



## TOWN OF PENHOLD

### REGULAR COUNCIL MEETING July 13, 2009 – 6:30 P.M. PENHOLD DROP IN CENTRE

#### Council

**Mayor:** Julia King

#### **Councillors:**

Dennis Cooper	April Jones
Danielle Klooster	Kathy Sitter
Gary Yargeau	Mike Dodman

#### Staff

Rick Binnendyk - CAO

Stephanie Schwartz – CAO Assistant

#### Guests

Nancy McAteer – Public Works Foreman  
Michaela Ludwig – Innisfail Province

**A. Call to Order:** Mayor King called the meeting to order at 6:34 pm.

**A.1 Additions to Agenda**

✳ None

**A.2 Adoption of Agenda**

**Councillor Klooster moved** to adopt the agenda as presented.

Carried

**A.3 Business Arising from the Minutes**

✳ None

**A.4 Adoption of Minutes:**

✳ Regular Council Meeting ~ June 22, 2009

**Councillor Sitter moved** to accept the Regular Council Minutes of June 22, 2009 as presented.

Carried

**B. Financial**

**B.1 General Accounts for Payment**

**Councillor Cooper moved** to accept the general accounts for payment except cheques #17614, #17653, and #17616.

Carried

**Councillor Klooster moved** to accept payment for cheques #17614, #17653, and #17616. Carried with two abstentions.

*Councillor Cooper identified that he is the owner of Aviation Publications and abstained from discussion and voting on payment for cheque # 17616. Mayor King identified a possible conflict of interest and abstained from discussion and voting on payment for cheques #17614 and #17653.*

**B.2 Investment Statement – May 2009**

**Councillor Cooper moved** to accept the May 2009 Investment Statement as presented.

Carried

### B.3 Financial Income Statement

**Councillor Cooper moved** to accept the financial income Statement as presented.  
Carried

### C. Bylaws

#### C.1 647/09 Unsightly Bylaw ~ Requesting 3 readings

**Councillor Cooper moved** that Bylaw No. 647/09 being the 2009 Unsightly Bylaw be given first reading.

Carried

*Councillor Cooper requested a definition be added to identify who the appeal board is. Admin added the change.*

**Councillor Yargeau moved** that Bylaw No. 647/09 being the 2009 Unsightly Bylaw be given second reading as amended.

Carried

**Councillor Yargeau moved** that unanimously consent be given to proceed to third and final reading to By-Law No. 647/09 being the 2009 Unsightly Bylaw.

Carried

**Councillor Sitter moved** that Bylaw No. 647/09 being the 2009 Unsightly Bylaw be given third and final reading.

Carried

#### C.2 648/09 Debenture Bylaw ~ Penhold Regional Multiplex - Requesting 1<sup>st</sup> reading

**Councillor Cooper moved** that Bylaw No. 648/09 being the Debenture Bylaw for the purpose of raising funds for the Penhold and District Regional Multiplex be given first reading.

Carried

*N. McAteer entered the Council Chambers at 7:02 pm.*

**Councillor Cooper moved** that an open house be held on August 18<sup>th</sup> at 7:30 pm to preview and discuss Bylaw No. 648/09 being the Debenture Bylaw for the purpose of raising funds for the Penhold and District Regional Multiplex.

Carried

#### C.3 649/09 Borrowing Bylaw ~ Penhold Regional Multiplex - Requesting 3 readings

**Councillor Cooper moved** that Bylaw No. 649/09 being the Borrowing Bylaw be given first reading.

Carried

**Councillor Klooster moved** that Bylaw No. 649/09 being the Borrowing Bylaw be given second reading.

Carried

**Councillor Yargeau moved** that unanimously consent be given to proceed to third and final reading to Bylaw No. 649/09 being the Borrowing Bylaw.

Carried

**Councillor Klooster moved** that Bylaw No. 649/09 being the Borrowing Bylaw be given third and final reading.

Carried

## ***E. Departmental Reports:***

### **E.1 The Public Works Foreman's report covered the following items:**

- ✳ **WRS** – The sump pump at lift station #2 was clogged and is running again. The impeller on pump #1 at lift station #2 has broken off and is being removed for repair.
- ✳ **WATER** – Twelve water meters have been changed out and two meters have been installed in new residences. There are 25 meters left to be changed over. All water meters have been read this week. The water leak in the alley behind First Choice Foods has been repaired. The leak was right under the gas line and had to be hand dug. The Environmental Rebate Program is ready to be launched.
- ✳ **SEWER** – Landscaping at Newton Lift Station has been completed. The sewer line at the hall has been repaired.
- ✳ **TRANSPORTATION** – Grading has been done in some of the alleys. Some maintenance has been done on the mowers. A few street signs have been replaced as they were damaged or missing. Public Works picked up and delivered a locker for the Peace Officer. The eaves troughs have been cleaned on the Town buildings. Some street sweeping has been done.
- ✳ **PARKS & RECREATION** – Grass cutting and weed trimming is being done on a regular basis. The flowerbeds are watered as necessary. Some pruning has been done around Town. The inspection of the Splash Park has been done. There have been no major problems with the Splash Park. A new pressure washer was purchased for the Splash Park.
- ✳ **RECREATION & EVENTS** – The Wild Pink Yonder group was in town on Friday, the event was well attended with over 30 people joining them at the museum for ice cream and approximately 200 people in attendance for the outdoor movie. More than \$200.00 was raised and for the Canadian Breast Cancer Foundation, The Summer Fun Program is in its second week and registrations continue to be up from last year. Registration for the Summer Sports Program was held on June 18/09 and 70 children are registered.
- ✳ **MEMORIAL HALL** – The pump system for the downstairs sewer has been installed, the electrical work still needs to be done and should be completed this week. There was a problem with the oven at the hall, it has been repaired.
- ✳ **STAFF** – Summer vacations have started.
- ✳ **FUTURE PROJECTS**
  - Manhole rehab work
  - Meter replacement project
  - Seasonal banner replacement
  - Read meters

**Councillor moved** to accept the Public Works Foreman's report as presented.  
Carried

### **E.2 The CAO's report covered the following items:**

#### **Administrative items:**

- ✳ Taxation/Assessment ~ an open house was held on Monday July 6<sup>th</sup>. There were 7 booked for the open house of which 5 showed up, one walk in and 2 were addressed by telephone.
- ✳ Appeals presently stand at 4. An appeal board hearing will be required. We are looking for the August 17<sup>th</sup> onward. Council reps Yargeau; Klooster & Jones
- ✳ Legal Matters:
  - DenBoer's Claim is at the land compensation Board ~ nothing further at this time
  - Gab from Gabriel Construction ~ Dundee Lift Station serve our office on July 10<sup>th</sup>. A meeting with our engineer and their manager was set for July 13<sup>th</sup>.
  - The McConaghy file.
- ✳ Fire Department:
  - Mr. Pendergast is running training sessions with the personnel.

- o An update listing of focus items is required and forthcoming from the department.

**Projects & Development Matters:**

- ✦ Multiplex:
  - o The Private Viewing Boxes have been put back into contract. The Media box is reduced by approx. 50% to approx. 20 ft. length.
  - o Seating has been confirmed to fixed individual seating
  - o Synthetic ice in players boxes est. \$ 12,900 we have requested contribution from Sled hockey association for 50 % if they want it put in.
  - o Storage rooms has brick now in place
  - o Main Metal trusses are now in place for the arena
  - o Upcoming is the concrete for the floors within the arena
  - o Grade beam and concrete for the library area is expected by month end.
  - o Bridge financing agreement and bylaw is in progress for ATB.
  - o The project is moving along well.
  - o Phase three design work is progressing
  - o Colouring schemes are being done with town/Bearden and library for their area. Town and Bearden for the remaining areas.
- ✦ Tranquility Park – Work is set to begin this month. The bridge will be removed and painted and the water way will be done first.
- ✦ SRDRWC ~ Following items have occurred:
  - o Advised the Lawyers to proceed with the sale as directed.
  - o Advised County of direction
  - o Discussion with the CAO of Commission re payment and timing. We anticipate payout for the assets by the end of July from our most recent discussion.
  - o Contract for the pipe will start at Penhold lift station and move south. Anticipated August start.
  - o WRSB wrap up will be occurring shortly
  - o Alignment of line has been forwarded to our office. Detail information is forthcoming.
  - o Water line tie-in.
  - o Atco Gas line tie

*S. Schwartz left chambers at 7:30 pm and returned at 7:32 pm.*

**Councillor Klooster moved** to accept the CAO's Report as presented.

Carried

***F. Council Reports:***

**F.1 Mayor King reported on the following items:**

- ✦ Attended ground breaking ceremony for South Red Deer Regional Wastewater Commission on June 26<sup>th</sup>
- ✦ July 2<sup>nd</sup> swore in new peace officer – Corey Kingsfield
- ✦ Attended Wild Pink Yonder event on July 10<sup>th</sup>
  - o Event could have used more advertisement as to the event venue, as well as more of an introduction of the people at the event (Wild Pink Yonder) and their cause
- ✦ Will Attend Westerner parade on July 15<sup>th</sup>
- ✦ Will attend Stantec Golf Tournament on July 16<sup>th</sup>

**F.2 Councillor Klooster reported on the following items:**

- ✦ July 3<sup>rd</sup> met with Leanne Worr – Recreation and Events Coordinator
  - o Discussed summer fun
    - Registrations are up in numbers
  - o Discussed summer sports program

- Very popular, need more adult and jr. coaches
  - August 9<sup>th</sup> youth event – showing outdoor movie - Twilight
  - Sept 26 will hold 5K fun run
    - Will be run in 4 communities
  - Oktoberfest will be held October 3<sup>rd</sup>
  - Discussed Wild Pink Yonder event
- ✱ Attended Wild Pink Yonder event
  - Felt as though Council should have been given the option to attend the dinner in correlation as the event
  - Staff did a great job, with great community response
- ✱ Attended Women's Outreach BBQ fundraiser on July 8<sup>th</sup>
  - Discussed needed donations

**F.3 Councillor Cooper reported on the following items:**

- ✱ Attended ground breaking ceremony for South Red Deer Regional Wastewater Commission on June 26<sup>th</sup>
- ✱ July 7<sup>th</sup> met with John King re: Multiplex fundraising
  - Discussed campaign ideas and concepts
- ✱ July 15<sup>th</sup> will attend South Red Deer Regional Wastewater Commission meeting in Bowden
- ✱ Will attend Multiplex Fundraising meeting on July 15<sup>th</sup>
- ✱ Will attend Stantec Banquet on July 17<sup>th</sup>

**F.4 Councillor Dodman reported on the following items:**

- ✱ Attended ground breaking ceremony for South Red Deer Regional Wastewater Commission on June 26<sup>th</sup>
- ✱ July 8<sup>th</sup> attended Museum meeting
  - Ice cream shack in running successfully
  - Councillor Sitter suggested that the Ice Cream Shack's hours be advertised
  - Discussed the need for more volunteers

**F.5 Councillor Yargeau reported on the following items:**

- ✱ Attended ground breaking ceremony for South Red Deer Regional Wastewater Commission on June 26<sup>th</sup>
- ✱ Met with Tracey from Parkland Foundation to review CAO's wages
- ✱ Will attend Fire practice on July 15<sup>th</sup>
- ✱ Will ride in Bowden Parade on July 25<sup>th</sup>

**F.6 Councillor Jones reported on the following items:**

- ✱ Ken Butts and Chris Perka competed in Battle of the Axes in Three Hills , representing the Penhold Fire Department
  - Chris placed 2<sup>nd</sup>, Ken placed 7<sup>th</sup>
  - 16 contestant in total

**F.6 Councillor Sitter reported on the following items:**

- ✱ Attended ground breaking ceremony for South Red Deer Regional Wastewater Commission on June 26<sup>th</sup>
- ✱ Discussed Unsightly premises throughout Town

**G. Items of Business:**

### G.1 Sidewalk Replacement Policy

**Councillor Yargeau moved** that administration develop a policy to move away from the paving stone policy.

In Favour: Mayor King, Councillors Dodman, Jones, Klooster, and Yargeau

Opposed: Councillors Cooper, and Sitter

Carried

*Mayor King motioned that Council recess for a break at 8:40 pm.*

*Mayor King called Council meeting back to order at 8:50 pm.*

*M. Ludwig and N. McAteer left the Council Chambers at 8:45 pm.*

### G.2 Penhold Reporter – going paperless

**Councillor Yargeau moved** that administration obtain the results from the Reporter survey for further review and discussion.

Carried

### G.3 Waskasoo Avenue ~ Road structure

**Councillor Yargeau moved** that the Town move forward with option 4, depicting 2 ½ meter paved trail; 3.5 meter south bound road; medium approx. 3 meters in width; a north lane 3.5 meter wide and the road be done in urban standard.

AND FURTHER; that the access to the multiplex to highway #42 be review for further safety measures.

Carried

### G.4 CAEP ~ Community video Clip

**Councillor Klooster moved** that the Town purchase the Premium Package depicting a 2 minute video with Key interviews, video of the community, Music, Script, Voiced, Graphics for the amount of \$ 1,700.

In Favour: Mayor King; Councillors Cooper, Klooster & Yargeau,

Opposed: Councillors Dodman, Jones & Sitter

Carried

### G.5 Strategic Planning Venue

*Mayor King identified that the Red Lodge Guest Ranch in Bowden is the preferred Choice for Strategic Planning location.*

## G. Correspondence

### G.1 RCMP ~ Detail Crime Report – May 2009

**Councillor Sitter moved** to accept the RCMP's detailed crime report for May as information.

Carried

### G.2 FCM ~ Women in Canada's House of Commons

**Councillor Cooper moved** to accept FCM Women in Canada's House of Commons as information.

Carried

### G.3 Canadian Union of Postal Workers ~ Deregulation of rural post offices

**Councillor Jones moved** to accept the Canadian Union of Postal Workers document as information.

Carried

**G.4 Alberta Municipal Affairs ~ Unconditional Grant**

**Councillor Jones moved** to accept Alberta Municipal Affairs unconditional grant as information.

Carried

**G.5 Alberta Municipal Affairs – Minister Ray Danyluk**

**Councillor Cooper moved** to accept Alberta Municipal Affairs Minister Ray Danyluk as information.

Carried

**G.6 Alberta Health Services ~ New structure for Alberta Health Services**

**Councillor Klooster moved** to accept the Alberta Health Services document as information.

Carried

**G.7 CAEP ~ Membership Certificate**

**Councillor Klooster moved** to accept as information.

Carried

**G.8 Village of Delburne ~ Spray Park Request/Charity Golf Tournament**

**Councillor Klooster moved** to send 4 representatives from the Town to participate in the Delburne Charity Golf Tournament.

Carried

**G.9 Email Correspondence:**

- ✳ FCM ~ RFP – Annual Conference
- ✳ Consultations for labour rights national and international
- ✳ AUMA ~ Digest June 10<sup>th</sup>
- ✳ Wild Pink Yonder ~ event

**Councillor Cooper moved** to accept the Email Correspondence as information.

Carried

✳ Letter from Laebon Homes was presented asking for permission to have a direct tie to the Regional Sewer line.

**Councillor Klooster moved** that the Town forward a letter of request to a second tie-in to the South Red Deer Regional Sewer Line.

In Favour: Mayor King, Councillors Cooper, Dodman, Jones, Klooster, and Yargeau

Opposed: Councillor Sitter

Carried

***I. Adjournment:***

There being no further business.

**Councillor Klooster moved** to adjourn the meeting at 9:50 pm.

Carried

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Mayor

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CAO