention and Tradeshow Nov. 4-6th

Councillor Sitter moved to accept AUMA Convention and Tradeshow as information.

Carried

G.4 Parkland Community Planning Services ~ Dividend

Councillor Sitter moved to accept Parkland Community Services dividend as information.

Carried

G.5 Restorative Justice ~ Proclamation Week

Councillor Cooper moved that the Town of Penhold make a proclamation for Restorative Justice Week.

Carried

G.6 Penhold & District Public Library ~ thank you Letter

Councillor Jones moved to accept Penhold and District Public Library's thank you letter as information.

Carried

G.7 Parkland Regional Library System ~ Celebrating 50 years

Councillor Cooper moved to accept Parkland Regional Library System ~ Celebrating 50 Years as information.

Carried

G.8 Email Correspondence:

- ✳ FCM ~ Forum Magazine – Municipal Link
- ✳ Chinooks Edge – Public consultation report

Councillor Klooster moved to accept the Email Correspondence as information.
Carried

H. Adjournment:

There being no further business.

Councillor Cooper moved to adjourn the meeting at 9:10 pm.
Carried

Mayor

CAO